



## West Los Angeles College Planning and Institutional Effectiveness Committee

### COMMITTEE

Patricia Quiñones, Co-Chair  
Meric Keskinel, Faculty Co-Chair

#### Academic Senate (4)

Holly Bailey-Hoffman  
Marguet Miller  
Laura Peterson  
Leslie Tejada

#### AFT Guild (4)

Bonnie Blustein  
Ricardo Hooper  
Olga Shewfelt  
Raquel Medina

#### Vice Presidents (3)

Aracely Aguiar  
Roberto Gonzalez  
Silvia Barajas

#### AFT Classified (2)

Allison Castillo  
Dionne Morrissette

#### Other Classified

Bargaining Unit (1)  
Helen Lin

#### Teamsters (1)

Carmen Dones

#### Student Services (1)

Celena Burkhardt

#### ASO (1)

Vacant

### EX OFFICIO

President  
James Limbaugh

College Council, Chair  
Carlos Sermeño

### RESOURCE

Accreditation Rep.

#### SLO Rep.

Mary-Jo Apigo

#### Budget Manager

Rasel Menendez

#### Researchers

Lydia Dong  
Moon Ko

### MEETING SCHEDULE 2019-20

**2019** Fourth Wednesday of each month; 1:00 PM to 3:00 PM:  
Sept 25, Oct 30<sup>th</sup>, Nov 27<sup>th</sup>

**2020** Fourth Wednesday of each month; 1:00 PM to 3:00 PM: Feb 26<sup>th</sup>,  
April 22<sup>nd</sup>, May TBD

### A VISION FOR THE FUTURE

Through innovative programs and responsive community services, West Los Angeles College empowers students to succeed.

## Agenda

Wednesday, April 22<sup>nd</sup>, 2020

1:00-3:00pm

Zoom

1. ACTION ITEMS
  - a. Review & approve February meeting notes
2. DISCUSSION ITEMS
  - a. 2019-2020 Program Review Update
  - b. Implementation of 6-year PR cycle
  - c. Prioritization rubric & meeting
3. INFORMATION ITEMS
  - a. CC approval of 6-year PR cycle

This committee is a standing committee of the College Council.

**Charge:** The committee's charge is to link the college's existing planning to the college's budgeting of discretionary resources.

#### Responsibilities:

1. Make allocation recommendations to the College Council. PIE does not itself do planning, but rather uses existing plans to establish criteria by which it makes allocation recommendations against funds identified by the Budget Committee as discretionary.
2. Monitor the policies and procedures by which program reviews and unit plans are produced and submitted to the Committee. It is PIE's responsibility to see to it that all program reviews and unit plans are submitted in a timely manner so that it can perform its major function of using these existing plans to make judgments regarding college priorities for the allocation of resources.
3. Develop and enforce policies that qualify a program or unit to apply for funding against identified discretionary resources.

#### Primary and Secondary Responsibility for Accreditation Standards:

- I.A. Mission
- I.B. Assuring Academic Quality and Institutional Effectiveness
- II.A. Instructional Programs
- II.B. Library and Learning Support Services
- III.D. Financial Resources Planning

#### Quality Focus Essay Action Project 2.2.3

Establish a systematic, evidence-based process for evaluation and improvement of the major College operational processes, and for dissemination of the results.