

Rubric II.8, II.9, II.10
West Los Angeles College
Program Review: Resource Request Prioritization
Unit Goals: Basis in Program Review

Academic Affairs Area	
AH - Certified Nursing Assistant	
<u>Increase the number of underserved students</u>	
Primary Measurable Objective	By way of outreach to high schools and worksorce centers, we will increase the number
What issues, problems, or opportunities	(blank)
What SLO assessment / reflection will th	(blank)
<u>Prepare students to enter a competitive workforce</u>	
Primary Measurable Objective	to increase the number of students getting employed after program completion.
What issues, problems, or opportunities	(blank)
What SLO assessment / reflection will th	(blank)
AH - Dental Hygiene	
<u>Continue to prepare student to enter the workforce.</u>	
Primary Measurable Objective	The number of students employed 6 months after graduation, and the areas of
What issues, problems, or opportunities	Currently students require the number of units equivalent to a AA degree to apply to the program. The program itself is 61 units. By the time the student completes the
What SLO assessment / reflection will th	Prepare students for employment in in various areas of the dental field.
<u>Create clear completion pathways for students entering Health professions</u>	
Primary Measurable Objective	Identify how many students enroll in the Healthcare core curriculum and follow the progress/success of students completing the core curriculum and entering a program in
What issues, problems, or opportunities	As a consortium member of a Health professions group with the 9 sister colleges and the Chamber of Commerce Health sector, It has come to our attention that graduates of
What SLO assessment / reflection will th	(blank)
<u>Forge Effective alliances with local schools in the community</u>	
Primary Measurable Objective	The number of high school students interested in health care and the number of students
What issues, problems, or opportunities	This goal will bring students to WLAC and provide them foundational skills in health care. Upon completion of the core, students will obtain entry level employment skills
What SLO assessment / reflection will th	

(blank)

AH - EMT/ Paramedic

Ensure state-of-the-art clinical equipment and technology is used in EMT/Paramedic

Primary Measurable Objective

The primary measure for this goal is student, faculty and employer evaluations indicating

What issues, problems, or opportunities

This goal addresses the need to ensure the technical competence for our graduates.

What SLO assessment / reflection will th

F. Technical Competence: Utilize the appropriate technology effectively for informational, academic, personal, and professional needs. Use competent technique in

Seek to increase the diversity of students in EMT/Paramedic

Primary Measurable Objective

Ethnicity gap less than 15%

What issues, problems, or opportunities

By increasing the diversity among graduates, students will obtain employment and more

What SLO assessment / reflection will th

Applying the principles of civility and cultural sensitivity and respect for all student

AH -Medical Assisting

Increase the number of underserved students

Primary Measurable Objective

By way of outreach to high school and work source centers, we will increase the number of students enrolling in this program.

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

AT - Travel & Hospitality

Enhance curriculum with practical experience and connections to industry

Primary Measurable Objective

Success will be measured by increased involvement from industry professionals and

What issues, problems, or opportunities

Previous program reviews have indicated that "curriculum is not meeting industry

What SLO assessment / reflection will th

(blank)

Improve student success and certificate/degree completion

Primary Measurable Objective

Increase in the student success rate

Increase in the number of certificates and degrees awarded

Increase achievements of student learning outcomes.

Increase involvement of working professionals in program activities and events.

What issues, problems, or opportunities

Previous program reviews have identified that the number of degrees and certificates awarded continues to decline. In addition, it was noted that "the success rate is lower

What SLO assessment / reflection will th

(blank)

Increase enrollment in program courses

Primary Measurable Objective

Track changes in enrollment trends, FTES trends, average class sizes, retention rates,

What issues, problems, or opportunities

Increase number of course sections offered.

Increase enrollment in course sections offered.

Increase average class size.

Increase retention rates.

Increase success rates.

Increase degrees and certificates awarded.

Initial and ongoing feedback from current students, alumni, and industry partners.

What SLO assessment / reflection will th

(blank)

B&SS - CTE (Other)

Full time faculty member

Primary Measurable Objective

(blank)

What issues, problems, or opportunities

Same as above.

What SLO assessment / reflection will th

(blank)

Program assistant

Primary Measurable Objective

The laboratory was designed to accommodate student's projects that can not be done during class instructional time. child development has several curriculum classes that

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Reinstating lost courses

Primary Measurable Objective

(blank)

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Behavioral & Social Sciences (GE)

Create a new course: International Political Economy

Primary Measurable Objective

Number of students enrolled.

What issues, problems, or opportunities

Economics department is offering only three courses, Econ, 1, 2, and 11. The course will

What SLO assessment / reflection will th

(blank)

Increasing number of students who transfer and major in economics

Primary Measurable Objective

Number of students who transfer to 4-year institutions

What issues, problems, or opportunities

Econ major requires advanced math such as Math 260 and Math 261. Out students have major disadvantages in this field. Business is one of the most popular major. We can attract more students from business background or at least mention an opportunity to

What SLO assessment / reflection will th

calculating elasticity of demand uses basic math skills needed for Econ major

Integrate MultiMedia to Learning Environment

Primary Measurable Objective

(blank)

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

Aware of Economic Business Cycles, Impact of the Great Depression, Stagflation.

Organize Seminars and Workshops

Primary Measurable Objective

Number of workshops for each semester

What issues, problems, or opportunities

Be aware of the current state of the economy, job opportunities, political development

What SLO assessment / reflection will th

(blank)

Produce an Economic Impact of WLAC on the Regional Economy

Primary Measurable Objective

A printed report which will be also available on WLAC website

What issues, problems, or opportunities

we need statistical software either STATA 13 or IMPLAN

What SLO assessment / reflection will th

Students will help collect, analyze economic data

Reinstate classes lost during the budget cuts

Primary Measurable Objective

Students need sections to be able to finish their degree and transfer.

