



**Facilities Committee – SPECIAL MEETING  
MINUTES**

**Monday, August 25, 2014**

Student Services Building, Room 414 | 2:15 PM

**Present:**

1. *Nabil Abu-Ghazaleh*, President
2. *Phyllis Braxton*, VP, Student Services (Interim)
3. *Kevin Considine*, Faculty Co-chair, AFT rep
4. *Allan Hansen*, Manager, Plant Facilities
5. *Bruce Hicks*, SEIU Representative
6. *Sheila Jeter-Williams*, AFT Staff Guild
7. *Olga Shewfelt*, Chair, AFT Faculty Guild
8. *Barry Sloan* (*for Aracely Aguiar*, Dean, Academic Affairs)
9. *Ken Takeda*, VP, Admin. Services, Co-chair

**Absent:**

1. *Adrienne Foster*, President, Academic Senate
2. *Jeffrey Lee*, Academic Senate rep
3. *Matthew McCracken*, President, ASO
4. *Matthew Robertson*, WEC Chair
5. *Robert Sprague*, VP, Academic Affairs
6. *Jane Witucki*, Academic Senate rep

**Guests:**

1. *Fran Leonard*, Faculty & Chair of College Council

**Resource:** *Steve Sharr*, CPM, Cumming/GKKWorks

**1. Call to Order/Approval of Agenda**

The meeting was called to order at 2:40 PM. Once quorum was reached, the agenda was approved as presented.

**2. Approval of the minutes of August 18, 2014**

The minutes were approved as presented.

**3. Bond Program Reports:** No item.

**4. Operational Reports:**

**A. Physical Plant Block Grant Project Recommendations**

The State has allocated a one-time Block Grant for physical support and instructional support, and the LACCD allocation has been divided among the colleges based on FTES. Facilities committee is to discuss and make a recommendation on the spending for the physical plant portion of the Block Grant to be submitted to the District Office by Friday for approval.

Unlike in the past, this year's Block Grant does not come with a match unless it's used for disability accommodation; however, the latter can be funded through a separate funds from the bond money instead. The intention is to use the Block Grant to fund campus maintenance projects that are due for maintenance or replacement. Plant Facilities keeps a list of these projects (Fusion List) and ranked the projects based on priority. The 12-project fusion list was presented. Items such as Aviation Building paint job need, HLRC boiler replacement to meet the AQMD emission standard, PE roof replacement, etc. are on the list. The total cost of these projects exceeds the Block Grants allocation, but there are other sources of funding that can

also be tapped for some of the projects such as Prop 39 or bond funds.

Allan Hansen explained the level of urgency on each of the project listed on the fusion list and proposed his recommendation on which projects to be included in the Block Grant. A motion was made and followed by a committee discussion.

Among the 12 projects listed, two of them were recommended to be included in the Block Grant request based on the necessity, allocation amount and possible future consequences should maintenance is delayed.

**Motion** (O. Shewfelt/K. Considine): **To adopt Project 1-Transformer feeder replacements and Project 2-Pool replastering to be funded by the Block Grant.** (PASSED)

**5. Adjourn:** The meeting was adjourned at 3:48 PM.

Next meeting: **September 15, 2014, at 3:15 PM in SSB 414**