

**Agenda for Work Environment Committee Meeting—Friday, March 28, 2014
10:30 – 12:30 CDC Conference Room**

- 1.) Minutes Approval of the previous meeting Feb. 28 2014 (thanks Barry!)**
- 2.) Key issuing policy, including media cart/cabinet keys (Olga, Allan)**
- 3.) Campus IDs (Olga)**
- 4.) STOP Sign on Sophomore Dr. by Lot A.(DARRELL)**
- 5.) Minimally power lights and at least one sink in the 1st floor restrooms of GCC and Student Services (Ken T)**
- 6.) e-cigarettes (Cory)**
- 7.) Work environment process and follow-up for staff (Kathy Walton)**
- 8.) ASO – Follow-up on Proposal of preferred parking. (ASO rep)**
- 9.) Report on writing document on procedures for handling verbal and written threats.(Matt, Cory, Ray)**
- 10.)ASO Study Hall, A9 Building, 7pm-11pm every Tuesday and Wednesday, starting on April 1st and 2nd. (ASO rep or Matt)**