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Replace damaged and stolen specimens and update teaching collection.

Primary Measurable Objective

Improved student comprehension of course concepts as measured by greater scores on

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Business (Other)

Increase the number of certificates and degrees in Business programs

Primary Measurable Objective

The number of degrees and certificates awarded.

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

Develop New Vocational

Programs in

Growth Areas

Prepare students for a successful careers in Business

Primary Measurable Objective

the number of students who complete with a degree or certificate

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Business (Paralegal)

Improve Certificate and Degree Awards

Primary Measurable Objective

Course completion rate, class retention rate and number of students earning college

What issues, problems, or opportunities

Not enough full time faculty members who can commit more student engagement.

What SLO assessment / reflection will th

(blank)

Career & Technical Education

A curriculum unit that is knowledgeable and provides support to the college community.

Primary Measurable Objective

Decrease the number of errors at the local, district and state levels as it relates to

What issues, problems, or opportunities

The implementation of ADTs, course updates, new SIS system for curriculum and

What SLO assessment / reflection will th

Having curriculum that meets the educational plan strategies.

Provide department support to the film production program

Primary Measurable Objective

Labs will be prepared for instructional activities.

Student documents will be completed.

What issues, problems, or opportunities

student and faculty support.

What SLO assessment / reflection will th
create a safe environment in the labs.

Computer Science

Improve Student Job Market Readiness

Primary Measurable Objective

The successful student will be able to:

- 1) Install, configure, and manage a Type-1 hypervisor
- 2) Add and configure storage in a virtualized server environment
- 3) Design, implement, and support a virtualized desktop environment

What issues, problems, or opportunities

This goal addresses the following program needs:

- 1) Assures the CSIT Division curriculum remains current and relevant
- 2) Addresses Technology Advances
- 3) Addresses a need advocated by the Advisory Board

What SLO assessment / reflection will th

The goal will address SLO assessment at program level like a capstone project and IT

Improve student success at course and program level

Primary Measurable Objective

Course completion rate, class retention rate and number of students earning college

What issues, problems, or opportunities

Not enough full time faculty members who can commit more student engagement.

The facility is not adequate to deliver technology courses.

What SLO assessment / reflection will th

The goal will address SLO assessment at program level like a capstone project and IT

Dance, Health & Physical Education

Expand the Dance program

Primary Measurable Objective

FT instructor in Dance is hired. Courses added to the dance program. ADT in Dance

What issues, problems, or opportunities

To build the program we need to offer leveled classes in Dance Technique classes such as Modern, Ballet and Jazz. To establish a TMC in dance we would need to add Dance History, Choreography, and Dance Appreciation. Course outcome assessment rubrics

What SLO assessment / reflection will th

Discrete skills would be measurably enhanced.

Provide a safe and up to date fitness laboratory for the students.

Primary Measurable Objective

School has entered into a maintenance contract with a fitness equipment service

What issues, problems, or opportunities

Meet requirements for health, safety and essential services.

What SLO assessment / reflection will th

Students are required to demonstrate exercises as part of their final assessment.

Provide adequate equipment for dance students

Primary Measurable Objective

Students will be visible when performing. Studios will have adequate equipment for

What issues, problems, or opportunities

Students will be visible when performing. Studios will have adequate equipment for

What SLO assessment / reflection will th

Students are required to perform in the student dance concert as part of their SLO

Provide consistent instruction in the Health classes.

Primary Measurable Objective

Consistent SLO assessments. Create a culture in which faculty can develop effective learner-centered teaching strategies. Consistent depth of course content offered and rigor expected from the students. The department needs two additional full time

What issues, problems, or opportunities

75% of the health sections are taught by adjuncts. The adjuncts vary in the course depth

What SLO assessment / reflection will th

Additional full time instructor can help re-assess the appropriateness of the existing

Provide safe access to and from the pool.

Primary Measurable Objective

Non slip flooring will be in place in the hallways of PECN & S.

What issues, problems, or opportunities

Meet requirements for health, safety and essential services.

What SLO assessment / reflection will th

A safe learning environment will be provided for the students.

Humanities & Fine Arts (CTE)

Develop Sound Stage Instructional Lab

Primary Measurable Objective

The measurable outcome will be the progress of the construction. Currently the project has been through design and development two times. To help the project Kevin

What issues, problems, or opportunities

This will address the issues of safety and appropriate instructional space needed and

What SLO assessment / reflection will th

direct impact on practical experience applied to field work

Develop Multimedia transfer program

Primary Measurable Objective

50% more students will get a Certificate of Achievement and union jobs in the

What issues, problems, or opportunities

Staffing levels are not adequately meeting the program purpose due to the need for an additional full time faculty member in Multi-media. Without a full time Multi-media faculty the students will not be trained in one of the fastest growing professions in our city. The Multi-media division needs a full time dedicated faculty with education and experience in these areas to 1) increase the number of classes to relieve the waiting list. 2) increase successful completers in the division. 3) respond to the student survey needs

What SLO assessment / reflection will th

It addresses our SLO assessment of our request for additional faculty in order to expand the program to meet the student needs to get their Certificate of Achievement (27 unit) in 2 years. Previously additional faculty were hired through grants. Those grants are

Increase the number of Certificates of Achievement in Film/TV Production Crafts

Primary Measurable Objective

2 Certificate of Achievements in Film/TV Production Crafts are created. We are also splitting the 6-unit classes into 3-unit UC/CSU transfer lecture and 3 CTE labs in

What issues, problems, or opportunities

Creating the certificates will address student success and provide the college with higher completion rates. Splitting the 6-unit classes will allow for lecture classes to be

What SLO assessment / reflection will th

the students needs that came about from meetings with our CTE dean and our advisory board.

