

West Los Angeles College
Resource Requests for Non-Salary Resources
List of Requests with Brief Description: 2015-16 Planning for 2016-17 Budget

Academic Affairs Area

AH - Dental Hygiene

1 A Bachelor of Science Degree in Dental Hygiene

Besides support college-wide, we will especially need continued support from the counseling department, financial aid office and admissions and records. A workgroup will need to be established when the criteria becomes available.

This resource requests is for support from the college in to offer a BS degree in Dental Hygiene. Governor Brown signed SB 850 to allow 15 districts to offer a BS degree in 1 program. The Dental Hygiene program is the ideal program for the degree. With students entering the DH program with over 60 units and then taking 61 units in the program, our students deserve a bachelor degree as they are completing the equivalent units. We will not require any additional resources for this request.

2 A budget for equipment repairs and maintenance

The dental clinic is filled with technology; radiology equipment, sterilizers, and many different machines. We have experienced the need for repairs and two radiology heads and now we need another, and our panoramic machine needs a motor. This request is urgently needed to keep the students current in the field. They need to be trained in our facility prior to providing treatment to our Veterans and other local community members.

This is an ongoing request. We really need these repairs ASAP. If we don't get these repairs done, the students will have to find external sources to learn the equipment and possibly have to pay for the services. We've also talked to the foundation about possibly helping us with this cost but never heard back about it.

3 Diagnodent Caries detector

To stay current with workforce trends, this equipment is needed to train students.
(blank)

4 Laser for dentistry- Biolase

providing training for students on this equipment will keep them current on new trends in the industry.
This equipment is needed to train students on industry trends

5 Obtain a 40 station Computer Lab

The allied health division requires computer labs for teaching purposes as well as testing needs. We struggle with scheduling a computer lab with Computer Science as they are impacted with lab classes. We would like the lab to double as a designated testing site for all Allied Health programs since they all require either state or national licensing or certification exams.

This request was submitted last year but not funded.

6 Office space for Bachelor Degree Administrator

Need office space to development new four year degree
(blank)

7 Purchase Digital Cameras (3)

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Students no longer have cameras suitable for intra-oral photos. They are using cell phones to take pictures. It is a HIPPA violation to have patient information on cell phones. The department needs digital intral-oral cameras.

We had cameras through the bond but when the movers moved us from A-9 to the new clinic 5 years ago, the cameras went missing. However, the boxes remained in the clinic. We have been asking for cameras since then.

AH - EMT/ Paramedic

8 Secure funding for state of the art equipment

The EMT/Paramedic program needs to upgrade equipment so students graduate competent and ready for employment

(blank)

AH -Medical Assisting

9 2 Holter Recorder

To Train cardiac Technician in Clinical Cardiac skills

(blank)

10 3 12 leads EKG Machines

(blank)

11 4 advanced venipuncture arms

To train students in all types of injection

(blank)

12 4 Vital Sign Patient Monitor

To train student to take vital signs

(blank)

13 40 Station computer lab

At this time, the programs struggle to reserve computer labs due to the rooms being impacted by computer science and other programs.

Need a 40 computer station lab to better prepare students for workforce. Need facility, computers, furniture and software for various allied health programs.

14 Anatomy Physiology module

To train student how to recognize anatomical parts

(blank)

15 Autoclave sterilizer

Autoclave sterilizer to train medical assisting students on

(blank)

16 Provide laboratory classroom space for Medical Assisting program

having to healthcare programs in one lab setting is extremely difficult. Both programs need space to allow students to practice for state certificates exams during off hours. Time is very limited for students to come in and practice. This can have an impact on student success.

The Certified Nurse Assistant and Medical Assisting programs currently share a lab. The space is crowded by students and necessary furniture and highly impacted by both programs. SC 105 has the potential to be appropriate lab space for the MA program.

