



Approved 10/20/14

Facilities Committee

MINUTES

Monday, September 15, 2014

Student Services Building, Room 414 | 3:15 PM

Present:

1. *Kevin Considine*, Faculty Co-chair, AFT rep
2. *Allan Hansen*, Manager, Plant Facilities
3. *Jeffrey Lee*, Academic Senate rep
4. *Matthew Robertson*, WEC Chair
5. *Ken Takeda*, VP, Admin. Services, Co-chair
6. *Rudy Triviso*, AFT Faculty Guild (alternate)
7. *Jane Witucki*, Academic Senate rep

Resource: *Steve Sharr*, CPM, Cumming/GKKWorks

Absent:

1. *Nabil Abu-Ghazaleh*, President
2. *Phyllis Braxton*, VP, Student Services (Interim)
3. *Aracely Aguiar*, Dean, Academic Affairs
4. *Adrienne Foster*, President, Academic Senate
5. *Bruce Hicks*, SEIU Representative
6. *Matthew McCracken*, President, ASO
7. *Sheila Jeter-Williams*, AFT Staff Guild
8. *Olga Shewfelt*, Chair, AFT Faculty Guild
9. *Robert Sprague*, VP, Academic Affairs

Guests:

1. *Barry Sloan*, Assoc. Dean, Academic Affairs

1. Call to Order/Approval of Agenda

The meeting was called to order by Kevin Considine at 3:27 PM without quorum.

2. Approval of the minutes of August 18th and 25th, 2014

The approval of minutes will be tabled due to lack of quorum.

3. Bond Program Reports:

A. Westside Extension Swing Space

A question on designation of swing space for the Westside Extension program during TLC 2 construction was raised by Barry Sloan. Steve Sharr shared that nothing has been finalized in terms of timeline and a relocation plan. Utilization of the D Building for Extension, formerly used as swing space for the Bookstore, in Lot 7 was mentioned. Construction of TLC 2 is estimated to begin in late 2016, so Extension will not be impacted any time soon. B. Sloan expressed his reasons for wanting to have the information of moving into swing space be communicated early so they can prepare ahead of time. The ideal time to move will be during the low-activity season after Thanksgiving or December.

B. Campus Construction Program Report

Steve Sharr reviewed the Campus Construction Program Report packet. FMO and path of travel projects will be going to the Board of Trustees for approval in November and December. Target start time for the Amphitheater construction is April 2016. The County of LA will be putting new signage and striping Sophomore Street. Concerns on driver safety on Sophomore and Stocker streets were mentioned. The college will request the County to conduct a traffic study.

4. Operational Reports

The accreditation steering committee chair has requested Facilities Committee to work on completing a spreadsheet on the new accreditation standard, specifically for Standard III.B. Physical Resources. This is a part of the bigger self-evaluation report that is due in 2016.

Other operational matter was raised by Matt Robertson regarding a noise issue in Fine Arts 306 classroom. Allan Hansen gave some background information and mentioned several possible solutions to the problem.

5. Adjourn: The meeting was adjourned at 4:18 PM.

Next meeting: **October 20, 2014, at 3:15 PM in SSB 414**