



**Facilities Committee
(DRAFT) MINUTES**

Monday, November 17, 2014

Student Services Building, Room 414 | 3:15 PM

Present:

1. *Aracely Aguiar*, Dean, Academic Affairs
2. *Phyllis Braxton*, VP, Student Services (Interim)
3. *Kevin Considine*, Faculty Co-chair, AFT rep
4. *Allan Hansen*, Director, College Facilities
5. *Sheila Jeter-Williams*, AFT Staff Guild
6. *Jeffrey Lee*, Academic Senate rep
7. *Cristi Lizares*, AFT Staff Guild (alternate)
8. *Matthew Robertson*, WEC Chair
9. *Ken Takeda*, VP, Admin. Services, Co-chair
10. *Rudy Triviso*, AFT Faculty Guild (alternate)

Absent:

1. *Nabil Abu-Ghazaleh*, President
2. *Adrienne Foster*, President, Academic Senate
3. *Bruce Hicks*, SEIU Representative
4. *Matthew McCracken*, President, ASO
5. *Olga Shewfelt*, Chair, AFT Faculty Guild
6. *Robert Sprague*, VP, Academic Affairs
7. *Jane Witucki*, Academic Senate rep

Guests:

1. *Kathy Walton*, Dean, Academic Affairs

Resource:

1. *Diana Johnson*, CPM, Arcadis
2. *Zep Puchalski*, Program Management Office, BuildLACCD
3. *Phillip Vogt*, Project Manager
4. *Peter Mitsakos*, Architect, West Edge Architects

1. Call to Order/Approval of Agenda

The meeting was called to order by Ken Takeda at 3:26 PM. The agenda was approved with the following additional items: 1) Update on the restrooms repair work in SSB and ADA compliance issue for restrooms in the PE Building, and 2) Status of the PE and Dance new bond funded facility.

2. Approval of the minutes of October 20, 2014

Minutes were approved as amended.

3. Bond Program Reports:

A. Campus Construction Program Report

Diana Johnson introduced herself as the new CPM for West and went over the CPM Report. The repair work of the restrooms in the Student Services Building (SSB) will be discussed at a meeting this week with Legal Counsel and Sinanian, the general contractor. If Sinanian does not agree to repair the damage, the work will move forward under a different contractor on an emergency basis and be paid for by the insurance fund.

Paving project on Sophomore and Stocker will commence during the college winter break. The

college had requested the installation of an additional stop sign northbound on Sophomore, at the entrance to parking lot A, to increase safety at that intersection, as recommend by the Work Environment Committee. Unfortunately, a traffic study commissioned by the college did not support the need for a third stop sign and the County, which owns the road, did not approve it.

Peter Mitsakos gave an update on the programming of the new PE/Dance facility. He had met with the user group to find out their requirements. Unfortunately, underground utilities prevented construction at the original location in parking lot 4, and poor soil quality made the backup site behind the PEC unsuitable. The user group expressed concerns over the delay and associated cost increase. Phil Vogt clarified that aside from the change to soft costs, the project construction budget itself will not be impacted. One of the locations being considered as the best alternative is parking lot 2 near the Motion Picture & TV Program (MPTP); however, having the building in lot 2 may limit any future expansion plan for MPTP in that part of campus. P. Mitsakos informed the Committee that he will continue to work with the user group in exploring options for the new facility and will proceed with estimating the cost of the project based on its agreed upon program, including the 4,400 sf building and dance studio within, as constructed in lot 2.

4. Operational Reports

A. Alumni Walk Project

Discussion is postponed because Jason Coleman was not present at the meeting.

B. CE 105 Air Conditioning

Allan Hansen is waiting for the cost estimate, but he raised a question about the funding source for the project. Ken Takeda recommended that Computer Science (CS) include the project in their Program Review. As the supervising dean for Computer Science, Aracely Aguiar will make sure that it's included in the CS Program Review as part of the validation process.

C. Restrooms in PE Complex

Sheila Jeter-Williams raised the concern that none of the restrooms in the PE Complex is ADA compliant. Allan Hansen will look into the matter and if the restrooms are found not to be ADA-compliant, he will include the project in the priority list to be funded with the ADA improvement money.

5. Adjourn: The meeting was adjourned at 4:36 PM.

Next meeting: **December 15, 2014, at 3:15 PM in SSB 414**