17 Surgical Instruments and Equipments

To train students how to prepare patient for minor surgeries and recognize surgical instruments

(blank)

Career & Technical Education

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18 Funding for curriculum conferences and workshops

Provide funding for curriculum committee members (faculty) to attend training.
(blank)

CEMA

19 Equipment and supplies for CEMA

Estimated expenses for 2015-16 theater arts

SPRING PLAY

Royalties: \$300

Scripts: \$125

Sets (lumber & paint): \$231

Costumes: \$559

Lighting Supplies (bulbs & gels): \$515

Properties and Crafts: \$210

Ticket Service: \$225

Programs and Posters: \$120

Advertising: \$350

TOTAL: \$2635

Additional expenses:

Mirrors: \$75

Clothing racks (for storing costumes): \$140

Storage bins (for storing props and equipment) \$100

Tilt Truck Construction Cart (for transporting all of the show equipment and supplies from Elise's office to the theater every day because there is nowhere to store it safely and everyone has access to the theater) \$600

TOTAL: \$915

Total theater program expenses for 2015-16: \$3550

Estimated expenses for 2016-17 theater arts

Funding will be a combination of Perkins, Grants and Program 100

Computer Science

20 Upgrade CE computer classrooms

CS Division is expected to remain in the older CE Building for at least 5 more years. The hardware used to support the classrooms is at its "end-of-life" and incapacity of supporting the new demands that will be placed on our environment in the very near future.

Currently, CE103, CE106A, and CE105A networking infrastructures are grossly inadequate to support current and future courses. Current connecting devices and cabling is old and dangerous.

The expectation is that any new equipment purchased can and will be moved to the new TLC building once completed therefore protecting any college investment.

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The CS Division is expected to remain in the older CE Building for at least 5 more years. The hardware used to support the classrooms is at its end-of-life and incapacity of supporting the new demands that will be placed on our environment in the very near future.

Currently, CE101, CE103, CE106A, and CE105A networking infrastructures are grossly inadequate to support current and future courses. Current connecting devices and cabling is old and dangerous.

The division has identified critical areas requiring the following:

- 1) Upgrade CE105A, CE103 and CE106A classrooms to equip with smart board that allow faculty to record the lecture and post it on-line.
- 2) To install new floor in CE101 computer lab.
- 3) Upgrade the switch in CE101.

Distance Learning

21 Web Development Contract

Vendor will design the framework for the new Nationwide Student Portal. The vendor will create various webpage templates and functionality. Portal content will be developed by Academic Affairs and Student Services. This will make our Distance learning programs accessible nationwide.

(blank)

Health / Kinesiology

22 Non slip flooring

Purchase non-slip flooring for the hallways in PEC N & S for the safety of students returning to the locker room after being in the pool.

(blank)

23 Repair or replace broken equipment

Repair or replace broken equipment in the Fitness Center (PEC 104) and Weight room (PECN 14).

(blank)

24 Service Contract

Service contract for fitness equipment maintenance and repair in PEC 104 and PECN 14.

(blank)

Language Arts

25 2 laptops, Mac display adapter, doc camera for Language Arts' use

1 Dell laptop and 1 MacBook Pro laptop, Mac display adapter and doc camera is needed for division presentations, division meetings and for cross-discipline work. Meets requirements for EMP 2.4 Enhance and maintain facilities to promote effective teaching and learning.

With increasing demands at meetings to project information to share, the division benefits from division-dedicated equipment/technology.

26 Phones and computers in 2 empty GC offices

This enables the Lang Arts student worker to work without disturbing adjunct faculty in the office designated for them.

(blank)

27 SuperSmart Classroom with full technology for documenting pedagogy

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A super smart classroom enables capturing and disseminating pedagogical initiatives such as: Reading Apprenticeship, Accelerated Learning, Paired Courses, Habits of Mind/Growth Mindset, Collaborative Learning Communities, BYOD-Bring your own device, integrating technology into enhanced strategies for more effective teaching and learning.

Capturing and sharing the many teaching/learning initiatives at West is a must. Not possible without such a "super" smart classroom, and this will be utilized by all divisions.