Test Goal

Primary Measurable Objective

(blank)

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Humanities & Fine Arts (GE)

Develop Sound Stage Instructional Lab

Primary Measurable Objective

(blank)

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Assign a full time clerical/classified staff member to manage HFA paperwork

Primary Measurable Objective

this will streamline the business infrastrucutor allowing more time for faculty to develop,

What issues, problems, or opportunities

This will streamline practical clerical operations increasing productivity and student

What SLO assessment / reflection will th

This will assist in solidifying aligning SLO goals and objectives.

Create a Museum Studies transfer program.

Primary Measurable Objective

This would create/CTE a transfer program leading to both a degree and gainful employment. as an example - Film production is in dire need of a museum trained registrar to document and catalog items for the prop department. opportunities for

What issues, problems, or opportunities

It provides basic skills training leading to transfer

What SLO assessment / reflection will th

This is skill based training using contextual curatorial skill sets and the practical

Develop Multimedia transfer program

Primary Measurable Objective

Provide a foundation for students to study and transfer to institutions offing a more

What issues, problems, or opportunities

This will solidify current programs into a transfer degree.

What SLO assessment / reflection will th

This will cement niche components of multimedia into cohesive areas of study for

develope Recording Arts/Eletronic Music transfer/CTE program

Primary Measurable Objective

Expand accessibility of musical presentation, knowledge, and accessibility. Access to

What issues, problems, or opportunities

High priority for our music program to keep up with current performance techniques and

What SLO assessment / reflection will th

The Divisional goal of keeping current with our various industries.

HFA. upgrade equipment.

Primary Measurable Objective

This will stream line digital presentations eliminating digital failure securing a higher

What issues, problems, or opportunities

Provide the ability for professional educational presentations.

What SLO assessment / reflection will th

Clear digestible dissemination of course required information

secure Art History transfer program/ assign/hire a dedicated faculty coordinator.

Primary Measurable Objective

(blank)

What issues, problems, or opportunities

It will support student success and transfer.

What SLO assessment / reflection will th

it will provide a clear road map to transfer. Student outcomes will prescribe minimum

Language Arts

EMP 2.4 Enhance and maintain facilities and technology to promote effective teaching and learning

Primary Measurable Objective

The number of added enhancements, whether laptops or Chrome books, carts, enhanced wiFi, the Super Smart classroom and how these are used to strengthen and

What issues, problems, or opportunities

Many initiatives integrate collaborative learning on the part of both instructors and students. Keeping abreast of technology as it is changing and developing helps the

What SLO assessment / reflection will th

Since these will help all classes, any SLO in any class will be addressed.

Increase Persistence and Success Rates in English Sequence

Primary Measurable Objective

The percentage of students who enter English 21 and successfully complete English 101

What issues, problems, or opportunities

historically lower-achieving groups.

What SLO assessment / reflection will th

It addressess assessments for English 21, 28, and 101.

Library

Improve Access to Library Services for Students, Faculty, Staff and Community

Primary Measurable Objective

- 90% of faculty satisfied with quality of library resources
- 90% of faculty satisfied with quantity of library resources
- 90% of students to have used the library website to do research for an assignment
- 90% of student to be able to find book or journal they need

What issues, problems, or opportunities

Less than 50% of the faculty surveyed were satisfied with the quantity and quality of library resources.

More Information Competency instruction and resources to improve college wide course completion rates. There is a direct linkage between Information Competency and student success with Learning Outcomes.

What SLO assessment / reflection will th

Information Competency instruction and outreach has increased, but still needs to continue to increase awareness of the importance of information competency for academic success and life long learning. Students are still using the Internet for research without evaluating the source.

Based on student success data of course completion rates of program and college wide

Increase accessibility to tutoring services and academic instructional technologies

Primary Measurable Objective

1. Increase # of students accessing tutoring and academic technology services - measured by student enrollment in SLA/1T non-credit sections for subject tutoring (face-to-face and online) and student support computer lab access.
2. increase # of hours serving students as measured by student tracking software program.
3. increase number of courses supported by student tutors
4. increase modes of delivery of tutorial services - (SI) or supplemental instruction on targeted courses, group study cohorts by subject, enhance online or mobile device delivery of tutorial services

What issues, problems, or opportunities

Safeguard student equity to academic proficiency by providing comprehensive subject tutoring program and technology resources that effectively support culture of student learning at West. Student tutorial services are greatly needed to assist the under-prepared student reach his/her academic potential.

Through SFP funding, Tutorial Services program has been successful in hiring more tutors to support the great need for assistance outside of the classroom, especially for math foundational level courses. Increased services has resulted in a dramatic increase in students receiving services. We have evidence that shows "If you build it, they will come." With growth in line item institutional funding, students will be guaranteed to receive essential academic support services, including access to student technologies,

What SLO assessment / reflection will th

Tutoring Services does not yet have a course designated SLO.

However, the 2014-2020 Educational Master Plan

Strategic Goal

1.1 Improve student achievement, both overall and among historically lower-achieving groups

Objectives

1.1.1 Refine and/or develop and implement effective programs and services to improve the performance of targeted groups of historically lower-achieving students (e.g., ACE).

1.1.2 Strengthen the effectiveness and coverage of the tutoring program.

The deeper commitment is to provide our under-prepared and under-served student

Provide consistent support and maintenance of Instructional Media in classrooms and campus wide

Primary Measurable Objective

consistent find sources of funding to meet Instructional Media A/V equipment needs

What issues, problems, or opportunities

Struggle to get funding every year to maintain and update A/V equipment across

What SLO assessment / reflection will th

Educational Master Plan Strategic Goal

2.4 Enhance and maintain facilities and technology to promote effective teaching and learning.

Mathematics

Develop Math Web Site

Primary Measurable Objective

(blank)

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Explore online Homework options

Primary Measurable Objective

(blank)

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Improve Communication between Counseling and Transfer and the Math Dept

Primary Measurable Objective

(blank)

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Improve Dialogue between Math and the Learning Center

Primary Measurable Objective

(blank)

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Increase faculty involvement in SLO assessment and Faculty Governance Process (2013)

Primary Measurable Objective

Number of full-time faculty members involved in SLO assessment process; number of full-

What issues, problems, or opportunities

Issue: Chronic and deteriorating understaffing.

