



Facilities Committee Draft Minutes  
**MINUTES**  
March 21, 2016  
Student Services Building, Room 414, 3:15 PM

**Present:**

1. *Kevin Considine*, Faculty Co-chair, AFT rep
2. *Iris Ingram*, VP, Administrative Services, Co-Chair
3. *Bruce Hicks*, SEIU Representative
4. *Matthew Robertson*, WEC Chair
5. *Rudy Triviso*, AFT Faculty Guild Rep. (alternate)
6. *Bill Smith*, Director Plant Facilities
7. *Sheila Jeter-Williams*, AFT Staff Guild
8. *Cristi Lizares*, AFT Staff Guild
9. *Jeff Lee*, Academic Senate
10. *Michelle Funderburk*, Academic Senate

**Guest:**

1. *Vered Mirmovitch*

**Resource:**

*Phil Vogt*, CPT

*Diana Johnson*, CPT

**1. Call to Order/Approval of Agenda**

Meeting called to order at 3:16 p.m. by Iris Ingram, Committee Chair. Agenda was approved.

**2. Approval of February 22, 2016 meeting minutes**

The minutes approved as written.

Prof. Shewfelt pointed out two potential issues based on review of the 2/22/2016 minutes:

Ms. Shewfelt mentioned that the President's statement about integrating WEC into the campus governance at the last meeting is an issue because this would result in violation of Article 9 of the Faculty Guild contract.

The second issue relates to the idea of starting a work group to prioritize future bond projects. Ms. Shewfelt mentioned that big projects such as this requires collaboration from multiple groups and not just a work group and she proposed that the planning and facilities committee hold a joint meeting to make this decision. In response,

Committee Chair Ingram clarified that this work group is assembled and tasked with prioritizing facilities resource requests and this is separate from the bond projects.

3. **Bond Program Reports:**

A. **Campus Construction Program report** – D. Johnson, CPT

Cost update: Diana reported that we are showing an estimated \$250,000 overage on the Central Plant Phase 2 and Physical Education Dance Complex projects. There is an estimated \$591,459 overage on the Diebold LLB Safety and Security Package projects.

Construction on the Central Plant Phase 2 and Physical Education Dance complex renovation will begin in July. Additionally, there are some projects scheduled to begin construction during the second half of this year. According to Diana, the Storm Water Project is being amended to be added to the McCarthy Plant Facilities Contract. Plant Facilities Center is in DSA and design is in process for the 40J-Physical Security and Hardware Project. The district has decided to put the Technology Learning Center 2 out for procurement as a Design Build. We should have a design builder by May or June.

4. **Operational Reports**

Facilities Director Bill Smith reported that fumigation in the PEC area is scheduled for Friday April 1st during Spring break. Additionally, the track and Field project is still on track to start after July 4th.

5. **Facilities Request Prioritization Process (Defer)**

Committee Chair Ingram reported that this meeting had to be rescheduled due to conflict with the Accreditation meeting that was scheduled on short notice.

6. **Discussion of Future Capital Project Planning Forum**

Co-Chair Ingram reported that a decision will be made by the board in July on whether or not to proceed with a new bond. They want the campus to provide list of the projects that we are going pursue. A campus-wide discussion regarding this is necessary given that we just updated our master plan. Co-Chair Ingram suggested scheduling preliminary discussion with Facilities Committee members the week before Spring Break and then having the 2nd and final discussions in April and May respectively.

Co-Chair Considine added that this discussion allows us to document what has changed in our needs assessment and additional needs that has come up. For example, Colleges are now moving towards flexible technology that allows you to contract and expand classroom as needed. The technology has improved to the point that the

acoustic design blocks out sound so when you put up a partition you block out noise. Additionally, Co-Chair Considine commented that there should be better input from the campus citizens such as an advisory committee.

## 7. Adjourn

Meeting adjourned at 4:21 p.m. Motion by Kevin Considine, Seconded by Matt Robertson.