Library

28 A/V Update Campus Wide 2014-2015 - 85% completed - will carry balance over to 2015-2016 request

85% completed

6 out 7 classrooms in original request completed

will be carried over to 2015-2016 A/V Update Campus Wide request

FA 100 upgrade includes: - New projector with ultra-long theater lens - Instructor's podium that houses doc cam, DVD/VCR, PC, laptop inputs and microphones - Wall mounted touch panel that operates all on/off functions as well as source selection - Cables, programming and installation - Maintenance agreement \$45,000
Winlock Lounge upgrade includes: - New projector mounted from ceiling - Screen - Instructor's podium that hoses doc cam, DVD/VCR, PC, laptop inputs and microphone (lavaliere for presentations) - Wall mounted touch panel that operates all on/off functions as well as source selection - Cables, programming and installation - Maintenance agreement \$15,000
Campus wide classrooms A/V update: - PECN-11 - CE 104 - CE 105A - CE 106A - CE 103 - CE 225/ 227 - CE 226/228 7 rooms x \$14,000 = \$98,000

IELM

ADA

other categorial funds utilized

29 A/V Update Campus Wide 2015-2016 + 1 classroom carry over from 2014-2015 planned request

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Campus wide classroom A/V update:

- CE 204
- CE 203
- CE 202
- CE 201
- CE 222
- CE 206/208
- CE 219
- CE 220
- CE 221
- PEC 113
- SC 101
- SC 105
- SC 106
- SC 102

14 rooms x \$14,000 = \$196,000

President's Conference Room A/V update:

- New 80" LED LCD Monitor
- Touch panel to control on/off functions and source selection
- Universal podium to house equipment
- Speakers
- Miscellaneous cables
- Installation and programming
- Maintenance agreement

\$15,000

IELM block grant

other sources that can fund instructional equipment

30 A/V Update Campus Wide 2016-2017

New classroom A/V installation for new buildings:

- 24 new Smart classrooms

24 new rooms x \$14,000 = \$336,000 + 5% increase (fluctuation) = \$352,800

New Sound System for campus wide events (Graduation, large special events, etc.)

- Complete sound system with speakers, microphones, amplification, cables, etc.

Estimated cost = \$60,000

Sound System (\$60,000) was previously proposed for large events such as Graduation to save on hiring of outside contractors, over time it will pay for most of itself back

31 Instructional Media operational budget for annual campus wide A/V expenditures

Operational budget of Instructional Media - A/V support and maintenance campus wide

Replacement lamps for existing projectors, touch panel replacement fro MSA (average 2 per year), equipment supplies, cables, media materials (blank DVDs, digital tape) safety tape, microphones

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Program 100
or long term allocation of categorical funds

and Prioritized long term as operational budget even if special funds are used to fulfill request

32 Library collection development operational budget

currently funded
by Program 100 at \$50,000

Prop 20 Lottery Fund -
October 23, 2014, Budget Committee passed a resolution to recommend the allocated entire amount of Lottery Prop 20 fund to this request until fiscal year 2019-2020, in order to meet two ACCJC recommendations

Instructional Equipment and Library Materials (IELM) block grant - was also original created by state legislature to fulfill this operational need.

Should be outside of ranking of priorities and classified as operational budget and no longer need repeated requested and prioritization.

Should be outside of ranking of priorities and classified as operational budget and no longer need repeated requested and prioritization.

Library collections consist of books, periodicals, online databases, and audio visual materials

October 23, 2014, Budget Committee passed a resolution to recommend the allocated entire amount of Lottery Prop 20 fund to this request until fiscal year 2019-2020, in order to meet two ACCJC recommendations for consistent, sustainable and sufficient funding to develop quantity, quality, depth, and currency in Library resources and services

33 Math Lab - provide tutoring/teaching technology resources

Grants can start the Math Lab
Eventually need some type of continued funding through Categorical or Program 100

Historically, Math tutoring is the subject most in demand. Recent statistics show that demand is increasing. Math tutors need tools to efficiently provide math resources. Technologies such as laptops and smart whiteboards that record voice and notes provide easy distribution of math support as well as provide student tools to develop a library of math tutorials. For example, purchase of Mathematica software with lottery funding can be implemented at the tutoring level. Software on use of calculators is also a proposed use of supportive technology. Mathematics student success is imperative to insure student equity to reach academic and personal goals.