What SLO assessment / reflection will th

Faculty participation in SLO assessment process

Increase student success in non-STEM level math classes (such as STATISTICS 2013).

Primary Measurable Objective

Number of WEST students completing transfer level mathematics, number of non-STEM

What issues, problems, or opportunities

The current problem is a limited number of transfer level non-STEM students prepared through mathematics. The math department has an opportunity to dramatically

What SLO assessment / reflection will th

Any transfer level math course SLO. For example, the Math 227 STATISTICS course SLO assessment should be tracked year to year to see how student populations are

Increase student success in STEM-level math classes (2013)

Primary Measurable Objective

Numbers of students enrolled in STEM-sequence math classes

Numbers of students successfully completing STEM-sequence math classes

Number of sections of advanced classes offered each semester.

What issues, problems, or opportunities

The opportunity is to increase the number of students transferring to four-year colleges

What SLO assessment / reflection will th

Enhance SLO course assessment of STEM-sequence Math classes.

More fully utilize MSA building

Primary Measurable Objective

Occupancy rate of mathematics in MSA over time. Currently, this rate is 60%.

What issues, problems, or opportunities

A centralized Mathematics Department has several advantages over a "spread out" math footprint. Consolidation of work space area for ANY division on campus is desirable. For one, it allows easy access from office to classroom/LAB area. It allows easy access from one classroom/LAB area to another classroom/LAB area in a reasonable amount of time. Requiring instructors to move from one classroom/LAB area to another in a short period of time potentially creates hardships for both the instructor and students involved.

For example, this semester Prof. William Bucher 8am class is in MSA 009, his 9:35 class is in AT A201, and his 11:10 class is in B4 103. Granted, this is also a scheduling issue, but if the classroom/LAB areas are in a consolidated work space (within MSA), this becomes

What SLO assessment / reflection will th

Being able to work with students outside of class in large groups allows the instructor to
Reduce average completion time for Algebra sequence (2013)

Primary Measurable Objective

Pilot Math 123a in Spring 2013, Math 123b in Fall 2013., and Math 123c in Spring 2014.
Offer two sections of Math 123a in Spring 2013.
Offer at least two sections of Math 123a and one section of Math 123b in Fall 2013.
Offer at least four sections of Math 123a, two sections of Math 123b, and one section of
Math 123c in Spring 2014
Once the sequence is fully phased in, measurable outcomes will be developed with

What issues, problems, or opportunities

Pilot Math 123a in Spring 2013, Math 123b in Fall 2013., and Math 123c in Spring 2014.
Offer two sections of Math 123a in Spring 2013.

What SLO assessment / reflection will th

Development of the Math 123ABC sequence includes establishing Course SLOs and
assessments.

Office of Research and Planning

Educational Master Plan: Evaluate achievement of goals

Primary Measurable Objective

The PIE Committee will complete the evaluation process each spring.

What issues, problems, or opportunities

Evaluation of progress in achieving the goals of the Educational Master Plan is
fundamental to the requirements of the Office. The evaluation is required by

What SLO assessment / reflection will th

(blank)

Enrollment Management

Primary Measurable Objective

FTES targets are met.

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

SLO Data Management

Primary Measurable Objective

All units will use the software to record their SLO data, including dialogue and identified

What issues, problems, or opportunities

SLO data management, which supports dialogue, is required by accreditation standards,

What SLO assessment / reflection will th

(blank)

SS&SP Assessment/ Placement Evaluation

Primary Measurable Objective

Validation studies will be completed for each assessment instrument used at West for

What issues, problems, or opportunities

The assessment validation studies encompassed by this goal are required by Title 5

What SLO assessment / reflection will th

(blank)

Support data-informed decision making

Primary Measurable Objective

New reports will be designed to meet information needs as they emerge.

What issues, problems, or opportunities

This goal is fundamental to the accreditation requirements related to institutional effectiveness and accountability.

The increasing requirements for accountability, documentation, and continuous

What SLO assessment / reflection will th

(blank)

Support Educational Master Plan development and monitoring

Primary Measurable Objective

The Board will approve the new EMP.

After the first year, the EMP will be evaluated and plans for modification will be

What issues, problems, or opportunities

Use of a college master plan is required by accreditation standards.

What SLO assessment / reflection will th

(blank)

Support SLO assessment data collection, storage and analysis

Primary Measurable Objective

Reports of SLO assessment results will be presented to division faculty and used by

What issues, problems, or opportunities

Accreditation recommendations and the analysis provided by the consultant highlighted

What SLO assessment / reflection will th

(blank)

Office of Teaching & Learning

Develop and direct systematic faculty/staff devt programs

Primary Measurable Objective

Number of professional development opportunities

Number of participants at professional development opportunities

Participant satisfaction of professional development opportunities

What issues, problems, or opportunities

Professional development needs are indicated in the Foundation Skills Plan and the ATD

What SLO assessment / reflection will th

(blank)

Develop and implement grants

Primary Measurable Objective

Number of grants submitted

Number of grants awarded

Number of projects supported by grant funds

What issues, problems, or opportunities

The Office of Teaching & Learning engages in grant development that meets college goals

What SLO assessment / reflection will th

(blank)

Improve technology resources

Primary Measurable Objective

Number of faculty access/using/integrating technology resources

Number of faculty producing educational media content

What issues, problems, or opportunities

The Office of Teaching & Learning focusses on student success and improving the quality of instruction through exploring new teaching methodologies and addressing diverse learning styles. Improving campus technology resources, such as developing and supporting a Digital Design Studio and working with areas such as Distance Learning, the

What SLO assessment / reflection will th

(blank)

Provide support and leadership for campus-wide outcomes assessment

Primary Measurable Objective

Regular reports to the college community on SLO development and assessment progress

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

The Office of Teaching & Learning participated in the Accreditation 2013 Follow-up Report and 2015 Midterm Report by directly contributing to Recommendations 3 and 4, and other areas related to Program Review and improving student learning and success. T&L, in conjunction with the SLO Coordinator and SLO Committee, provided leadership in responding to the Accreditation recommendation to develop and assess course SLOs.

