

West Los Angeles College
Resource Requests for Classified Staff
List of Requests: 2015-16 Planning for 2016-17 Budget

Academic Affairs Area
<i>AH - Certified Nursing Assistant</i>
0.2 Director Reassignment office assistant
<i>AH - Dental Hygiene</i>
Hire a Admin assistant
<i>AH - Medical Assisting</i>
Classified Hire
<i>B&SS - CTE (Other)</i>
Program assistant
<i>Business (Other)</i>
office assistant
<i>Career & Technical Education</i>
funding for instructional aide - vocational arts
<i>CEMA</i>
Administrative support for CEMA faculty Full time Performing Arts Technician
<i>CS - Business, Other</i>
office assistant
<i>Distance Learning</i>
Fill Instructional Assistant Position Hire Student Services Aide
<i>Humanities & Fine Arts (GE)</i>
hire a full time clerica/lclassified staff member
<i>Humanities / Fine Arts</i>
F'/T Music Assistant Upgrade Staff Assistant to F/T
<i>Language Arts</i>
Office Assistant for Language Arts (to share with other divisions)
<i>Library</i>
Hire 0.5 FTE Library Technician Hire 1 FT Library Technician Hire 1 full time Instructional Assistant & IT Hire 1 full time Instructional Media Specialist
<i>Mathematics</i>
Mathematics Division Clerical AID (2013)
<i>Office of Research and Planning</i>
Staff support for accountability requirements Staff support for Equity Plan accountability requirements

Science - Biological Sciences

Increase of Biological Sciences Lab Technician FTE

Science - Physical Sciences

HIRE LAB TECH FOR THE PHYSICAL SCIENCES

Administrative Services Area

Business Office

Accounting Assistant

Enterprise Services

Fund .65 FTE of CEM from 10100.

Information Technology

Hire Data Communication Specialist

Hiring a new assistant Computer Network Support Specialist

Web Designer

Plant Facilities

Automotive Mechanic

Hire 2 new custodians

office assistant

Learning Communities

POPP

Program Assistant for POPP

Student Services Area

Athletics

Hire a Sports Information Director

Hire athletic trainer

Child Development Center

Full Time Program Specialist

office assistant

Counseling

Fulltime Transfer Counselor

Financial Aid

Hire an A Shift Financial Aid Assistant

Student Success & Support Programs

Four (4) Student Services Representatives (SS&SP Support: Assessment / Follow-up)

SS&SP Support: Assessment / Follow-up

Transcript Evaluator (Counseling / Advisement Student Educational Planning)

Two (2) Provisional Proctors (SS&SP Support: Assessment / Follow-up)