34 Motorized utility golf cart for delivery of A/V equipment

This may not be required by regulations, but it is a health and safety issue for the staff to not have regular access to a motorized utility cart for delivery of heavy A/V equipment
Utility cart is need for delivery of the heavy A/V equipment required for delivery of heavy equipment and supplies on a daily basis by the Instructional Media Technician

35 Security system: alarms and cameras to protect Media Center equipment

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Security system: alarms and cameras to protect Media Center equipment

Increased incidence of thefts on campus

Current number of cameras and safety equipment insufficient to cover affect areas of concern

(blank)

36 Accreditation Archive Project

Budget for content management system and preservation and organizational materials for the College's Accreditation Archives which will also enhance the broader College's traditional Archives which contains the local history of the College.

District Accreditation budget

Lottery

IELM Block grant

37 Annual renewal of PLATO subscription - operational expense

Lottery fund

IELM block grant

Basic Skills (funded last year, but needed for Tutor salaries this year)

PLATO is a web based academic support software that provides students with tutorials, drills and tests to increase their foundational skills base.

It is an essential resources to provide students with academic support both on campus & off campus.

It provides students with the necessary tools to increase their foundational understanding of math, English and reading skills.

This is an operational expense required every year.

38 Expand Library Classroom to create a flexible learning space

Expand Library Classroom to create a flexible learning space and also meet the current class size of 45+ students per sections

The current library classroom can only hold 21 people and computer stations.

(blank)

Mathematics

39 Acquire Mathematical software

Acquire Mathematics Software, such as Maple or MiniTab.

Minitab is a statistical software package we could load on each work-station in a Computer Statistics Lab.

Need cost of site-license for Minitab.

(blank)

40 Alternative Math textbooks

Locate and purchase suitable hard-copy Braille texts for key mathematics courses (Algebra, Statistics) or have existing texts brailled.

Purchase of foreign-language math texts for key courses and languages to assist ESLs.

(blank)

41 Classroom and office supplies (2013)

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Classroom and office supplies, including, but not limited to, classroom COMPUTERS (replacements), dry board markers, printer cartridges, paper, etc.

(blank)

42 Funds to reconstruct MSA 105/104 into a usable Statistics Lab

Fund modification to existing classroom space on MSA 1, specifically 105/104 in order to create a STATISTICS LAB. This LAB could be the main classroom that the Math Department holds the Math 227 class. Limit the number of workstations to 32-40, each workstation would either hold a laptop or tablet, be networked together. (Another good option: Windows Surface Pro 2 or the newer 3 with Onenote.)

(blank)

43 Graphing Calculators

Many of the math courses (such as Math 227 STATISTICS and Math 241 TRIG) require a graphing calculator. The Math department would like to be able to loan (free of charge) a calculator to any student that has difficulty purchasing one. These calculators are available for about \$100 (TI-83) to \$150 (TI-84). A supply of at least 40 would be a good start.

(blank)

44 Improve/maintain MSA classroom technology

Several classrooms in MSA in either new technology or the existing technology serviced on a moer regular basis.

(blank)

45 Replace office computers, purchase new equipment

Replace office computers, or at least start buying a few each semester to rotate the "old" ones out, for offices.

Acquire an office heavy-duty high-speed printer (new GC bldg. has one, why can't we?), and Scanner/Fax machine (or at least scanner)

(blank)

46 Tutorial Math Lab

Create a tutorial Math Lab either in MSA or elsewhere on campus, separate from the HLRC.

(blank)

Science - Biological Sciences

47 Development of a Field Biology/Environmental Laboratory

This request outlines the purchase of Environmental Science & Field Biology equipment that would form the core of a new Field Biology & Environmental Science Lab. This equipment would be used in the instruction of both the Biological Science Division's Biology 10/Field Biology students and Environmental Science students. It would be capable of teaching students in relevant and timely multi-disciplinary science topics such as air and water pollution and their effect on biological life.

