



**APPROVED 2/24/20**

Facilities Committee  
**Meeting Minutes**  
November 18, 2019  
3:30 PM  
SSB 414

Title/Role	Name	Present	Title/Role	Name	Present
1. Faculty Co-chair	Laura Peterson	x	11. Plant Facilities Director	Kim Morera	x
2. Co-Chair	Rasel Menendez	x	12. ASO	Vacant	
3. Academic Senate	Cameron Iverson	x	13. SEIU 721 Steward	Colonda Hawkins	
4. Academic Senate	Todd Matosic		14. Resource	Carey Demas	
5. Academic Senate	Parveneh Ghaforyfard	x	15. Resource	J.C. Saunders-Keurjian	
6. AFT Classified Guild	Michael Tesfai		16. Resource	Doug Graham	
7. AFT Classified Guild	Cristi Lizares (alternate)	x	17. Resource	Dave Bautista CPD	
8. AFT Faculty Guild	Matthew Robertson	x	18. Administration, President	James Limbaugh	
9. AFT Faculty Guild	Olga Shewfelt		19. Administration, VPAA	Aracely Aguiar	x
10. AFT Faculty Guild	Rudy Triviso (alternate)		20. Administration, VPSS	Roberto Gonzalez	
			21. Teamsters	Allison Tom-Miura	x

**1) Call to Order/Approval of Agenda**

**Action**

Meeting called to order at 3:30 p.m. by Co-chair Peterson.

**2) Approval of meeting minutes:**

**Action**

a. **September 16, 2019 Minutes** – Motion to approve minutes deferred due to lack of quorum.

**3) Bond Program Reports:**

**a. Campus Construction Program Report (D. Bautista)**

**Information**

Plant Facilities Center: Substantially completed pending DSA-approval of changes related to shelving. Expected occupancy January 2020. Negotiations with one of the contractors is underway.

40J - Physical Security: The fire alarm project is 98% complete and very close to substantial completion pending installation of access panels. Punch list items (items that need to be fixed after walking the project) will continue into December 2019.

Technology Learning Center: We're in the process of enclosing the building. The alternate bridge design should be DSA-approved by the end of January.

Watson Center: This project has a very unique wall system that has caused delays with the architect, contractor and DSA. All together we've lost approximately 7 months, resulting in the completion date being pushed back from December 2019 to May 2020.



Energy Efficiency Project: This project consists of two components. The first is a mini central chiller that provides water to the TLC building's cooling system. The second is a new cooling tower located near the main central plant. The 'notice to proceed' for the mini central chiller was issued today and we should have a schedule from the contractor within seven days. Component two was just approved by the DSA and the paperwork required for the next 'notice to proceed' is in the works.

Master Planning: The sound wall is down. The cleanup process is ongoing but a homeless encampment located behind the wall was removed by the city. There are plans for LA County to repave and restripe the entire outer ring of the campus this Spring. A bike path may also be added at some point. K. Morera recommended installing fencing around the lot at 10100 Jefferson to dissuade loiterers.

Measure CC - HLRC Demolition and Replacement: The 2<sup>nd</sup> B.U.G. meeting was held today. We've started developing some guiding principles and a vision statement for the project. Please note that the Construction Report contains a typo; completion is scheduled for 2025 not 2026. Our goal is to complete the programming process by June 2020 in order to hire the design build architect. The T1 trailer that houses student records dating back to 1969 will be demolished to make room for this project. We need to check Board rules regarding records retention to verify if the documents are considered permanent and need to be kept. The estimate for scanning all of the records is somewhere between \$60 and 80 K.

Door Lock Project: An architect will be chosen by November 20. Phase Two of the lock installation won't begin until Fall 2020. Right now, the project is at the Regional Program Management office but once it becomes local, we'll try to expedite it.

ADA Projects: There are several ADA projects planned, primarily in and around the PE building, the C1 trailer and the baseball field. Work will begin in January 2020.

Storm Water Projects: The goal of this environmental project is to capture and purify water before it goes into the sewer. This will look like landscaping

## **Operational Reports**

### **b. Status of Local Projects (K. Morera)**

### **Information**

PE Building – We're installing padding in the weight room on Wednesday.

C1 Building - We walked C122, the training room, where we have several projects planned including an expansion and installation of epoxy flooring for the wet area.



Winter Break – We have several tie-ins, outages, and shutdowns planned. There will also be bus closures to accommodate street work. We use this time for maintenance and deep cleaning including filter changes and floor polishing. We just finished all of the fire extinguisher and hood certifications. We'll try to shut down buildings over the break in order to save on utilities. Last year we saved \$50 K so we'll try to repeat that this year.

LED Lights – We have additional LED funds coming so we're proposing adding lights to the parking structure, the gym, aviation and possibly the theatre.

Lactation Room – Two deans had trouble accessing the HLRC lactation room on a Friday morning.

Following a WEC meeting it was decided that one of the gender-neutral bathrooms on the fourth floor of SSB will be converted into a lactation room. Related to that, we've received requests to install baby changing stations in four locations – 1<sup>st</sup> floor of HLRC, 2<sup>nd</sup> and 3<sup>rd</sup> floors of SSB, and the CDC. A Family Resource Grant received through Valley College to support student parents will help fund these projects.

Roofing Project – Roofing repairs in A9 and B5 are scheduled.

Deferred Maintenance Projects – We received funds for three projects including \$600 K to repave C Street and a portion of A Street. We'll also replace waterless urinals before they cause any infrastructure problems.

Electric Charging Stations – We're working with the District Utility Czar who's developed some prototypes.

Watering Stations – We created and installed two prototypes which ASO purchased. The campus has been very happy with them and would like to explore additional units. They're difficult to install and need to go where there's an existing water fountain but we can accommodate any suitable requests. The committee discussed referring this to WEC or the new sustainability initiative committee for further discussion on possible locations.

A representative from the Teamsters Union will be added to the membership of the committee. A. Tom-Miura has been appointed.

**4) Next Meeting:** February 24, 2020

**5) Adjournment**

**Action**

The meeting adjourned at 4:30 p.m.