

Facilities Committee Draft Minutes

**MINUTES**

May 18, 2015

Student Services Building, Room 414, 3:15 PM

**Present:**

1. *Nabil Abu-Ghazaleh*, President
2. *Aracely Aguiar*, Dean, Academic Affairs
3. *Phyllis Braxton*, VP, Student Services (Interim)
4. *Kevin Considine*, Faculty Co-chair, AFT rep
5. *Sheila Jeter-Williams*, AFT Staff Guild
6. *Jeffrey Lee*, Academic Senate rep
7. *Cristi Lizares*, AFT Staff Guild (alternate)
8. *Matthew Robertson*, WEC Chair
9. *Rudy Triviso*, AFT Faculty Guild (alternate)
10. *Jane Witucki*, Academic Senate rep

**Absent:**

1. *Adrienne Foster*, President, Academic Senate
2. *Allan Hansen*, Manager, Plant Facilities
3. *Bruce Hicks*, SEIU Representative
4. *Matthew McCracken*, President, ASO
5. *Olga Shewfelt*, Chair, AFT Faculty Guild
6. *Ken Takeda*, VP, Admin. Services, Co-chair
7. *Robert Sprague*, VP, Academic Affairs

**Guests:**

1. *Barry Sloan*, Assoc. Dean, Academic Affairs

**Resource:**

*Diana Johnson*, CPM, Arcadis  
*Phil Vogt*, CPT, Arcadis

**1. Call to Order/Approval of Agenda**

The meeting was called to order at 3:20 p.m. by Kevin Considine. The agenda was approved as presented.

**2. Approval of Minutes of April 20, 2015**

Minutes were approved with corrections.

**3. Bond Funded Projects:**

Majority of funds from Measure J is in Project Management & programming. There was a discussion on where the funds went and reason for changes that had occurred. Total budget was about \$11.5 M, leaving about \$10.9M to be reallocated for projects that are moving forward.

1. Watson Center
2. TLC

Report on projection of active projects and budget breakdown was shown. Discussion of other projects expenditures – Funds from Prop. A, AA and Measure J followed. Plant Facilities Center project already under design and some numbers have been added for contingencies as well as issues with easement with the City of L.A.

There is a huge increase in construction budget for TLC Building – at the end of programming phase from \$19M to \$26M. Reasons for the increase were to cover programming advocate to work with users on possible problems and find out their needs within the established budget.

Questions were raised on the project management fees, contingencies and timeline. The fact, however, that funds have been used to cover expenditures and now need to move forward. An increase in project efficiency is needed.

O. Shewfelt sent several questions to the Committee for today via email:

1. What is the total amount of current funds available?
2. What is the total amount of difference between the incorrect estimates we had last year and the current estimates?
3. How much money do we have?

All projects are estimated to be completed by 2017 with the exception of the TLC being completed by 2018. The report that was projected today will be sent to members.

Selection of Project Manager: RFQ has been sent out and four architects responded. A selection committee that was put together. The selection was narrowed down to Gonzales & TSK. Decision was made to move forward with TSK. A task force has been issued and within a week kick-off meetings will be held. It will go for Board approval in July 2015.

#### **4. Operational Reports**

##### **A. Alumni Walk Project**

Jason Coleman was not in attendance so this will be tabled for next meeting in June.

The meeting was adjourned at 4:30 p.m.