



Facilities Committee Draft Minutes
MINUTES
February 27, 2018
Student Services Building, Room 414, 3:00 PM

Present:

1. *Iris Ingram, Co-Chair, VPAS*
2. *Kevin Considine, Co-Chair, AFT Faculty*
3. *Laura Peterson*
4. *Cristi Lizares, AFT Classified*
5. *Sheila Jeter-Williams, AFT Classified*
6. *Kim Morera, Facilities Director*
7. *James Limbaugh, President*

Guest:

1. *Cari Hildebrandt*
2. *Susan Trujillo*

Resource:

Amin Salari, CPT
Subhi Murad, CPT
Deidre Margolias, CPT

1. Call to Order/Approval of Agenda

Iris Ingram, Committee Co-chair, called meeting to order at **3:18** p.m. Due to lack of quorum, agenda approved as is.

2. Approval of November 20, 2017 minutes

Minutes corrected. Motion to approve deferred due to lack of quorum.

3. Bond Program Reports:

A. Campus Construction Program report (Amin Salari)

Amin Salari reviewed status of ongoing and upcoming projects and reported that the Plant Facilities Center is experiencing delay due to DSA review and approval process. 40-J Physical Security and Hardware project has a preconstruction meeting scheduled for 2/28/18. TLC is under DSA review and the 100% construction documents have been submitted. The pre-qualification for Watson Center is underway and LEED certification requirement are being prepared.

Construction for Trans and Accessibility Improvement projects completed in most areas around the campus over the Winter break. Additionally, the maintenance and removal of the sound walls is under further investigation. We are waiting for the environmental consultant to conduct the noise study. Dr. Limbaugh added that there is a meeting scheduled with Culver City on March 14. HLRC demolition and replacement project will be the main Measure CC funded project for the campus. Programming and Master Planning for this project will begin shortly while the white paper is under review for project initiation.

In response to S. Jeter-Williams question about why deficiencies for buildings that are less than 5 years old are not covered by warranty and insurance, Amin reported that warranty is usually valid for 1 year. Amin added that the reserve funds would be used to fix building deficiencies across campus.

4. **Operational Reports**

A. Status of Local Projects (K. Morera)

K. Morera reported the concrete around the Fine Arts Building is scheduled to be replaced during the Spring Break as part of the Trans and Accessibility improvement project. Additionally, the Transformer feeder job will be taken to the BOT in April. BOT approved the high voltage electrical maintenance project. This project will involve power shut down around campus. Westside Extension will be moved to FA Building before Easter. Co-Chair K. Considine brought the sidewalk issue in ATB on B-street side and noted that the sidewalk has lifted which is preventing the door from opening.

Co-Chair Ingram reported that in mid or late March, bond funded project 40J fire alarm and security project will be underway and the campus will be impacted. The college is paying 25 percent premium so that these project can be conducted at night for minimal impact. However, there will still be impact on the campus. This is to address safety issue. A schedule of this project will be shared with the campus and there will be advance notice sent to the campus regarding this project. The contractors for this project will be will be working 10:00pm to 6:00am.

5. New Business

A. HLRC Building User Group

Co-Chair Ingram reported that the list of prioritized projects was sent to the Board of Trustees (BOT) in 2016. The SC, CE and renovation of the HLRC were all projects prioritized by the campus for Measure CC. The CPM has verbally indicated that it is ready to start programming on the highest priority project. However, all Colleges will be required to conduct a programming exercise in order to obtain approval for the planning and design of Measure CC project. Each campus has a floor of \$75 million for this Measure CC project. Programming will allow the campus to estimate costs. An architect has been recommended by the CPT for the programming of this building.

Because the estimated costs of renovation would exceed 50% of the construction costs, and due to the age of the building, it was determined by the Capital Projects Management (CPM) Team, that a newly constructed building was more appropriate. Furthermore, a Facilities Master Plan update that is more comprehensive will be

conducted along with the Measure CC project. Co-Chair Ingram requested that each campus stakeholder nominate two representatives for the user groups meeting with the architect for the programming of the HLRC Building.

Sheila Jeter-Williams requested that it be noted in the minutes that the AFT Staff Guild is currently in Building A9 and should be added to Measure CC Preliminary space discussion list.

Meeting adjourned at **4:09** p.m.