



**WEST LOS ANGELES COLLEGE  
CURRICULUM COMMITTEE MEETING  
October 27, 2014  
1 to 3pm in SSB 414  
Minutes**

Members Present	Absent	Visitors
Celena Alcalá	Norma Jacinto	Lucy Rizo Caso
Abraha Bahta	Ken Lin	
Anna Chiang		
Jason Coleman		
Pat Zuk		
Nuala Lincke-Ivic		
Adriana Martinez		
Colleen Matsuhara		
Alma Narez-Acosta		
Martin Nee		
Aimee Preziosi		
Matt Robertson		
Carlos Sermenó		
Marlene Shepherd		
Joyce Sweeny		
Susan Trujillo		

The meeting was called to order at 1:10pm

**I. ORGANIZATIONAL ITEMS – 5 MIN – ACTION**

Approval of the agenda

Approval of the minutes of May 19, 2014 and September 22, 2014

Motion to approve: Shepherd/Nee **UNAN**

Shepherd, Nee, Narez-Acosta, Martinez, Sermenó, Robertson, Alcalá, Trujillo

**II. PUBLIC SPEAKERS:**

Speakers may speak no more than 2 minutes per speaker on any agenda item not yet discussed.

Carmen Dones: The Dental Hygiene department would like take advantage of the recently passed Senate Bill 850 which allows the establishing of a BA degree at the community college level. Currently ELAC, Pierce and WLAC are all interested in establishing a BA in Dental Hygiene. Only one of the colleges will be allowed to apply for the BA in Dental Hygiene. If WLAC is approved the BA degree would increase the current cohort by 10 students. Students will pay an additional \$86 per unit for BA. Private colleges Loma Linda, USC, West Coast and University of the Pacific all offer a BA in Dental Hygiene. None of the UCs or CSUs offer a BA degree in Dental Hygiene. WLAC is working with an advisory board consisting of UCLA deans, industry people, alumni & local dentists. Carmen will update the Curriculum Committee at the November 24, 2015 meeting.

Ara Aguiar: All Transfer Model Curriculums (TMCs) required for state compliance have been submitted. The Music TMC was rejected and is now being reevaluated. Due to repeatability issues one of the music courses needs to be re-written to 4 levels;

introduction, beginning, intermediate and advanced.

### III. CURRICULUM MATTERS

#### 1. Approval of courses updated, created, archived or reinstated in October – **Action**

Adriana Martinez: The Articulation officer requested more time to review the course outlines that are being submitted for approval. Starting with the November meeting the list of courses that were tech reviewed will be sent out the Wednesday before the Curriculum Committee meeting.

Adriana Martinez: Objection to archiving Health 2. The archiving will affect the online International students ability to complete the AA degree. The Kinesiology department stated they are willing to approve a Physical Education waiver request for any true online international student. Articulation officer stated that the only reasons for approving the PE waiver were physical or religious. Waivers for any other reason are not allowed. The Health and Kinesiology department will discuss adding additional waivers to the district with the district wide committee. Their district wide Health and Kinesiology committee suggestion will be submitted to the District Curriculum Committee.

Motion to approve all the courses from October except Health 002.

Martinez/Trujillo

**For:** Nee, Shepherd, Chiang, Narez-Acosta, Martinez, Sermeno, Trujillo, Robertson, Alcalá, Lincke-Ivic

**Against:** Matsuhara

#### 2. Approval of Spanish TMC – **Action**

Chiang/Martinez

Nee, Shepherd, Chiang, Narez-Acosta, Martinez, Sermeno, Trujillo, Robertson, Alcalá, Lincke-Ivic, Matsuhara **UNAN**

#### 3. Approval of Kinesiology TMC – **Action**

Adriana Martinez: The Articulation officer wanted to change/correct the Kinesiology TMC. She will submit the changes/corrections to the department. The TMC will be re-submitted in November.

#### 4. Approval of 2013-14 Plan A & B corrections – **Action**

##### **Plan A & B Discussion**

Plan A & B in the current catalog and schedule of classes is currently incorrect. Discussion ensued on the best way to correct the plans while lessening student impact. Motion was amended. The Articulation officer will bring samples of the corrected plans to the next Curriculum Committee meeting. Corrected Plans will be sent to all division chairs for review.

Martinez /Alcalá (friendly amendment to the motion)

Update the 2014-15 Plan A & B with corrections and remove archived courses. Update to go into effect Winter 2015.

Nee, Shepherd, Chiang, Narez-Acosta, Martinez, Sermeno, Trujillo, Robertson, Alcalá, Lincke-Ivic, Matsuhara **UNAN**

Martinez /Alcalá (friendly amendment to the motion)

Update 2015-16 Plan A & B to include additions and remove archived courses. Update to go into effect Fall 2015.

Nee, Shepherd, Chiang, Narez-Acosta, Martinez, Sermeno, Trujillo, Robertson, Alcalá, Lincke-Ivic, Matsuhara **UNAN**

## 5. Course Archive Process - Review

The archive process was reviewed. Courses can also be archived by the Curriculum Committee if approved. Adriana Martinez, the Articulation officer pointed out that within the past 6 months courses had been archived that were needed for the Philosophy TMC. If, or when the Philosophy courses are reactivated they will need to be approved for articulation and re-entered into C-ID before the TMC can be submitted. Jane Witucki pointed out that the Philosophy chairperson was notified in Fall 2013 there were Philosophy courses with no course outline in ECD and that those courses would be cancelled unless an outline was submitted. The college is up for accreditation review and course outlines need to be on file and up to date.

## 6. Review COR Title V requirements. Do we want to include any other items?

### **Please add:**

Informational competencies

Identify course delivery system (classroom, hybrid, online)

Download DL, SLO and Prerequisite forms.

Required or restricted elective for degree or transfer

TOP and CIP Codes (TOP codes will eventually be replaced with CIP (Classification of Instructional Program) codes.

### **Questions:**

Are SCANS competencies needed by Voc Ed courses in CurricuNet?

Will we be able to post a link for forms related to the course?

Will CurricuNet link with PeopleSoft? If outlines are not updated, or are missing required forms, will scheduling of the class be blocked until all information is on file?

## **V. ADJOURNMENT**

Meeting adjourned. 2:25pm

### **Curriculum Committee Meetings 2014-15**

12/8/14

2/23, 3/23, 4/27, 5/18/15

**Tech Review by appointment**