Support SLO assessment data collection-joint goal with ORP

Primary Measurable Objective

Reports of outcomes assessment results will be presented to division faculty and used by

What issues, problems, or opportunities

Accreditation recommendations and the analysis provided by the consultant highlighted

What SLO assessment / reflection will th

(blank)

Support student success initiatives

Primary Measurable Objective

ATD Annual Reports and updates to the college community on progress on initiatives

What issues, problems, or opportunities

The Office of Teaching & Learning focusses on student success, and the ATD initiative provides a framework for identifying gaps in achievement and setting measurable goals

What SLO assessment / reflection will th

(blank)

Science - Biological Sciences

Development and Implementation of a Biochemistry Course

Primary Measurable Objective

A.Enrollment of students in this course at a level comparable to other majors Biology and Chemistry courses.

B.Increased retention of many of our Chemistry students here at West as they remain at the college to take this Biochemistry course.

What issues, problems, or opportunities

The creation of this Biochemistry course is a high priority for the Life Science Division. Those students wishing to pursue careers in chemistry or to prepare for professional schools such as medical school require a strong foundation in chemistry and biochemistry. The Chemistry Division outlines a clear roadmap for those students wishing to train in chemistry and gives them the opportunity to obtain the required pre-requisites for continuing on in higher education, offering two majors Chemistry courses, Chem 211 and 212. However, a Biochemistry course is missing. Several LACCD colleges, such as Trade Tech, City and Pierce, offer Biochemistry 221, a five-unit, one-semester course that gives students key fundamentals in an important area of science. Creation

What SLO assessment / reflection will th

This new Biochemistry course would fulfill many of the college's ILO and PLO's including providing students with critical thinking skills, quantitative reasoning and technological competence. In particular, the critical thinking and quantitative reasoning learning outcomes would be strongly supported by this proposed Biochemistry course as it would provide our students with a comprehensive academic foundation in an

Development and Implementation of a Biotechnology Course

Primary Measurable Objective

A.Enrollment of students in this Biotechnology course at a level comparable to other majors Biology and Chemistry courses. However, an initial target of 15 to 18 students within the first year of its implementation would be acceptable. Expansion of enrollment to 28 students per semester would be the ultimate goal.

What issues, problems, or opportunities

There is a definite need for highly skilled technicians and scientists in today's labor market. An increasing segment of the market today requires advanced training in STEM, including that of the biological sciences. Future technological and scientific advancements in fields such as stem cell research, regenerative medicine and biomedical engineering will require the services of well-trained and skilled laboratory technicians. Creation of a Biotechnology course will provide our students with the skills needed to apply successfully for jobs in these areas.

Numerous colleges in the area (e.g. LA Trade Tech, LA Valley, Santa Monica College) have already created similar courses in response to labor market trends. Within the LACCD system, LA Trade Tech offers Biotechnology 010 and 012. LA Valley College offers 6 Biotechnology courses that range from lecture only theory courses to ones with laboratories demonstrating key lab skills. Locally, Santa Monica College offers two Biotechnology courses, one of which Biology 75: Biotechnology Methods, specifically

What SLO assessment / reflection will th

Such a course would fulfill many of West's ILO's and PLO's.

At the college level, this course supports the learning outcomes of critical thinking, quantitative reasoning and technological competence.

In particular, the technological competence learning outcome would be strongly supported through this Biotech course as it would give our students a unique set of skills that are not given at most community colleges. These skills and these learning outcomes would directly improve their success within the job market or in higher education settings such as the UC or CSU setting.

Within the Biology program, this Biotechnology course would directly support Biology

Expand Support of Science Curriculum

Primary Measurable Objective

- A. Set-up of LRC within the MSA building or HLRC
- B. Use of LRC by students enrolled within Science Division courses
- C. Improvement in Science student success rates

What issues, problems, or opportunities

The creation of a Science LRC will allow the Science division to provide its students with academic support outside of regular class hours in a quiet environment conducive to learning. Many of our courses in the Science Division are rather advanced and require exceptional amounts of study time using materials the student cannot find at home (e.g. anatomy models, microscopes, virtual experiment software). Providing these students

What SLO assessment / reflection will th

This Unit Goal would fulfill many of the college's ILO and PLO's including providing students with critical thinking skills and quantitative reasoning through its virtual experimentation systems. In particular, this Goal especially applies to the ILO of technological competence as it would involve the purchase of numerous computers that will come equipped with a variety of biology, chemistry and physics virtual experiments and labs. In studying these labs, our students will not only acquire key information regarding their subject of choice, but would also gain valuable knowledge in

Improvement and expansion of Anatomy Program

Primary Measurable Objective

- A. Implementation of cadaver within Anatomy 001 curricula of faculty members
- B. Increased enrollment in Anatomy 001
- C. Increased success rates in Anatomy 001

What issues, problems, or opportunities

Numerous advanced anatomy programs in professional schools use dissected human cadavers to supplement their anatomy curriculum. However, the use of cadavers at the community college level still remains an unusual teaching methodology -- one that would greatly benefit the community college student preparing for such professional schools. As a result, the addition of a cadaver to our Anatomy program could attract

What SLO assessment / reflection will th

as it creates a more advanced curriculum for our students and uses more relevant teaching materials in their instruction.

