

Student Success & Support Program

October 15, 2015 @ 1:00pm

Meeting Agenda

- Cut Scores
- SS&SP Plan Credit/Non-Credit
- Priority Registration
- Multiple Measures
- Next Meeting

Student Success & Support Program

October 15, 2015 @ 1:00pm

Meeting Minutes

- **Cut Scores**

After adoption of the new assessment placement software ACCUPLACER the Assessment Sub-committee piloted tested the instrument for several weeks in an effort to design appropriate cut scores for placement. Preliminary cut score are being used and in the review process.

- **SS&SP Plan Credit/Non-Credit**

The Credit and Non Credit plans were distributed to the SSSP Advisory for review and recommendations. The plan went before the College Council and was approved. The plan is similar to last year with expanded activities and personnel in core areas.

- **Priority Registration**

Priority Registration dates, process, and plan for 2015-2016 was discussed with concerns about future BOGG appeals. There was discussion that G. Schenk, M. Goltermann and P. Bandy met to discuss the BOGG and priority registration appeals several months ago and designed a plan for appeals to streamline the process for students until the LACCD develops a districtwide process to follow.

- **Multiple Measures**

WLAC is a participating college in the statewide Multiple Measures Project. As part of the transition from Compass to Accuplacer and the subsequent redesign of cut scores, the MMAP suggested multiple measures for use when establishing new cut scores. High school grade point average, grade point average in the last english and math course and others. The multiple measures will be used as part of the placement model. The placement model and multiple measures have been consistently reviewed by the Assessment sub-committee as part of their ongoing work with redesigning Assessment and placement to better serve students.

The MMAP has also provided several non-cognitive scales for use as part of the overall assessment process however recommendations for when they should be used is still not determined and left up to the college to pilot.

Meeting adjourned



WEST LOS ANGELES COLLEGE ACADEMIC SENATE
SSB 414
OCTOBER 13, 2015
12:45– 3:00 PM

THEME: REALIZING SOCIAL JUSTICE THROUGH CULTURAL COMPETENCE
REGULAR MEETING AGENDA

- I. ORGANIZATIONAL ITEMS – 5 MIN - ACTION**
 1. Confirmation of the agenda
 2. Approval of the minutes September 22, 2015
- II. ADMINISTRATION REPORT – 10 MIN**
 1. Mr. Robert Sprague, Interim President or Designee
- III. PUBLIC SPEAKERS:** Speakers may speak no more than 2 minutes per speaker on any agenda item not yet discussed.
- IV. ASO REPORT TO THE SENATE – 5 MIN**
 1. Mr. Juan Rodriguez, ASO President or designee
- V. OFFICERS’ REPORT – 10 MIN**
 1. Adrienne Foster – President –report
 2. H. Bailey Hofmann – Vice President –report
 3. Luis Cordova – Treasurer –report
 4. Clare Norris – Secretary–report
- VI. ACADEMIC AND PROFESSIONAL MATTERS – 1 HR 30 MIN – INFORMATION**
 1. SSSP –**MOTION:** To approve updated SSSP Plan.
 2. Planning and Institutional Effectiveness Committee – no report
 3. Educational Policies and Standards Committee –**MOTION:** Whereas the FPIP chair position is currently vacant, and whereas the EPSC is currently revisiting and revising the FPIP policy, and the Senate president is calling for reconfiguration of the committee [as current members have all termed out], EPSC recommends that the 2014-2015 FPIP list (minus the positions filled) be extended as the 2015-2016 list.
 4. Academic Rank- **MOTION:** To accept the proposed change in policy (see attachment).
 5. SLO Committee – no report
 6. Curriculum –no report; J. Witucki
 7. Leadership Retreat – F. Leonard
 8. Student Success/AtD Committee – report – C. Norris
 9. Resource Development Committee – no report – K. Boutry
 10. Professional Growth Committee – no report – K. Manner
 11. Professional Learning Committee – no report – K. Manner
 12. Facilities Committee – report – J. Witucki/Ingram
 13. Budget Committee – report – I. Ingram
 14. Accreditation 2016 – update – A. Aguilar
 15. Transfer Committee –no report
 16. Distance Education – report
 17. Bachelor Degree report – C. Dones



VIII. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE ACTIONS

SLO Assessment Workshop – Fri. Oct. 16, 11:30 – 1:30, CE 225
Culturally Responsive Teaching/Training Workshops - Oct. 2, Nov. 13
Leadership Retreat, November 20, 2015, all day
ASCCC Area C meeting, October 24, 2015, LAVC, 9:00 AM – 3:00 PM
ASCCC Fall Plenary, Irvine, Nov. 5-7, 2015

