

STRATEGIC GOAL 2.3	Exercise financial stewardship that ensures fiscal stability while supporting educational excellence and the College mission.
DIRECT GOAL MEASURE	Ending balance as percent of General Fund budget
GOAL COORDINATOR	Budget Committee

OBJECTIVE 2.3.1	Ensure that grant development and administration processes are transparent.
Point Person/ Group	Dean, Sponsored Programs and Development; College Council
Relative Priority	High
Target Term	Initiate Actions by Fall 2014; then ongoing
Measure of Progress 1	1a. Number and frequency of reports to College Council and Academic Senate 1b. Number and frequency of grant-related items posted to the web site
Measure of Progress 2	Faculty, staff, and management awareness and understanding of grant development and administration processes, as indicated in survey responses
Initiators	Dean, Sponsored Programs and Development
Suggested Action Steps	<ol style="list-style-type: none"> 1. Create an accurate written description of the current grant development and administration processes. 2. Evaluate the processes for possible areas of improvement related to transparency, including communication about grant application, implementation, and reporting with all entities potentially affected. 3. Make any process changes that the findings warrant. 4. Disseminate information about the processes related to grant development and administration through the shared governance process, College Council, and the College web site. 5. Provide an annual report to College Council and other appropriate groups about grant development and administration activities.

NARRATIVE EVALUATION OF PROGRESS ON OBJECTIVES

FALL 2014 INITIATION

Objective Number and Name:

Name of Respondent:

1. Progress Describe the progress that has been made so far in achieving this Objective. Which of the Suggested Action Steps have been completed?

2. Challenges Describe the challenges or difficulties, including those beyond your control, encountered in completing the Suggested Action Steps.

3. EMP Action Steps: Modifications If you recommend changing, adding, or deleting action steps, please describe them.

4. Next Steps Describe the next steps planned to achieve this Objective, the estimated time frame, who will be responsible.

5. **Objective Measures** Please provide the data for the Achievement Measures (described in the Educational Master Plan) for this Objective.

6. **Objective Completion** Estimate the % complete for this Objective

0%	Not yet started
5% - 10%	Just getting started
15% - 25%	Making progress
25% - 45%	Continuing progress
50%	Half way done
55% - 75%	Substantially done
75% - 95%	Almost done
100%	Objective completed
100% +	Objective is now on-going

7. **Recommendation Regarding Objective** Do you have any recommendations regarding this Objective? For example, should work continue on the Objective, as written? Or should any changes be made to the Objective for next year?

DRAFT

Mary-Jo Apigo; Luis Cordova

OBJECTIVE 2.1.1	Improve the frequency and quality of dialogue about SLO/SAO assessment and improvement within programs, disciplines, divisions and the Academic Senate.
Number and proportion of faculty involved in assessment and dialogue	
Faculty, staff, and administrator responses to survey questions regarding the quality of dialogue	

Mary-Jo Apigo; Luis Cordova

OBJECTIVE 2.1.2	Apply the results of SLO/SAO assessment and dialogue to the ongoing improvement of the curriculum and services.
Number of courses and services improved as a result of SLO/SAO assessment and dialogue	

Mary-Jo Apigo; Luis Cordova

OBJECTIVE 2.2.1	Establish and promote a systematic, evidence-based process for proposing, developing, implementing, evaluating and sustaining programs.
Documentation of the process	
Faculty, staff, and management awareness and understanding of process, as indicated in survey responses	

Fran Leonard; March Pracher

OBJECTIVE 2.3.1	Ensure that grant development and administration processes are transparent.
1a. Number and frequency of reports to College Council and Academic Senate	
1b. Number and frequency of grant-related items posted to the web site	
Faculty, staff, and management awareness and understanding of grant development and administration processes, as indicated in survey responses	

Ara Aguiar

OBJECTIVE 3.1.1	Create and promote roadmaps for all degrees and certificates and align class scheduling with them.
Publication of roadmaps to degree and certificate completion in catalog and website.	
Number of programs aligned with roadmaps	