This Unit Goal also supports many of the Anatomy program's SLOs specifically.

Science - Earth Sciences

Improve Student Learning Outcomes by Upgrading Laboratory Facilities

Primary Measurable Objective

1. Students would be better served and become successful when exposed to modern facilities

What issues, problems, or opportunities

The full-time professor teaching most Earth science classes is currently doubling as a lab tech. This is stealing most precious time that the professor could have used to plan to improve the course contents including but not limited to more frequent field trips and additional labs for Honors students.

What SLO assessment / reflection will th

Recent SLO assessment showed that the more hands-on experiments students perform the better their performance becomes. Thus, a lab tech who prepares lab materials and

Science - Physical Sciences

Creation of Biochemistry Course within the Chemistry Division

Primary Measurable Objective

It is Measurable, as the retention of many of our science students and their enrollment in this course could be tracked. Their success rates once in the course could also be measured. With this hiring of a full-time Biochemistry professor to join the Chemistry division, the creation of this course is easily attainable. In addition, numerous Biochemistry curricula are already available on LACCD's ECD system. These curricula could be used as a basis for the creation of this course here at West. This course is also Realistic and Timely. The creation of a Biochemistry course and the hiring of a full-time Biochemistry professor is a logical expansion of the Chemistry Division: * Enrollment in

What issues, problems, or opportunities

The introduction of this course into the current chemistry and/or biology curricula, will require the hiring of a full-time faculty who possesses an advanced Biochemistry degree. Those students wishing to pursue careers in chemistry or to fulfill their pre-requisites for transfer to university are offered Chemistry 211 and 212. However, because West does not offer any biochemistry courses, many of our advanced science students leave West in order to take Biochemistry at another LACCD or community college. For example, within the LACCD system, only two of our sister campuses offer Chemistry 221. Locally, Santa Monica College offers Chemistry 31, a five-unit Biochemistry course. These students would likely remain at West and within our Science Division to take Biochemistry if it was offered here. With a retention rate of 77% in the sciences, it is obvious that those students enrolled within our science division are happy

What SLO assessment / reflection will th

This new Biochemistry course would fulfill many of the college's ILO and PLO's including providing students with critical thinking skills, quantitative reasoning and technological competence. In particular, the critical thinking and quantitative reasoning

Improving Physics/Astronomy Laboratories and OSHA Standards

Primary Measurable Objective

- Enrollment increase
- increased retention
- Offer astronomy laboratory affording non-STEM students another option to meet their science with laboratory component. These level classes are currently offered in Chemistry, Geology, and Biology.

What issues, problems, or opportunities

The Division needs to equipment the laboratory classrooms with telescopes, and binoculars and other modern, relevant demonstration equipment and several hands-on manipulative devices that supplement classroom lectures.

Find or use existing location/structure on campus for darker sky observations for

What SLO assessment / reflection will th

Improve student understanding in critical thinking skills related to cyclical motion, correct and incorrect models of the sky, stellar evolution, and historical uses of

Upgrading Facilities in the Organic Chemistry Laboratories

Primary Measurable Objective

A measurable outcome of this goal would be the increased transfer rates of both chemistry and Biology majors to the UC and CSU systems. Additionally, a revamped organic chemistry program will also benefit students working towards careers in the Allied health sciences---nursing, dental hygiene. Recent legislation from Sacramento has now granted some community colleges to begin offering BS programs, Our dental hygiene is now proposing to develop a BS here at West. A robust organic chemistry

What issues, problems, or opportunities

Those students wishing to pursue careers in chemistry or to prepare for professional schools such as medical school require a strong foundation in chemistry and biochemistry. Complementary upgrade of the existing facilities would then be necessary to allow the integration of the Biochemistry course into the curriculum. The Chemistry Division outlines a clear roadmap for those students wishing to train in chemistry and gives them the opportunity to obtain the required pre-requisites for continuing on in higher education, offering two majors Chemistry courses, Chem 211 and 212. However, a Biochemistry course is missing. Several LACCD colleges, such as Trade Tech, City and Pierce, offer Biochemistry 221, a five-unit, one-semester course that gives students key fundamentals in an important area of science. Creation of Biochemistry 221 here at

What SLO assessment / reflection will th

The incorporation of Chemistry 221 into the core organic chemistry curriculum would fulfill many of the college's ILO and PLO's including providing students with critical thinking skills, quantitative reasoning and technological competence. In particular, the critical thinking and quantitative reasoning learning outcomes would be strongly supported by this proposed Biochemistry course as it would provide our students with a comprehensive academic foundation in an advanced scientific field.

Administrative Services Area

Business Office

Educate other Departments about the Business Office policies and procedures

Primary Measurable Objective

Awareness of Employees about Business Office's policies and procedures; efficiency and

What issues, problems, or opportunities

None. This goal aims to improve the current processes implemented at the Business

What SLO assessment / reflection will th

N/A

Implement Strong internal control over Cash, Procurement and Accounts Payable

Primary Measurable Objective

Stronger internal control; efficiency of Business Office processes

What issues, problems, or opportunities

None. This goal intends to continuously improve the processes implemented at the

What SLO assessment / reflection will th

N/A

Improve the collection of Student Dues to the College

Primary Measurable Objective

Completion of the email reminders sent to all students that owe fees to the College,

What issues, problems, or opportunities

There is a need for the Business Office to be fiscally responsible for safeguarding the

What SLO assessment / reflection will th

N/A

Improve the working relationship of all staff at the Business Office

Primary Measurable Objective

Improved communication; harmonious work relationship; improved work attitude

What issues, problems, or opportunities

None in particular. The work environment has to foster good working relationship among personnel to maximize efficiency and effectiveness of everyone's work.