(blank)

48 Purchase of Bio-Pac Virtual Physiology Laboratory

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Each BSL MP45 System includes:
MP45 2 channel data acquisition system
BSL4 Software package
Searchable PDF manuals
2X Electrode Sets
Disposable Electrodes
Headphones
Electrode abrading pads

This resource request is for the purchase of four BIO-PAC virtual Human Physiology lab systems and computer stations for incorporation into our Physiology curriculum. These systems would allow our students to perform multiple diagnostic labs that illustrate major physiologic concepts without the difficulty and time needed to properly set-up conventional labs.

49 Purchase of Biophysics Laboratory Equipment

The requested Force platform is capable of measuring large forces applied over a wide area, Force Platforms are an excellent tool for exploring forces on the human body.

The Human Arm Model simulates the muscles and motion of an actual human arm. The Arm can perform many types of motion such as extending and lifting an object, curling, or throwing a ball overhand. Different arm muscles can be activated and static force measured at various arm positions. Changes in position can be measured at the shoulder and elbow and the torque applied when lifting an object determined. Also, students can evaluate the work done by the arm in throwing a ball and the resulting kinetic energy delivered to the ball.

The Human Eye Model can be used to study how the eye create images for normal vision, far-sightedness, near-sightedness and astigmatism. Additional lenses can placed in front of the eye to correct for vision problems.

This request outlines the purchase of Biophysics lab materials that could not only be used in the development of a Biophysics course over the next academic year but could be used in other Science Division courses such as Physics, Anatomy and Physiology. Such pieces of equipment would be used to show students how muscles act as levers and how the eye refracts and focuses light rays. These pieces of equipment will be incorporated into the existing Physics and Physiology curricula and used to determine how best to develop a separate Biophysics course.

50 Purchase of Cell Imaging system

This Resource Request is for the purchase of an all-in-one cell imaging system that would be used by faculty teaching Biotechnology, Biochemistry in addition to the STEM classes Bio 185 and Bio 285. This system, the ZOE system is sold by Bio-Rad and would be one of the first systems to be used in a community college setting for educational purposes.

(blank)

51 Purchase of Virtual Anatomy Software

Acland Anatomy
Iso-form Bone Box
Essential Anatomy 5 - 3d4 medical suite inc.
Muscle System Pro - 3d4 medical suite inc.
Human Anatomy Atlas - Visible body

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This resource request outlines the purchase of 8 tablet computers loaded with clinically relevant virtual anatomy software programs and apps for the teaching of human anatomy by means of more modern methodologies.

Science - Earth Sciences

52 SETTING-UP WLAC's SEISMOLOGICAL STATION

West Los Angeles College is located less than a mile to the west of the Newport-Inglewood Fault. Except for seismographs managed by Caltech in Pasadena, we are not aware of any seismological stations close to the fault. The approximate cost given below includes digital recorder, sensor, computer & software, Vault interface, enclosure, seismic switch, and code compliance.

(blank)

Science - Physical Sciences

53 Setting-up Astronomy Laboratory Station

To establish a modern astronomy laboratory which would be capable of delivering instructions through a variety of ways: in-class worksheets, in-class planetary computer software, and outdoor observing (most preferred)

In order to best serve the astronomy class (demonstrations outdoors), the astronomy lab, the star parties (for WLAC students and support local community outreach), hands-on astronomical research and data collection, and the physics/astronomy program as a whole, I am requesting \$13235.05 in order to support the growth and strength of the West science program by providing another component to providing a high quality, comprehensive science program which serves West students and the West community.

Line-item prices with quotes can be prepared to facilitate this request.

(blank)

54 SETTING-UP BIOCHEMISTRY LABORATORY

(blank)

55 SETTING-UP MODERN PHYSICS LABORATORY

To continue to establish a modern physics laboratory which would be capable of delivering instructions through a variety of ways: in-class worksheets, in-class inquiry-based simulation computer software, and modern physics laboratory equipment sufficient in function and number to support a growing program which is still seeking seed money to bring it to functionality

In order to best serve the physics class (demonstrations, inquiry based activities, and modern laboratory equipment), the physics lab, equipment (for WLAC students and support the STEM program), the physics program as a whole, I am requesting \$25,000 in order to support the growth and strength of the West physics program by providing another component to supporting a high quality, comprehensive science program which serves West students and the West community.

