



Facilities Committee Draft Minutes

MINUTES

September 21, 2015

Student Services Building, Room 414, 3:15 PM

Present:

1. *Aracely Aguiar*, VP, Academic Affairs (Acting)
2. *Kevin Considine*, Faculty Co-chair, AFT rep
3. *Bruce Hicks*, SEIU Representative
4. *Iris Ingram*, VP, Administrative Services, Co-Chair
5. *Jeffrey Lee*, Academic Senate rep
6. *Laura Peterson (on behalf of Considine)*, Faculty, CEMA
7. *Matthew Robertson*, WEC Chair
8. *Bill Smith*, Manager. Plant Facilities
9. *Barry Sloan* for Teamsters
10. *Rudy Triviso*, AFT Faculty Guild Rep. (alternate)

Absent:

1. *Adrienne Foster*, Academic Senate
2. *Michael Goltermann*, VP Student Services
3. *Sheila Jeter-Williams*, AFT Staff Guild
4. *J. Sebastian Rodriguez*, President, ASO
5. *Olga Shewfelt*, AFT Faculty Guild Rep.
6. *Robert Sprague*, Interim President
7. *Jane Witucki*, Academic Senate rep

Guests:

1. *Vered Mirmovitch*, Faculty, Sciences

Resource:

Diana Johnson, CPM
Phil Vogt, CPT
Deirdre Margolis, CPT

1. Call to Order/Approval of Agenda

Iris Ingram, Committee Co-chair, called the meeting to order at 3:26 p.m. Roll was taken and quorum was attained. Agenda was approved as presented.

2. Approval of minutes of August 17, 2015 – The minutes were approved as presented.

3. Bond Program Reports:

A. Campus Construction Program report – D. Johnson, CPT

Diana Johnson reported that West's construction is within budget, and spending is being monitored on a monthly basis. When a project is closed by the Division of the State Architect (DSA), unused allotted funds will be returned to the project funding. D. Johnson and staff also make sure that refund money is returned to the campus appropriately. For example, when the DSA had refunded the money to the contractor, CPT staff went to the contractor to correct it.

The Energy Efficiency Project was delayed due to change order and legal issue. The project has to be pulled out and began design phase again. The new completion timeline is 2018.

TLC 2 is also delayed but completion date target remained the same. The building schematic still needs adjustment. The proposal submitted by the design architect is higher than the budget, so it is going through an internal review for the necessary adjustment of cost creep such as extra square footage or high-end equipment. The revised plan will be presented to the user group again for their review.

Plant Facilities is scheduled to move in April 2016 but contingent to DSA.

A question was raised regarding resurfacing the athletic track. It is not under any of the current bond project, but CPT is working with the vendor to figure out a more cost efficient solution. The track is out of its warrantee period. Proposals from other vendors are also pursued, but no commitment is made at this point.

PE Dance renovation project will occur during the winter break. Comments and feedback from the user group have been received.

The Amphitheater project, that is essentially a land stabilization project, will start construction in December 2015. Its design is in compliance with the new DSA requirement for drought tolerant plants.

Lease lease back projects was awarded to a contractor in July. The contract is going to be sign this week and will go to the LACCD for approval. Construction is scheduled to begin in October. User group members who will be identified by the Academic Affairs administrators will review the programming documents. Once the user group members have approved the plan, a meeting with the architect will be conducted to finalize the schematic. A final presentation by the architect for additional comment and questions will be scheduled. Timeline will be monitored, so things can move promptly.

Campus entrance signage project has been completed. The college receive few complaints from the neighbors about the electronic board being too bright, so possible adjustment was being looked into.

Master Plan and EIR update: There is a change in the construction project due to a necessary 500 feet shift for one of the buildings, but no major changes will be made. The District Office would like to conduct a public review and hearing period even though it's not mandatory to anticipate any resistance from the surrounding community. Administrators will try to discuss the necessity of the public review and hearing period with the District Office.

4. Operational Reports

A. Program Review – I. Ingram

The program review will have a kickoff meeting in the next week or so. Once program review process has launched, I. Ingram would like Facilities Committee to be the hub for facilities related requests such as renovation, request for purchase orders, etc. The committee should review the requests and do its best to prioritize and then make a recommendation to the College Council. The matter will be discussed again at the next meeting.

B. Alumni Walk Project – J. Coleman

Jason Coleman was not present to address this project. I. Ingram will contact him again to ask him what his plans are for this project.

The meeting adjourned at 4:44 p.m.