What SLO assessment / reflection will th

N/A

Enterprise Services

Rethink the traditional model for textbook sales.

Primary Measurable Objective

Improve market share of textbooks sales/rentals measured in terms of units and dollars

What issues, problems, or opportunities

Supporting the educational mission of the college by providing innovative programs to reduce the cost of educational materials for students. Financial stability of the

What SLO assessment / reflection will th

TBD

Information Technology

Continue to Enhance Technology to Support WLAC processes for Learning, Teaching, and Research

Primary Measurable Objective

(blank)

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Improve and Support College Administrative Efficiency for Students, Faculty, and Staff.

Primary Measurable Objective

(blank)

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Maintain and Improve Networking and Infrastructure to College

Primary Measurable Objective

90% completion by 2015 60% completion by 2013

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Plant Facilities

Improve efficiency in front office procedure and deadlines.

Primary Measurable Objective

Without this backup support staff the Facilities office has experienced high late fees due to absence of the one primary office staff and no one to prioritize the payment of bills and annual fees that are due and that are mandatory to operate a college. As well as

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

To improve timeliness of mobility assisting students and faculty, and staff.

Primary Measurable Objective

When vehicles are out of service, sent off campus for repair, there is a delay in responding to maintenance needs on campus by losing valuable work time while

What issues, problems, or opportunities

Save money and faster response time.

What SLO assessment / reflection will th

No Connection

Learning Communities

POPP

Improve diversity

Primary Measurable Objective

Therefore the recruiting efforts have to be adjusted.

What issues, problems, or opportunities

Lack of diversity in the cohort to match or come close to the WLAC service area.

What SLO assessment / reflection will th

Cultural Diversity, section G.

Puente

Increase the number of university transfers

Primary Measurable Objective

Depending upon the provision of adequate college course offerings and resources to both the students and staff of Puente, we hope to graduate/transfer at least 30% of

What issues, problems, or opportunities

This goal will address the issue of lack of adequate resources , mainly funding, to provide students with the necessary enrichment activities and supportive services that

What SLO assessment / reflection will th

(blank)

President's Office

Marketing / Public Relations

Enhance the WLAC.edu web site

Primary Measurable Objective

% of pre-Kentico web site that converted to Kentico

% of program reps trained who want to be trained

% of faculty trained who want to be trained

basic functions operable including: ability to create/delete/edit pages; ability to restrict pages; ability to create new template; ability to implement off-the-shelf templates

What issues, problems, or opportunities

The PR Office exists to promote the college and its programs and to provide information on resources and academics that facilitate student success. An enhanced web site allows us to do a better job at these tasks which, in turn, should contribute to more new students enrolling at West, and enrolled students having a clearer understanding of what resources are available to them and what is required of them to succeed

What SLO assessment / reflection will th

The PR Office has no existing SOA. However, in this Program Assessment we propose several including increase the number of students who Strongly Agree and Agree that they're aware of opportunities for involvement in student clubs and activities. Also to

Improve Ability to Promote / Inform On Campus

Primary Measurable Objective

receive favorable ratings from employees and students on the campus surveys regarding if they know where to find news and event information and if they know

What issues, problems, or opportunities

This goal addresses the achievement of one of primary purposes.

What SLO assessment / reflection will th

Increase the number of students who "Strongly Agree" and "Agree" with Student Survey question #77a "I am aware of opportunities for involvement in student clubs and activities"

Strengthen connections to community

Primary Measurable Objective

WLAC would receive positive press coverage in community papers.

WLAC would receive favorable feedback from opinion leaders on our interactions with the community.

What issues, problems, or opportunities

A higher and positive profile in the community and with community/organization leaders helps us to attract more students, more college-ready students and resources

What SLO assessment / reflection will th

(blank)

Student Services Area

Admissions and Records

Rehab "Freudian Sip" into Info Center staffed by four CGCAs

Primary Measurable Objective

Transformation of space to house CGCAs, computers, info desk, phones and standing

What issues, problems, or opportunities

A need to increase the in-person and telephone-based student-support for online

What SLO assessment / reflection will th

Service area outcome goal: Increase phone response rate and push services exclusively

Secure older admissions records in compliance with accreditation recommendation II.c.a

Primary Measurable Objective

We will know the goal has been met when all the records have been transferred from

What issues, problems, or opportunities

The need to comply with accreditation standard II.c.a.

What SLO assessment / reflection will th

The need to comply with accreditation standard II.c.a.

ASO

Create an inviting atmosphere for students in the ASO Office and Lounge.

Primary Measurable Objective

Update computers for officers, senators, and add a computer to the main counter so that students can check into the office online rather than add their 88 number to a sign

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Child Development Center

Improve the security at the CDC.

Primary Measurable Objective

¿ Having an emergency button on all the phones in the CDC building that would alert the Sheriff¿s department.

¿ Installing a buzzer security system in the hallway located before the CDC Director's office.

¿ Having new & revised policies/procedures regarding specific safety/security issues.

¿ Consistent practice drills based on new & revised safety/security policy and

What issues, problems, or opportunities

The positive outcome will be having environments that are safe and secure, preventing security incidents and having effective system in place, so that the program is well prepared to handle safety and security threats. This will be an ongoing process based on

What SLO assessment / reflection will th

Technological

To further enhance the quality of services for children, families and Child Development students

Primary Measurable Objective

Below are the measurable outcomes:

¿ Increased scores on the annual Thelma Harms Environment Rating Scale (per classroom).

