

FPIP APPLICATION INSTRUCTIONS
****REVISED FROM FORMER YEARS!****
FALL 2015
For 2016-2017 List

Program Review

Going forward, there will no longer be a hard copy FPIP application process. **Responses to program review questions will be used to evaluate, score and rank each application for a full time probationary faculty position.** The following questions in the program review section and planning section will be scored used in the evaluation:

- 4. Enrollment Trends
- 5. Students and Student Success
- 6. Staffing Trends
- 11. Departmental Engagement
- 16. CTE Programs
- Planning Section, Resource Request
 - Justification
 - Assignment Category (General Education and Transfer; Foundation Learning Skills; Career Technical Education; Student and Instructional Support Service)

There is no interview conducted this year, so it will be very important include all your justifications in the program review. Pay particular attention to the following details:

- 6. Staffing Trends – Comment on the effects of any retirements experienced during the prior year or anticipated in current year.
- 5. Students and Student Success – Comment on levels of student demand, especially for Student and Instructional Support Service positions
- 11. Departmental Engagement – If appropriate, explain how this position will sustain other disciplines and programs.

Where and How to Turn in Your Application

No hard copy application is needed for FPIP Fall 2015. See above. If you have any questions, please contact Adrienne Foster, 310-287-4589, fosteraa@wlac.edu.

Proposed Timeline:

Program Review deadline: **Friday, November 6, 2015.**

Resource Requests for Faculty reviewed by the committee: **Fall 2015.**

Ranked list forwarded to the Academic Senate: **Fall 2015**

As Noticed Motion: **Nov. 24, 2015**

For vote: Dec. 8, 2015

The approved list forwarded to the President: Dec. 9, 2015

President announces the number of positions to be funded: Fall 2015

HR initiates the process for faculty hiring: Spring 2016 - tentative

FPIP debriefs, and evaluates the process for improvement for the next time: Spring 2016

Load Sheet is Required for all Prioritized Positions- Effective Fall 2015

CRITERIA FOR RANKING WITHIN CATEGORIES

General Education and Transfer Degree Position	Foundation Learning Skills Position	Career Technical Education Position	Student and Instructional Support Service Position
<p><u>Criteria for Ranking</u></p> <ul style="list-style-type: none"> • Current staffing status in discipline (% full-time instructors in the classroom) • Student demand (Average fall semester census enrollment for past 3 years) • Annual # of associate degrees and/or certificates of achievement • How this position will sustain other disciplines and programs • Validity of rationale in program review for hiring additional faculty. 	<p><u>Criteria for Ranking</u></p> <ul style="list-style-type: none"> • Current staffing status in discipline (% full-time instructors in the classroom) • Student demand (Average fall semester census enrollment for past 3 years) • Annual # of associate degrees and/or certificates of achievement How this position will sustain other disciplines and programs. • Validity of rationale in program review for hiring additional faculty. 	<p><u>Criteria for ranking</u></p> <ul style="list-style-type: none"> • Current staffing status in discipline (% full-time instructors in the classroom) • Student demand (Average fall semester census enrollment for past 3 years) • Annual # of associate degrees and/or certificates of achievement • Active advisory board • Validity of rationale in program review for hiring additional faculty. • Impact of position on WASC accreditation/approval and other required agency approvals. • Future forecast of the labor statistics (environment scanning) e.g. U.S. Bureau of Labor Statistics (http://www.bls.gov/) 	<p><u>Criteria for ranking</u></p> <ul style="list-style-type: none"> • Current staffing status • Student demand • Impact of position on WASC accreditation/approval and other required agency approvals. • Validity of rationale in program review for hiring additional faculty.