IX. ADJOURNMENT –

Next meetings: October 27; November 10, 24; December 8



1 West Los Angeles College
 2 Meeting of the Academic Senate
 3 Approved Minutes October 13, 2015
 4 SSB 414

5
 6 Present: President, Foster, Adrienne; Vice President, Bailey-Hofmann; Aviation Maintenance
 7 Technology, Moy, Jack; Adjunct Faculty Senate Representative, Porter, Arnita; Career Studies, Zexter,
 8 Francine D.; Senator-At-Large, Samilton, Jawell; Senator at Large, Leonard, Fran; Blustein, Bonnie;
 9 Senator-At-Large, Kelley, Katy; Counseling, Jones-Jamison, Tamara; Visual Arts & Humanities, Winter,
 10 Ann; Science, Woldehaimanot, Beraki; Health/PE, Hager, Rob; Quitschau, Karen, Language Arts
 11 Division; Barragan, Norma, Social Sciences

12
 13 Absent: Secretary, Norris, Clare; Cordova, Luis, Treasurer; Computer Science, Chiang, Anna; Allied
 14 Health, Sermeno, Carlos; District Senator, Young, Helen; Senator-At-Large, Taylor, Alice; Library, Lin,
 15 Ken; Senator-At-Large, Witucki, Jane; Senator-at-Large, Hunter, Casey,

16
 17 Guests: Rodriguez, Juan Sebastian, ASO President; Sprague, Robert, Acting President, Bahta, Abraha,
 18 Chair, Science Division

19
 20 Meeting Called to Order at 1:09pm

21
 22 **I. ORGANIZATIONAL ITEMS**

- 23 a. Confirmation of the agenda MSP
- 24 b. Confirmation of the September 22, 2015 minutes.
- 25 1.Minutes accepted as presented. MSP Leonard; Winter

26
 27
 28 **II. ADMINISTRATION REPORT (Sprague)**

- 29 a. The Mr. Bones Pumpkin Patch is in business and has generated some revenue and advertising
 30 for West.
- 31 b. Saturday was annual STEAM event Science Technology Engineering Art and Mathematics
 32 for young people. Hundreds of families attended and generated good press coverage. University
 33 of West Los Angeles has committed to sponsor 40 students to study abroad this summer.
- 34 c. If we can get 20-40 students to go and study abroad it will be groundbreaking for our
 35 students. Studies have shown it contributes to student success. Mrs. Obama mentioned to the
 36 Chinese president that West Los Angeles College is trying to send students abroad to study.
- 37 d. WLAC was mentioned as an AtD leader college.
- 38 e. Administrators do not have a framework yet to share with Senate re: enrollment and then will
 39 share that with faculty. They will run scenarios with faculty to share adding classes to areas with
 40 unmet demand.
- 41 f. Bond is just about spent out. We will be building the TLC and a sound stage.
 42 LAX is going to take the airport campus and expand over and under it so we will have to be
 43 compensated for that. We will probably end up getting a Prop House in Lot 2 as a result of that.
- 44 g. The joint negotiation over 10100 lot is likely going to result in a performance space for our
 45 campus.
- 46 h. Question for R. Sprague about studies re: study abroad: Do these studies control for variables
 47 such as income and cost?
 48 Reply: In the Georgia study, the men were Univ. Georgia students, which we can assume to be
 49 roughly comparable to our students.

50
 51 **III. PUBLIC SPEAKERS:**

- 52 a. Carmen Dones:



1. Group of 100 students coming to West this weekend to learn about health programs of study on campus.
2. Dental Hygiene B.A. Info session scheduled for Nov. 18, 2015, 6-9pm. 540 students expected!

IV. ASO Report (S. Rodriguez)

- a. ASO elections applications deadline is coming up next Thursday, October 22.
- b. ICC Club Rush is happening today and tomorrow, October 13 and 14.
- c. ASO is making effort to have students at every shared governance committee.
- d. ASO has been soliciting students via faculty re: changing bus schedules.
- e. ASO has been surveying students about food service on campus.
- f. ASO is preparing a list of remodels needed in their facility.
- g. ASO is working towards a smoke-free campus perhaps in partnership with a grant.