¿ Increased rankings on the parent surveys

¿ Pre-post assessments results from the CD practicum students or improved ranking on a CDC Practicum Experience Survey (needs to be developed)

What issues, problems, or opportunities

This was the new CDC Directors first year, so putting systems into place and the evaluation of the results are still in process. The results from the parent surveys has not varied too much from last year. For example, the overall satisfaction of services remains high (2013-87%-very satisfied & 13%-satisfied and 2014-85%-very satisfied & 15% very satisfied). This year, the Thelma Harms Environmental Rating Scales were conducted by the CDC Faculty from Trade Tech (West¿s CDC Faculty completed them at Trade). The program will need to compare the results based on next year¿s data, since the previous year¿s rating scales were done by the West's CDC faulty (for their own classroom) and not all of them were done correctly. As a result, the Director provided additional T& TA,

What SLO assessment / reflection will th

This goal will be included in the newly development Student Services ¿ Service Area

Counseling

Continue to provide student's with timely customer service and access

Primary Measurable Objective

(blank)

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Increase Accessibility to Year Round Counseling

Primary Measurable Objective

1.1

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Increase Student Success and Retention

Primary Measurable Objective

(blank)

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

DSP&S

To hire a fulltime DSPS Counselor

Primary Measurable Objective

The hire of a fulltime DSPS counselor

What issues, problems, or opportunities

The hire of a fulltime counselor will improve the students ability of receiving academic

What SLO assessment / reflection will th

DSPS students will be able to identify and access support services in a timely manner

To hire Assistive Technology Specialist

Primary Measurable Objective

This position will assist in providing training for students with disabilities to assist them in

What issues, problems, or opportunities

This position will assist in providing training for students with disabilities to assist them in

What SLO assessment / reflection will th

DSPS students will be able to identify and access support services in a timely manner

EOP&S / CARE

Provide counseling services to EOPS/CARE students

Primary Measurable Objective

The hiring of a fulltime EOPS/CARE Counselor will make seeing a counselor more

What issues, problems, or opportunities

Students waiting time to see and counselor impacts their ability to meet the three

What SLO assessment / reflection will th

Students will make all of their contact each semester.

Financial Aid

Increase certificate of achievement, number of degrees granted and transfer rates for students

Primary Measurable Objective

Hire the necessary personnel to reach the goal to assist with the increase and certificates and degrees conferred. Reduce processing time and increase the number of

What issues, problems, or opportunities

Need to hire the appropriate staff to address the financial aid office awarding and disbursement turnaround time due to the increased number of applicants and

What SLO assessment / reflection will th

To establish adequate personnel to provide the proper advising to assist students by the way of improving critical thinking and communication skills, quantitative reasoning and

Learning Skills

Increase the # of students enrolled in LSK courses and # of students using academic support services

Primary Measurable Objective

Increase the number of students who complete the English sequence from English 21 through English 101 by 6 % and the number of students entering Elementary Algebra who, within 2.5 years, successfully complete Intermediate Algebra by 1.5 % to 3%

What issues, problems, or opportunities

With increase participation and a more directly aligned curriculum, students will gain the foundational skills that they need to successful complete the pre-collegiate courses.

What SLO assessment / reflection will th

With faculty collaboration, students will find the LSK curriculum more relative to the

School Relations and Outreach

Develop stronger relationships with government and cultural ministries

Primary Measurable Objective

cultural ministries

What issues, problems, or opportunities

This unit goal will address (5.1.3) Strengthen relationships with local cities, businesses, and residents and (5.2.1) Open students to global issues through curriculum and co-curricular activities.

What SLO assessment / reflection will th

(blank)

Establish International Student Summer Bridge and cohort

Primary Measurable Objective

The Summer Bridge and FYP would address the following strategic directions and goals written in the 2014-2020 Educational Master Plan: (1.1.1) Refine and/or develop and

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Identify the educational outcomes of International Students at West

Primary Measurable Objective

along with recommendations to improve those outcomes

What issues, problems, or opportunities

measures in the institution-set standards for student achievement, and monitor improvement, (2.2.1) establish and promote a systematic, evidence-based process for proposing, developing, implementing, evaluating and sustaining programs

What SLO assessment / reflection will th

(blank)

Student Success & Support Programs

Implement SB 1456 mandates

Primary Measurable Objective

SSSP Objectives:

To measure and evaluate the: number of student contacts:

- ¿ Number of new students completing the College Orientation
- ¿ Number of New students completing the College Assessment
- ¿ Number of new students completing an Abbreviated Student Educational Plan

As compared to the total number of new -non-exempt students enrolled in courses at WLAC.

To measure and evaluate:

The number of new and non-new continuing students completing a:

- ¿ Comprehensive Student Educational Plan
- ¿ Provided Follow-up Services
- ¿ Career Assessment
- ¿ Faculty or Student Service program providing other orientation or advising services.

As compared to the total number of non-exempt matriculating students.

At Risk Follow-up:

To measure and evaluate:

- ¿ The number of students on academic / progress probation and in excess of 100 units that attend the probation workshops or Counseling services and are provided with Abbreviated Student Educational Plan.

As compared to the total number of students on academic or progress probation and in excess of 100 units college-wide.

What issues, problems, or opportunities

This goal is threaded though all WLAC college wide plans in working toward greater access and success for students. The SS&SP program offers access to opportunities for

What SLO assessment / reflection will th

SAO #1

Transfer Center / TAP

Full Time Tenure Track Transfer Counselor

Primary Measurable Objective

Increase in the number of "transfer ready" students as identified by the number of IGETC

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)

Personal Development/Counseling Transfer Course

Primary Measurable Objective

Students who are enrolled in the course will be track to determine if they successfully complete the application process and are admitted to college of their choice.

What issues, problems, or opportunities

Based on the satisfaction survey sent to University reps for the fall 2014 transfer fair

What SLO assessment / reflection will th

(blank)

WEST Sponsored University Visit Fieldtrip

Primary Measurable Objective

Track students who participate in the field trip to determine two things:

- 1) Did the students apply to institutions visited
- 2) Where did they apply and where were they admitted

What issues, problems, or opportunities

(blank)

What SLO assessment / reflection will th

(blank)