

## ☞ VALIDATION PROMPTS ☞

- **Validation Cycle**
- **Validation**
  - *Please provide a SUMMARY statement for this Unit's Validation. - This field doubles as a surface-level description of the validation that can be viewed by the Unit from the UNIT PLAN page. Consider using this space to provide messages or general instructions to the unit.*
- **Validation Active**
- **Validation Commendations**
- **Validation Recommendations**
- **When did you meet with the unit conducting program review?**
- **Who was present at the validation meeting?**
- **UNIT PLAN - Are all the needs identified in the Narrative & Assessment addressed in the Unit Plan.**
  - *The Unit Plan includes the Unit Goals, Planned Actions, and Resource Requests.*
- **UNIT GOALS - Are the unit goals appropriate, measureable and realistic?**
- **UNIT GOALS - What evidence in the Program Review Narrative & Assessment supports the goal?**
- **UNIT GOALS - What evidence in SLO assessment supports the goal?**
- **PLANNED ACTIONS - Do the actions that are planned effectively address the identified need?**
- **PLANNED ACTIONS - Are the expected results of hte Action explained?**
- **RESOURCE REQUESTS - Is a Resource Request included for each identified need?**
- **RESOURCE REQUESTS - Is documentation provided for the estimated cost of each item?**
- **Modifications**
  - *What modifications were made or will be made to the Unit Plan or to the Narratives & Assessments as a result of the meeting? When will the necessary modifications be made?*
- **Is this Validation complete? ?**
  - *When the Validation is complete, run the Standard Report for Validation, and save it in the Documents folder.*