V. OFFICERS' REPORTS

- a. Adrienne Foster – President
Francine and Karen are new Senate voting members.
- b. Holly Bailey-Hofmann – Vice President
Holly reported handout on committee times and dates.
- c. Luis Cordova – Treasurer (no report)
- d. Clare Norris – Secretary (no report)

VI. ACADEMIC AND PROFESSIONAL MATTERS – 45 MIN – INFORMATION

1. SSSP (Banday) - **MOTION:** To approve updated SSSP Plan. **MSP**
2. Educational Policies and Standards Committee (Bailey-Hofmann)
MOTION: Whereas the FPIP chair position is currently vacant, and whereas the EPSC is currently revisiting and revising the FPIP policy, and the Senate president is calling for reconfiguration of the committee [as current members have all termed out], EPSC recommends that the 2014-2015 FPIP list (minus the positions filled) be extended as the 2015-2016 list.
 - a. Discussion: B. Blustein mentioned that she would be willing to co-chair the FPIP committee. H. Bailey-Hofmann mentioned that L. Peterson had indicated willingness to serve. Dr. Foster went over the 2014-15 FPIP list and indicated which positions were already filled. H. Bailey-Hofmann explained the EPSC process and how it would start later in Spring. Faculty discussed how this would work in the coming academic year, and when the hiring would take place. **Motion failed.** Foster appointed Bonnie and Laura as chairs of the FPIP committee.
3. Academic Rank- **MOTION:** To accept the proposed change in policy (see attachment). **MSP**
4. Bachelors Degree (Dones)
 - a. State proposal that the degree require 45 units GE units and 6 units upper division prior to entering program; however Dental Hygiene programs have entry requirements of their own. This is making the process onerous with over 125 units needed for students to complete the program. Colleges have gotten together with a counter proposal of which C. Dones brought copies.
 - b. A. Foster: task force is trying to come up with a solution to move the DH B.S. forward. This will be voted on at Fall plenary.
5. Leadership Retreat (Leonard)
 - a. F. Leonard reported the retreat is the 3rd Friday of November. Asked Arnita Porter to speak about what to anticipate at LR.
 - b. Porter: Two members of West faculty and two West classified staff members were trained by Culturally Responsive Teaching program that originated at CC Baltimore



1 County. They explored modules about culture, race, stereotype threat, unconscious
2 bias, cultural capital, etc. These trainees will train people at the Leadership Retreat.
3 A.Porter clarified the definition of “unconscious bias.”

- 4 6. Curriculum Report (Witucki) - No report
- 5 7. Professional Growth (Manner) – No report
- 6 8. Professional Learning (Manner) – No report
- 7 9. Accreditation 2016 (Aguiar) No report.
- 8 10. Facilities Committee (Ingram) – no report
- 9 11. Budget (Ingram) – No report
- 10 12. Transfer (Young) - No report

11
12 **VII. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE ACTIONS**

- 13 a. Culturally Responsive Teaching and Learning Workshops November 13
- 14 b. Leadership Retreat, November 20, 2015
- 15 c. ASCCC Area C Meeting, October 24, 2015, LAVC, 9:00-3:00
- 16 d. ASCCC Fall Plenary, Irvine November 5-7, 2015
- 17 e. Academic Senate Elections, Fall 2015 (4 Senator-at-Large, 2 District and 1 Adjunct)
- 18 f. Equity and SSSP Plans being updated this semester, and the Committees are looking for
19 volunteers

20
21 ADJOURNMENT – 1:59pm

22 Next meeting: October 27

23 Respectfully submitted, Holly Bailey-Hofmann

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Kevin Considine (16)

(alternate)

Administration

Ara Aguiar *

Michael Goltermann

Iris Ingram

AFT Classified

Joann Haywood (16)*

Sheila Jeter-Williams (16)

AFT Faculty

Richard Olivas (16)

Olga Shewfelt (16)

Alice Taylor (16) *

Vidya Swaminathan (16)

Bonnie Blustein (alternate)

ASO

Sebastian Rodriquez (16)*

SEIU 721

Antoinette Simpson

Teamsters

Rebecca Tillberg

*CC Exec Member

President, Ex-Officio

Robert Sprague, Interim

Standing Committee

Chairs

Accreditation

Aracely Aguiar, ALO

Alice Taylor

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Olga Shewfelt

SEAC

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Marcela Hernandez

Facilities

Iris Ingram

Kevin Considine

Planning &

Institutional

Effectiveness

Rebecca Tillberg

Carmen Dones

Resource Development

Aracely Aguiar

Kathy Boutry

Technology

Aracely Aguiar

Marcus Butler

AGENDA

October 1, 2015

1:00 p.m. – SSB 414

- I. Welcome & Introductions
- II. Confirmation of the Agenda
- III. Minutes of the September 3, 2015 Council meeting.
- IV. President's Report
- V. Recommendations
That the College Council approve the updated
SSSP Report. (From the SEAC Committee)

POPP Substantive Change

Mission Statement

For the By-Laws – Process and Procedures for the Chair.
- VI. Leadership Retreat Planning Committee Report
- VII. President's Search - Update
- VIII. Standing Committees
 - A. Committee Self Evaluations – Please post!Standing Committee Reports
 - B. Accreditation
 - B. Budget
 - C. Facilities
 - D. Resource Development
 - E. P.I.E.
 - F. SEAC
 - G. Technology
- IX. Student Success, C. Norris-Bell
- X. Future Agenda Items

2015 Meeting Schedule: Sep 3, Oct 1; Nov 5; Dec 3 1-3 pm, SSB 414

Vision West – A gateway to success for every student.

