



Facilities Committee Draft Minutes
MINUTES
October 16, 2017
Student Services Building, Room 414, 3:15 PM

Present:

1. *Iris Ingram, Co-Chair, VPAS*
2. *Kevin Considine, Co-Chair, AFT Faculty*
3. *Matthew Robertson, WEC Chair*
4. *Parveneh Ghaforyfard, Academic Senate*
5. *Todd Matosic, Academic Senate*
6. *Cristi Lizares, AFT Classified*
7. *Rudy Triviso, AFT Faculty (Alternate)*
8. *Barry Sloan, Teamsters*
9. *Kim Morera, Facilities Director*
10. *James Limbaugh, President*

Guest:

1. *Holly Bailey-Hofmann, Academic Senate*
2. *Matthew James*
3. *Edmond Guzman (Aviation)*

Resource:

Amin Salari, CPT
Subhi Murad, CPT
Deidre Margolias, CPT

1. Call to Order/Approval of Agenda

Iris Ingram, Committee Co-chair, called meeting to order at 3:19 p.m. Agenda approved without modification. Motion to adopt by Barry Sloan and seconded Kevin Considine.

2. Approval of September 18, 2017 minutes

Motion to approve September 18, 2017 minutes as corrected made by Barry Sloan and seconded by Kevin Considine. Minutes approved as corrected.

3. Bond Program Reports:

A. Campus Construction Program report (Subhi Murad)

Subhi Murad reviewed ongoing and upcoming projects. The Plant Facilities Center with 40J-Storm Water Phase 2 remains on schedule for March 1, 2018 substantial completion date. The 40J-Physical Security project is already in DSA and approved contract is being finalized. Due to Campus-Wide fire alarm upgrade, the Fine Arts and PE buildings need certification of the original DSA numbers.

Fifty percent of the construction documents are being reviewed for the Technology Learning Center. While 100 percent of construction documents are expected in November. Watson Center should receive stamped DSA approval this month if all goes well. According to Subhi, conceptual drawing of the Watson Center can be made available to the campus in response to President Limbaugh's question about the availability of a conceptual drawing.

The Energy Efficiency project is still in programming. However, the feasibility review for repair of inefficiencies has been completed. Construction is expected to begin June 2019. Trans and Accessibility Improvement project will have impact on campus. A notice to proceed has been issued and construction will begin next week in Lot A. The staging area of the equipment will be in the PEC and the first phase will be in Lot A. Portion of Lot A will be blocked off with construction fencing. This project will be phased to minimize disruption to campus activities.

The maintenance and removal of the sound walls is on hold due to DSA concerns. Dr. Limbaugh mentioned that next Tuesday October 24, is the meeting of Culver City and WLAC at City Hall in Downtown Culver City. For the last several months, the President has been working with the city and there is unanimous approval by council member to dismantle the sound wall. The City is working with the HOA regarding their concerns. There is verbal commitment from the District that funding will be provided by the district to dismantle the sound wall. Co-Chair Ingram clarified that the District will cover the shortfall between what was budgeted and real cost of dismantling the wall.

The district has a panel of architect and there no additional information on when they will allow the college to begin master plan.

Dr. Limbaugh noted that the BuildLACCD website currently has inaccurate information regarding WLAC's completed and uncompleted building constructions. The President requested assistance from the CPT regarding this.

4. **Operational Reports**

A. Status of Local Projects (Kim Morera)

K. Morera reported that the gym floors are completed. Bids have been submitted for the tree trimming project; high voltage project; high voltage maintenance project and PEC roofing project. The campus exterior should have LED lights by 2019. There are now only three smoking areas on campus: behind MSB; Lot 8A; and North of the traffic circle. There benches and ashtrays in this smoking areas.

Co-Chair Ingram mentioned that our energy bills alone is sometimes over \$1M yearly and if we do not continue to find efficiencies, then our bill will be higher.

Dr. Limbaugh reported office relocation around campus. Veteran center will be moving to the third floor of the Fine Arts building. The DACA center was removed due to student concerns and there is a location on the third floor of SSB that is discrete. The Outreach office will move to FA 102 and the 10 music practice rooms not currently being used will be the swing space for Westside Extension. The old veteran center in SSB will be additional space for Administrative Services.

Dr. Limbaugh added that there is an official policy being drafted for approval by College Council relating to the process for requesting office spaces.

5. New Business

-None

6. Adjourn

Meeting adjourned at **4:12** p.m.