



Approved 5/18/20

Facilities Committee
Meeting Minutes
 February 24, 2020
 3:30 PM
 SSB 414

Title/Role	Name	Present	Title/Role	Name	Present
1. Co-chair	Silvia Barajas	x	12. Plant Facilities Director	Kim Morera	x
2. Faculty Co-Chair	Laura Peterson	x	13. ASO	Travis Martz	x
3. Academic Senate	Cameron Iverson	x	14. ASO	Cathy Cortez	
4. Academic Senate	Todd Matosic		15. SEIU 721 Steward	Colonda Hawkins	
5. Academic Senate	Parvaneh Ghaforyfard	x	16. Resource	Carey Demas	
6. AFT Classified Guild	Carlos Flores	x	17. Resource	Steven Campos	x
7. AFT Classified Guild	Cristi Lizares (alternate)		18. Resource	Doug Graham	
8. AFT Faculty Guild	Matthew Robertson	x	19. Resource	Dave Bautista CPD	x
9. AFT Faculty Guild	Olga Shewfelt		20. Administration, President	James Limbaugh	
10. AFT Faculty Guild	Rudy Triviso (alternate)	x	21. Administration, VPAA	Aracely Aguiar	x
11. Teamsters	Allison Tom-Miura	x	22. Administration, VPSS	Roberto Gonzalez	x

1) Call to Order/Approval of Agenda

Action

Meeting called to order at 3:31 p.m. by co-chair Peterson. Silvia Barajas, new VP of Administrative Services and co-chair, was introduced to the committee.

2) Approval of meeting minutes:

Action

- a. **September 16, 2019** – Minutes approved as written.
- b. **November 18, 2019** – Minutes approved as written.

3) Bond Program Reports:

a. Campus Construction Program Report (D. Bautista)

Information

Plant Facilities Center: Expected occupancy in March 2020. A few minor things remain to be done including inspections. The shelving will need to be funded separate from the rest of the project. Document scanning and shredding will begin. Lot 7 will be usable again soon.

40J - Physical Security: Punch list items anticipated to continue into March 2020.



Technology Learning Center: Substantial completion anticipated by June 2020 however, DSA issues may cause delays. The bridge design is officially into backcheck. Work on the interior is ongoing, plastering is almost complete. The biggest issue right now is the sprinkler system which will be discussed with DSA in two weeks.

Watson Center: The May completion date on the contract isn't realistic. Negotiations with the contractor regarding scheduling are ongoing. Issues with the sprinklers are being worked out with both the contractor and the architect. We hope to complete scanning by next week.

Energy Efficiency Project: This project is moving along quickly. A major boring project under B Street was completed last week. The utility surveys completed by Cardno were very helpful.

Master Planning; Soundwall: The soundwall was removed late last year. The County of LA has begun the repaving project but we're trying to schedule a meeting with them to nail down their work schedule. Currently, there are no flag people on the road and that may cause a safety issue. We also need more info on the restriping and bicycle path projects. We're trying to schedule a meeting with them.

Measure CC - HLRC Demolition and Replacement: In December we collected data in the form of questionnaires from B.U.G. members to distribute to the programming architect. At February's B.U.G. meeting, department adjacencies were considered. The programming architects, in conjunction with Build LACCD and campus leadership, decided departmental relocations needed additional time for discussion.

Measure CC – Transportation & Accessibility Improvements: Five new projects are scheduled for the PE and C1 buildings, the area along Freshman Drive, and parking lots 3 and 4. The design process should be completed within the next couple of weeks. Construction set to begin October 2021 and substantial completion anticipated February 2023.

Measure CC - Storm Water Projects: Four new storm water projects including the football field, the northwest area of campus, the soccer field, parking lot 5 and the baseball field. The Lot 5 and Baseball field projects are bundled to attract better bids from larger firms. All of these projects include installation of biofiltration systems to capture and purify stormwater.

Door Lock Project: The Program Management Office hasn't handed this project over to the local office yet. They need to complete the white paper first. Phase 2 not in process yet but it may begin in March.

a. Reassignment of Space in TLC

Information



Academic Senate's space was reassigned to InfoTech and Westside Extension's space was reassigned to The Welcome Center however, The Student Success Committee wasn't informed of the decision to relocate these departments. There's been concern that onboarding of students won't be in one central location and information about the project hasn't been distributed widely enough. There's also concern that the nearness of the Sheriff's office may deter our more vulnerable student population. This decision would locate many student services further away from our disabled students, creating accessibility issues. On the other hand, since Westside Extension serves community members that are usually here when the campus is closed, adjacency to the Sheriff makes sense. The major entry points to campus are Lot 5 and the structure; there was discussion that something close to Lot 5 would be a good location for welcoming new students. With the new SCFF it makes more sense to have The Welcome Center front and center in order to easily onboard students. Keep in mind when a lot of these decisions were made, the location of the building hadn't even been decided. We can still discuss relocations. The only changes have been furniture, nothing structural, so there's no financial impact yet.

The sequencing of the Measure CC project is 1) relocate people, classrooms and labs from MSA, CE, SC and FA, 2) demo the bungalows, 3) build the new HLRC, 4) demo the old HLRC, 5) construct the plaza.

Operational Reports

b. Status of Local Projects (K. Morera)

Information

PE Building – Installed rubber matting, new carpet and ceiling tiles, and fresh coat of paint in PE. Installing ADA showers, handles, and doorknobs to be compliant.

C1 Building – Finished all renovations in the training room over winter break.

LED Lights – Campus LED project complete. Next, we'll try to convert the entire parking structure to LED lighting.

Lactation Room & Baby Changing Stations – One of the staff bathrooms on the 4th floor of SSB will be converted into a lactation room and we began measuring for baby changing stations in five buildings.

Roofing Project – Roofing projects for buildings A9 and B5 are fully funded.

Electric Charging Stations – Recently met with Edison and the District Utility Czar. The process is slow, but it is progressing. We discussed easements and rebates from Edison.



Fire Drill – We need to have a spring fire drill as per state law which states it needs to be done every semester. Faculty would like to be notified so they can plan better. Discussed issues with fire drills – length of drill, getting buildings cleared, getting faculty floor monitors to clear their areas. Discussed best day and time for next drill - will be discussed at next WEC.

Active Shooter Drill – Scheduled by District. VP Barajas will send a notice to campus.

4) **Next Meeting:** March 16, 2020

5) **Adjournment**

Action

The meeting adjourned at 4:45 p.m.