



Approved 2/24/20

Facilities Committee
Meeting Minutes
 September 16, 2019
 3:30 PM
 SSB 414

Title/Role	Name	Present	Title/Role	Name	Present
1. Faculty Co-chair	Laura Peterson	x	12. ASO	Vacant	
2. Academic Senate	Cameron Iverson	x	13. ASO	Vacant	
3. Academic Senate	Todd Matosic		15. SEIU 721 Steward	Colonda Hawkins	x
4. Academic Senate	Parveneh Ghaforyfard	x	17. Resource	Carey Demas	x
5. AFT Classified Guild	Michael Tesfai		18. Resource	J.C. Saunders-Keurjian	
6. AFT Classified Guild	Cristi Lizares (alternate)	x	19. Resource	Doug Graham	
7. AFT Faculty Guild	Matthew Robertson	x	20. Resource	Dave Bautista CPD	x
8. AFT Faculty Guild	Olga Shewfelt		21. Administration, President	James Limbaugh	
9. AFT Faculty Guild	Rudy Triviso (alternate)	x	22. Administration, VPAA	Aracely Aguiar	x
10. Plant Facilities Director	Kim Morera	x	23. Administration, VPSS	Roberto Gonzalez	
11. Interim AVPAS	Rasel Menendez	x			

1) Call to Order/Approval of Agenda

Action

Meeting called to order at 3:30 p.m. by Co-chair Peterson.

2) Approval of meeting minutes:

Action

- a. **April 15, 2019 Minutes** - The minutes were approved as written.

3) Bond Program Reports:

a. Campus Construction Program Report (D. Bautista)

Information

Plant Facilities Center: Drawings went to DSA for shelving approval. Expected occupancy October 2019.

40J - Physical Security: The fire alarm system is up and running. Testing of the new system will take place over the next several months. Substantial completion expected by October 2019.

TLC: Construction began in November 2018. Expected completion by May 2020. We've just reviewed the schematics and submitted comments. Need to submit to DSA by December 15th. Once submitted, we're expecting a three month turn-around and to begin construction on the bridge by January.

Watson Center: Was expected to be completed by December 2019 but have had some difficulty with the wall system and the contractor. Schedule delay is being negotiated with the contractor. Not expected to be completed until April 2020.



Energy Efficiency Project: Component One (mini central plant and chiller)– will issue a notice to proceed with the contractor towards the end of this month. Component Two (mini cooling tower) was just approved by DSA. Notice to proceed anticipated in November 2019.

Master Planning: May be delayed until March or April 2020 to allow a gap between the sound wall removal and the master plan.

Measure CC - HLRC Demo and Replacement: Just submitted white paper to PMO for approval. Introductory B.U.G. programming meeting to be scheduled in October. A Doodle poll will be sent shortly. This next round of B.U.G. meetings is the programming phase. It's important to have as much participation as possible. The programming process takes about 6 months and there will be several B.U.G. meetings within that time just like last year.

Door Lock Project: Phase 1 is complete. We're about to hire the architects for Phase 2 sometime between November and December. The planning process is scheduled to begin in January 2020. Phase 2 is much more complex as there are several DSA issues to contend with and work occurring in occupied areas. It may take as long as 1 ½ to 2 years.

ADA Projects – Planning will begin in November and primarily involves PE and C1 though the baseball restrooms and bleachers will also need work.

Mechanical Deficiencies Project –Work is scheduled to begin around the winter break and includes air balancing in SSB and addressing hydronic leaks. Cardno, a surveying company, has been hired to identify all the utilities on campus and conduct aerial surveys. This is a District-wide project occurring on all nine campuses. The survey report won't be available until December.

Storm Water Projects – There are seven, soon to be nine, storm water projects in progress, all designed to catch water before it reaches the sewer system. As an additional benefit, many of the projects have great aesthetic value. Work sites include Lots 1, A and 5, the area adjacent to Lot 5, the football, baseball, and soccer fields, and the PE lot. Several bioswales are planned including one that will run the length of the parking structure. Bioswales are landscaped depressions designed to collect and filter storm water which ties into our new sustainability initiative.

Video Camera Project – The proposal will be released in late September with work scheduled to begin in October. Existing cameras will be upgraded but there's no schedule yet from the Project Management Group.

4) Operational Reports



a. Status of Local Projects (K. Morera)

Information

Winter break will be very busy with tie-ins, power outages, boring around Lot 5 and drilling on B Street. This coming Spring all the roads around campus will be repaved. Culver City is asking for a bike path through campus as part of their master plan for the city. The Volvo lot, located along the fire service road, is expanding. The CE 1st floor remodel is complete. Preventative maintenance was completed this summer including air filter and AC filter replacements, fire extinguisher upgrades, fume hood certifications, floor waxing and carpet cleaning. The PE roof repair is complete. The LED lights project is approximately 99% complete. The Aviation Complex roof repair is scheduled to begin soon. The PE air conditioning project is in DSA and will be for a while. There are three flooring projects scheduled. PE North men's weight room is getting rubberized flooring. The fitness center in PEC 104 is getting new carpeting, paint and ceiling tiles. The C1 training room will receive new epoxy flooring and the size of the wet area will double. There's about \$214 K worth of plumbing repairs needed in all the showers. That project, along with the baseball field restroom project are being done in coordination with the ADA project. All of our ADA projects are mandated by the state. A. Aguiar added that Board Member Andra Hoffman mentioned reintroducing a shuttle service for people with disabilities.

C. Iverson and K. Morera will discuss maintaining the eyewash stations and showers in the science department and it will be discussed in WEC. L. Peterson also recommended utilizing the work order system to request service for those stations.

5) Next Meeting: October 21

6) Adjournment

Action

The meeting adjourned at 4:21 p.m.