Line-item prices with quotes can be prepared to facilitate this request.

(blank)

Student Services Area

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Admissions and Records

56 Records security

I will not have exact cost until early November 2014. I do not know whether bond money can or should be used to cover the expense.

Labor and equipment needed to move records from degrading paper boxes to secure metal boxes, making records retrievable.

57 ASO

Buy new computers.

Buy new computers for the ASO officers, senators, and front desk.

(blank)

58 Buy new furniture, TV, and microwave for the Student Lounge.

Update the Student Lounge so that more students remain on campus.

(blank)

Athletics

59 Create Center for Academic Success

create academic space for student-athletes to study and receive tutorial support. The space would include access to internet and computers.

items include 8-tables; 8-study carrels; 1 desk, 48-chairs, 1 flat screen TV.

60 Five Drawer Utility Cart

Contributes to proper storage of training room supplies.

(blank)

61 Install HVAC in gymnasium

There is no air treatment in gym and very little air circulation.

(blank)

62 Install HVAC system in C1 Building

The level of temperatures and air circulation in the C1 Building is not conducive to a safe environment.

Waiting on estimate from Plant Facilities

63 Install new turf field in stadium

Football/soccer field has served its anticipated life cycle and can no longer be repaired to a safe standard.

(blank)

64 Mobile Whirlpool Baths

Equipment will allow for greater treatment and contraindications, assist in the management of pain and decreasing of spasms and help treatment through Cryokinetics.

(blank)

65 Purchase a Slide Board

Equipment will help prevention, recovery and/or treatment of lower extremities due to an imbalance musculature. The Slide Board is designed to increase strength and endurance of lower extremities.

(blank)

66 Purchase an Upper Body Ergometer

Equipment will allow sports medicine personnel to identify the correct rehabilitation process depending on the activity of the patient when lower body movement is restricted. Students will learn upper body cardiovascular fitness techniques, which is an important part of the rehabilitation process.

(blank)

67 Purchase baseball equipment supplies

Need for a set of bases, base anchors, batting helmets, L-screen for pitchers, wheeled baseman screen, and two sets of catcher's gear pack,

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- (blank)
- 68 Purchase end zone tripod for filming**
Will provide an additional angle from which to instruct students in the proper techniques of their sport.
(blank)
- 69 Purchase equipment items to improve basketball teaching and skills**
Items include 1-shooting machine, 1 power rope anchor station, 6 power ropes of varying lengths; 1-monster ball, 2 sets of 5 game cones; 15 dribble specs; 5 jumps soles, 2 storage carts, 1 warm-up bike, 1 defensive mannequin; 2 sets of stretch bands, 2 cameras with stand and accessories.
Purchase practice aids to assist in the teaching and coaching of basketball
- 70 Purchase equipment to improve football teaching an coaching**
Equipment items with aid coaches in teaching and coaching the fundamentals of football.
Items include: 1-tackling dummy; 2-single block sleds; 5 blocking bags, 5 Olympic bars; 2-blocking pop-ups, 20 jump ropes; 24 footballs; 2 cages to lock weights; 12-game footballs, 2 medicine balls.
- 71 Purchase football uniforms**
Football program in need of replacement pants and home jerseys
Pants and home jerseys have been repaired stitch repaired for the past three years. They are 2-4 years past their projected use.
- 72 Purchase Fusion Starting Blocks and Transporter**
All track equipment will allow the College to rent facilities at a greater cost thereby increasing revenue and exposure
replace old and unusable starting blocks and transporter that is not equipped to carry new style starting blocks.
- 73 Purchase Game Ready**
Equipment aids in the treatment of injury by allowing for specific cold pressure to be applied to isolated areas of the body. The recovery time of injured athletes is greater and there is a reduction in the amount of additional treatment supplies.
(blank)
- 74 Purchase Grades First Student Support and Early Alert Program**
Allows for maximum coverage of students with fewer staff to monitor their academic progress. Program will allow coaches and staff to follow academic progress more effectively.
(blank)
- 75 Purchase High Jump Pit**
Pits have been rented with track facilities, not covered properly and old. They present a safety hazard as well as an embarrassment to the program, department and college.
Will allow for track and field student-athletes to compete in the high jump.
- 76 Purchase Ice Machine**
Cryotherapy is a large component of treatment for injury. Cold helps with vasoconstriction of the blood vessels of the body. Cold helps decrease swelling and inflammation in the tissues.
(blank)
- 77 Purchase Mobile Athletic Trainer's Case**
Equipment will allow for on-field diagnostic assessment. Also allow for greater understanding of emergencies and when to activate Emergency Medical Services.
(blank)
- 78 Purchase nutrition packets/samples**
As part of the Strength Training and Nutrition training, enrolled students will have the opportunity to understand healthy eating through practical applications.

