



Facilities Committee Draft Minutes

MINUTES

October 19, 2015

Student Services Building, Room 414, 3:15 PM

Present:

1. *Kevin Considine*, Faculty Co-chair, AFT rep
2. *Iris Ingram*, VP, Administrative Services, Co-Chair
3. *Richard Massoli* ASO
4. *Matthew Robertson*, WEC Chair
5. *Barry Sloan* for Teamsters
6. *Rudy Triviso*, AFT Faculty Guild Rep. (alternate)
7. *Vicky Jacobsen*, on behalf of *Ara Aguiar*

Resource:

Diana Johnson, CPM
Phil Vogt, CPT
Deirdre Margolis, CPT

Absent:

1. *Adrienne Foster*, Academic Senate
2. *Michael Goltermann*, VP Student Services
3. *Sheila Jeter-Williams*, AFT Staff Guild
4. *J. Sebastian Rodriguez*, President, ASO
5. *Olga Shewfelt*, AFT Faculty Guild Rep.
6. *Robert Sprague*, Interim President
7. *Jane Witucki*, Academic Senate rep
8. *Bruce Hicks*, SEIU Representative
9. *Bill Smith*, Director Plant Facilities
10. *Aracely Aguiar*, VP, Academic Affairs (Acting)

Guests:

11. *Vered Mirmovitch*, Faculty, Sciences

1. Call to Order/Approval of Agenda

Iris Ingram, Committee Co-chair, called the meeting to order at 3:27 p.m. Agenda approved with modification (Item 5B-- Alumni Walk Project-- was removed because Jason Coleman was not present).

2. Approval of September 21, 2015 Minutes – Deferred due to lack to Quorum

3. Bond Program Reports:

A. Campus Construction Program report – D. Johnson, CPT

Diana Johnson reported that West's construction is within budget, and spending is being monitored on a monthly basis. The campus design projected is completed. Project in predesign phase remains the same. The procurement of the Storm Water and Energy Efficiency Projects has changed from being an amendment to a separate procurement. The overall schedule of the Energy Efficient Project has changed because of the change in procurement.

Design of the plant facilities center is complete and is now in the DSA phase. DSA is expected to be submitted in October. The schematic design drawings and estimate for the Technology learning Center 2 project was submitted by Tate Snyder Kimsey Architects. The estimate and drawings for this design went over budget despite mandate given to Architects.

Contract for Multi Campus Safety & Security Package was signed and the NTP will be issued by the end of October 2015. Board approved April 15, 2015.

The lease-lease back projects are delayed due to questions from the legal department and additional legal input needed.

4. **Operational Reports**

A. **Program Review** – I. Ingram

Deadline for submission of program plan has been extended to accommodate additional requests. An evaluation for this process will be sent out. Any request for capital improvement needs to be articulated in the program plan for each program otherwise it will not be considered.

B. **Alumni Walk Project** – J. Coleman

Jason Coleman was not present to address this project. This item was removed. Ingram will contact him again to ask him what his plans are for this project.

The meeting adjourned at 3:57 p.m.

Co-Chair Ingram did not ask for motion for adjournment due to lack of quorum.