



Facilities Committee Draft Minutes
MINUTES
March 20, 2017
Student Services Building, Room 414, 3:15 PM

Present:

1. *Iris Ingram, Co-Chair, VPAS*
2. *Matthew Robertson, WEC Chair*
3. *Parveneh Ghaforyfard, Academic Senate*
4. *Sheila Jeter-Williams, AFT Staff Guild*
5. *Kim Morera, Interim Facilities Director*
6. *Jesus Reyes (ASO)*
7. *James Limbaugh, President*

Guest:

1. *Laura Peterson*
2. *William Davis*
3. *Diana Alvarado*

Resource:

Subhi Murad, CPT
Karl Schrader, CPT
Deidre Margolias, CPT

1. Call to Order/Approval of Agenda

Iris Ingram, Committee Co-chair, called meeting to order at **3:26** p.m. Agenda approved without modification. Motion to adopt by Jesus Reyes and seconded by Matt Robertson.

2. Approval of February 27, 2017 meeting minutes

Minutes from **February 27, 2017** meeting adopted as written. Motion to adopt minutes made by Kim Morera, seconded by Matt Robertson.

3. Bond Program Reports:

A. Campus Construction Program report (Subhi Murad & Karl Schrader CPT)

Subhi Murad provided cost and schedule update on pending and future construction projects. According to Subhi, there are no cost variance to report.

Project Schedule:

Subhi reported that the substantial completion for the Central Plant Phase 2 project is currently set for March 25. The Physical Security and McCarthy-DB are with the Division of State Architects (DSA) and the DSA has reduced additional requests for

the Physical Security project. A kick-off meeting that will involve investigation and analysis of the Energy Efficiency Project is being scheduled. The architect for the Watson Center is making corrections and the schedule is showing a June 2017 start date.

Plant Facilities Center is already in its third review at Division of State DSA and the hope is for a quick turnaround. The back-check process for the 40J-Physical Security is 1/3 complete and PMO is seeking a code review to reduce the scope of the new devices required by DSA. However, the scope of this project has been reduced to Fire Alarm monitoring upgrade Phase 1 &2 for budgetary reasons. DSA has provided review comments for the Watson Center Package and the back check package is being prepared with inputs from campus facilities and user groups.

According Subhi, final punch list items has been completed for the Performing Arts Amphitheater and final payments and financial closeout are underway. The PE Dance Floor is in use and final punch list items are being addressed.

4. Operational Reports

A. Status of Local Projects (Kim Morera)

Kim Morera reported that a job walk through for the rain gutters in the CDC was conducted last Thursday with four bidders. Kim met with Edison as it relates to using Prop 39 funds for the exterior lighting of the campus. Pricing is being reviewed for the stair climbers and the high voltage electrical system will be sent out for bids. A flooring replacement project in the PE Complex is scheduled for summer. Co-Chair Ingram noted that due to limited staffing and need for campus to grow, there might be slight inconvenience to the campus because some of the projects usually reserved for summer downtime cannot be completed during this period.

5. New Business

A. Status of TLC Project – User Group

Co-Chair Ingram mentioned that there have been two user group meetings for the TLC projects. Harper is still researching hot water issue but seems to be onboard for this project. The blue print for this project is available in the Plant Facilities Office and all campus stakeholders are being urged to review the blueprint.

B. Proposition CC Projects

President Limbaugh reported that he and VP Ingram met with the Build-LACCD Deputy Program Director and a presentation regarding new projects will be given to College Council. This will include discussion on the fate of the Heldman Learning Resource Center.

C. Facilities Prioritization Process

Co-Chair Ingram reported that the program plan validation process is underway. Once the validation process is complete, it will be reviewed during the prioritization retreat scheduled for April. All Facilities request will be sent to the Facilities Committee for prioritization similar to last year's process. However, there is hope that the process will be smoother this year. Furthermore, Co-Chair Ingram added that Administrative Services is reviewing non-payroll operating expense and President Limbaugh cautioned that although we are growing the District is only going to hire 30-35 faculty due to district-wide enrollment/growth issue. Dr. Limbaugh noted that revenue is not increasing at the rate of our expenses and as a result, the campus needs to be creative about how to manage resources.

6. Adjourn

Meeting adjourned at 4:23 p.m.