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| | |
|-----------|--|
| | (blank) |
| 79 | Purchase of computers for athletic study hall Students-athletes have strict academic guidelines to which they must adhere. This equipment will allow for athletic coaches and staff to better monitor and assist students in meeting their mandatory and identified academic goals. |
| | (blank) |
| 80 | Purchase Outdoor Treatment Table Table allows for proper ergonomic position when taping ankles and helps to determine which prophylactic is recommended based on the proper evaluation of patient needs. Students will be able to learn how to apply different taping techniques based on the injury presented, on and off the field with mobile outdoor tablea |
| | (blank) |
| 81 | Purchase pole vault pit padding for safe landing when participating in the pole vault event Pits have been rented with track facilities, not covered properly and old. They present a safety hazard as well as an embarrassment to the program, department and college. |
| 82 | Purchase scoreboard for baseball field backside of board can be configured to allow for digital messages for students and staff parking in Lot 5. Old board is outdated and barely functional at baseball field. |
| 83 | Purchase timing system for track Equipment needed to accurately and effectively time track meets. Equipment will assist in the generation of revenue to the college as the venue will become more attractive to prospective track meet officials. |
| 84 | Purchase Track and Field Equipment Equipment dated and/or non-usable in some cases. Items include 4- 16 lb cast iron shots; 1-16lb 125MM turned iron shot; 1-16lb, 120MM turned iron shot; 4-pink discus 1K; 4-green discuss 2K, 2 blue discus, 2K; 2 red discus, 2K; 8 set aluminum batons; 1-pacer stainless steel hammer swivel kit; 2 turned iron hammer 4K; 2 turned iron hammer 16lb; 1 hammer glove left medium; 2 hammer gloves right medium; 1 hammer glove left large; 2 hammer gloves right large; 12 4 inch cone markers; 1-fiberglass 100'/30M measuring tape; 1-fiberglass 165'/50M measuring tape; 1-Robic SC triple timer; 8 bags of 3/16" track spikes; 1-arched jump box |
| | (blank) |
| 85 | Purchase True Stretch 800S Equipment will help in flexibility and muscle balance to contribute to peak performance while reducing injury and over-training. Equipment will assist in managing muscle joints to decrease the probability of straining muscles or injuring a joint during activity. |
| | (blank) |
| 86 | Rawlings Official California Community College baseball 30 dozen practice and game baseballs |
| | (blank) |
| 87 | Renovate strength training rooms Ricardo Hooper Sports medicine will move into the C1-weight room. As a result, that now existing weight room will be move into the weight rooms in PECN room 13 and 14. There are renovations needed to maximize space and use with all 10 teams now using one two rooms. |
| 88 | Renovate training room |

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The current training room is not large enough to efficiently and effectively serve over 250 student -athletes. The plan is to move the training room next door into the existing weight room. This would create space to effectively serve a higher volume of athletes while the training staff can more effectively monitor all treatment and rehabilitation.

(blank)

89 Repaint gymnasium floor

Update floor marks so that they meet sport requirements and update logos.

(blank)

Child Development Center

90 Carbon Monoxide Detectors

Title 22 (Community Care Licensing) now requires that all child care centers have at least one or more Carbon Monoxide Detectors. Based on the size of our center, I recommend having 3.

(blank)

91 Computers

The CDC needs working computers in order to complete required tasks and meet all program guidelines.

