



**West Los Angeles College Academic Senate  
Curriculum Committee Tech Review Meeting  
September 23, 2013 (Monday) 1-3pm  
HLRC 218**

**Attendees:**

Ara Aguiar, Anna Chiang, Judy Chow, Norma Jacinto, Adriana Martinez, Donna Olvera, Manish Patel, Carlos Sermenon, Jane Witucki

**Agenda**

**SLO Committee Request:**

"During Tech Review, ask the following questions:

- (1) How did you use SLO assessment in updating the course?
- (2) Do the course SLOs adequately address the course objectives?"

**Courses for Tech Review:**

**1. Humanities and Fine Arts**

1.1 Spanish 001 update (Norma Jacinto)

No more lab hrs (district change), textbook update, added advisory.

Sec II # 3: Add - "Outside reading such as poetry, periodicals, such as HOLA or PEOPLE en espanol magazines and internet assignments are required for this course." *Done 10/3/13*

1.2 Spanish 004 update (Norma Jacinto)

Sec II #2 Text 3<sup>rd</sup> edition, 2014

Sec II #3: Add – "Outside reading such as poetry and excerpts from Hispanic literature by authors such as Garcia Lorca, Isabel Allende, Garcia Marquez and Mario Vargas Llosa are required for this course."

Sec II # 9: Homework exercises from the textbook and handouts, compositions, outside reading such as poetry, excerpts from Hispanic literature by authors such as Garcia Lorca, Isabel Allende, Garcia Marquez and Mario Vargas Llosa are required for this course."

# 9: Add - 16 to 18 hours of lab work required

Sec III #1 not part of AA degree – AA Degree in Spanish needs to be changed to include Sp 4, 5 & 6. Total of 15 units of Spanish needed for degree. Norma will present request to the Curriculum Committee on 9/30/13 to change AA requirements.

Adriana will request UC Transfer in April 2014

Add Course change request form for Sec V #15 to Sec VIII

1.2 Spanish 003 update (Norma Jacinto)  
Sec I # 11: Corrected prerequisite, deleted co requisite  
Sec II #2 correct text date to 2013  
Sec II # 3 Add – “Outside reading such as poetry and, or excerpts from Hispanic literature by authors such as Garcia Lorca, Isabel Allende, Garcia Marquez and Mario Vargas Llosa are required for this course.”  
Sec II # 9 Add - 16 to 18 hours of lab work required

#### 4. Sciences

5.1 Biology 208 new (Carlos Sermeno)  
Sec II # 8 Add: “Students will use library resources for the understanding of pharmacological concepts.”  
Sec II # 13 Add: “Ethnic and gender differences will be integrated into the application of pharmacological principals.”  
Sec V # 16 TOP should be - 0401.00

#### 5. Language Arts

4.1 E.S.L. 004A update (Karen Quitschau)  
Course approved – no corrections

4.2 E.S.L. 006A update “  
Section I # 12 – remove limitations of enrollment  
Section II # 2 Text  
Focus on Grammer 4, Fuchs and Bonner, 2012  
Remove Intro to Acad Writing  
Effective Academic Writing 1, 2<sup>nd</sup> ed, Alice Savage, 2012  
Sec III #1 Should be: NO, not part of approved Academic degree  
Sec V # 15 add course change form to Sec VIII

4.3 E.S.L. 006B update “  
Sec I # 12 – remove limitation  
Sec II # 2 - get newer textbooks

Sec II # 8 Add: “Students will be expected to use library print and electronic resources.”  
Sec IV #1c. change to YES

4.4 E.S.L. 007B update “  
Sec I #12 – delete limitations  
Sec I # 11 – add ESL 6A as pre req add forms in Sec VIII  
**Returned to Karen**

4.5 E.S.L. 008 update “  
Sec I #12 Remove

Sec II # 12 Add textbook: The West Guide to Writing, Boutry, 2013  
 Sec II # 8 Add: "Students will be expected to use library print and electronic resources."  
 Sec V # 16 TOP Code correction, add course change form to Sec VIII  
**Returned to Karen**

**6. Computer Science**

6.1 CO SCI 933 - update text (Manish Patel)  
 Sec II # 2: Update textbook to: New Perspectives on Microsoft Access Comprehensive, 1<sup>st</sup> Edition, J. Adamski, K Finnegan, 2013  
 Sec III # 1a: Add from the State Chancellor's Office program that offers an AS Degree in Liberal Arts & Science with a math science and computer science emphasis  
 Sec III # 1a should be REQUIRED not restricted elective  
 Sec IV # 2 CSU Certification – remove A-3: Critical Thinking  
 Sec IV # 2 CSU Certification – remove E: Lifelong Understanding Self-Development  
 Sec VIII – Remove course change form that is attached

6.2 CO SCI 953 - update prereq & text  
 Section II # 1: Change the hours on second topic to 9 – not 6 hours  
 Sec II # 2 text update to: Oracle Database 12c The Complete Reference B. Bryla, K. Loney, 2013  
 Sec III # 1 should be REQUIRED not restricted elective.  
 Sec II # 8 Add: "Students will be expected to use library print and electronic resources."  
 Sec IV # 1 – c. Change CSU to YES  
 Sec V # 15 – add course change form to section VIII

6.3 CO SCI 988 - update prereq & text  
 Sec VIII Attach updated DDL form  
 Sec II # 2 text update to – Microsoft SQL Server 2012 Step by Step, P. LeBlanc, 2013  
 Sec II # 8 Add: "Students will be expected to use library print and electronic resources."  
 Sec IV #1 CSU should be YES  
 Sec IV # 3 should be YES

**8. Course Archives**

ARC 173
CAOT 002
CAOT 002B
CAOT 003
CAOT 006
CAOT 007
CAOT 009
CAOT 024

CAOT 030
CAOT 031
CAOT 035
CAOT 064
CAOT 075
CAOT 088
CAOT 101
CAOT 110
CAOT 931
COMM 135
CO SCI 170
CO SCI 906
CO SCI 911
CO SCI 915
CO SCI 941
CO SCI 945
CO SCI 971
ENGLISH 275
ESL 003
ESL 005
ESL 006
ESL 004C
ESL 005C
ESL 006C
JEWISH 006
JEWISH 026

**7. Meeting Adjourned at 4:30pm**

**Fall 2013 Meetings**

**Tech Review** Mondays from 1 – 3pm in HLRC 218  
September 23, October 7, October 21, November 4, November 18

**Curriculum Committee** Mondays from 1 – 3pm in GC 410  
September 30, October 28, November 25