(blank)

92 Dishwasher

The Dishwasher is more than 15 years old and frequently leaks and needs to be repaired. It's critical that the CDC have a functioning dishwasher to ensure that all plates, bowls, cups, etc. are properly sanitized to meet required title 22 health and safety requirement, the state food program guidelines and health codes.

(blank)

93 Freezer & Refrigerator

The CDC Freezer & Refrigerator are both more than 15 years old and recently both have had issues, which resulted in the program having to discard several hundred dollars of food. In order to ensure that the CDC has a properly functioning freezer & refrigerator, it's recommended that both be replaced in order to avoid food spoiling, which is costly and could also be a health issue if items are not recognized as being spoiled.

(blank)

94 Increase parent participation in attending CDC Meetings/Trainings

Increase student/parent participation in attending CDC Meetings/Trainings by being able to offer meals vs. snacks and by having incentive raffles (i.e., educational materials the parents can utilize at home with their children). The program would highlight that meals & educational raffles are provided on our meeting/training flyers.

(blank)

95 Individual printers

The program needs to replace 5 individual printers that are no longer working.

(blank)

96 Installing a buzzer security system in the hallway located before the CDC Director's office.

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Strengthen security at the CDC by installing a buzzer security system.

The following steps would need to occur:

- ¿ Coordinate with facilities to obtain bids for a security buzzer.
- ¿ Follow-up with facilities to ensure the security buzzer is installed.
- ¿ Document procedures for the security buzzer.

(blank)

97 iPad Tablets

Each classroom of the three classrooms needs at least 1 iPad in order to conduct ongoing assessments and children's (digital) portfolios. The state now requires that program complete assessment electronically.

(blank)

98 Pour in Place surface and modified sand area

The pour in place surface is currently deteriorating and there are holes (one is very large) in the surface. This is a significant safety and compliance issue. In addition, it's recommended to replace most of the existing sand with a pour in place (or another surface) and just modify the existing sand areas to create one smaller sand area that can be covered. The existing sand is very low and it is extremely hard to keep clean and sanitary. This is also a health and compliance issue.

(blank)

99 Purchase a new Cannon Copier along with an extended services plan.

In order to ensure program quality, the program needs a new copy machine that also has a scanning feature. Currently, the program has a very old copy machine that breaks down frequently. The program has been informed by Cannon and by our IT Department that once any major parts needs to be replaced (which could at any time), that Cannon will not be able to replace any parts due to the age of the machine. As a result, the program needs to have the resources to obtain a new Cannon copier.

(blank)

100 Purchase additional indoor and outdoor education equipment/materials

Purchase additional indoor and outdoor education equipment/materials (each classroom \$ 5,000 X 3 = 15,000) based on the Thelma Harms Rating scale, which will include having both indoor & outdoor learning centers (math, science, art, language, dramatic play, etc.) and having additional gross motor materials, helmets, bikes, etc.).

(blank)

101 Rain Gutters

The current rain gutters have deteriorated, which is a major issue since we are expecting a strong raining season.

(blank)

Administrative Services Area

Business Office

102 computer, telephone, printer for the cashier's/accounting assistant's work station

The accounting assistant who will be hired will need a workstation that requires a purchase of a computer, a printer and a telephone.

(blank)

103 Install Security Cameras at the Business Office

Security Cameras need to be installed at the Business Office, to safeguard the financial and human resources of the College. A huge amount of dollars are transacted through the Business Office and the risk of theft is high.

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(blank)

Information Technology

104 None-FTE time tracking application

Collect Campus-wide time of student computer use for Non-FTE program

(blank)

Personnel

105 New Fax Machine for Payroll/Personnel Office

Our current fax machine is broken and we are not able to receive faxes. When we send faxes we do not get a confirmation. The current fax machine does not have a service contract. We would like to request the purchase of a new multi-function (fax, print, copy) machine. The amount needed would be \$500 or less for the machine and spare toner.

(blank)

President's Office

Marketing / Public Relations

106 Increase advertising budget by \$20,000

Increase advertising budget by \$20,000 for a total budget of \$153,000 so that advertising can be more aggressive in general and particularly so to increase campaigns for Winter/Spring.

(blank)