Mission West Los Angeles College provides a transformative educational experience.



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Approved Minutes

Thursday, October 1, 2015

SSB 414

Attending:

Title	Name
VP Academic Affairs	Aracely Aguiar
VP Administrative Services	Iris Ingram
VP Student Services	Michael Goltermann
AFT Faculty	Richard Olivas
AFT Faculty	Alice Taylor
AFT Classified	Sheila Jeter-Williams
ASO	Harpreet Singh for Sebastian Rodriguez
SEIU 721	Antoinette Simpson
Teamsters	Rebecca Tillberg
Chair, College Council	Fran Leonard
Guests	
	Bill Smith, Facilities Director
	Kathy Walton, Dean of Academic Affairs

- 1. Call to Order** - F. Leonard called the meeting to order at 1:05 p.m.
- 2. Confirmation of the Agenda** – the agenda was confirmed.
- 3. Minutes of the September 3, 2015 Council meeting.** The minutes were approved as submitted.

4. President’s Report

Enrollment

Acting VP of Academic Affairs Aracely Aguiar reported that the college is continuing to implement and evaluate efforts to integrate enhanced non-credit as a mechanism of achieving the growth factor of enrollment.

Town Hall meeting – A. Aguiar reported the Town Hall meeting she attended yesterday was very successful from an accreditation standpoint. Essential information was captured in breakout work groups.

Ongoing Relationships – a signing of the MOU between WLAC and University of West Los Angeles to provide future opportunities for our students in



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business and law occurred on _____. There were conversations with Charles Drew University last month in the areas of creating a transfer path from West to Charles Drew for Associate Degrees.

Year UP meeting – this is a national partnership where one of their goals is to partner with community colleges across the country. Education is completely aligned with a career path where students spend a six month internship at the college that will lead to obtaining employment outside.

5. Recommendations**That the College Council approve the updated SSSP Report. (From the SEAC Committee)**

C. Alcala reported on the meeting of September 3, 2015. There have been four updates with a shift from Compass to Accuplacer. The Equity Plan Template was released by the state on August 24th, 2015 and is due on November 23, 2015. It requires Board approval. The CSSO from Valley informed the Vice Chancellor that his college may need an extension and suggested that district colleges may need extensions due to shared governance process.

College Council approved by consensus the SSSSP Plan at today's meeting. This recommendation will go to the president.

For the By-Laws – Process and Procedures for the Chair

There was discussion on this. The process and procedure in electing division chairs is similar to the College Council process for electing the Chair. One College Council member requested to add that all candidates' names have to be submitted 15 days prior to the election and up to three days prior to the election. When that period ends, there can be no more names submitted. This provides an opportunity to create the ballots and no write-ins will be allowed.

6. **Leadership Retreat** – F. Leonard announced that planning meetings have been conducted. The theme is Cultural Competency and no guest speakers will be invited. F. Leonard announced that the Retreat will be held the third Friday in November on November 20, 2015.

F. Leonard thanked everyone who have made past Retreats a success.

7. **President's Search** - By the end of October the college should have a permanent President.

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8. Standing Committees

- A. **Committee Self Evaluations** – F. Leonard reminded all the Co-chairs of the standing committees that these need to be completed and posted on the College Council website.
- B. **Accreditation** – A. Aguiar reported they had a wonderful meeting with Bob Pacheco last week. He will facilitate the process of editing the self-evaluation and is having conversations with all of us on a one on one basis. There are about 10 people heavily involved in working on all the standards.
- C. **Budget** – VP I. Ingram reported there is a general balance of about \$37 million and a \$57million one time allocation from the state to the District. This was to be divided up among the nine colleges for the various initiatives . The Budget subcommittee of the Board in essence rejected that plan. They declined to take action which means it has to go back to the Committee in late October (third Wednesday of October). Even if approved, it doesn't go to the Board until November. I. Ingram will preview a recommendation that will be coming to College Council through the Budget Committee that has to do with the classified hiring plan. Our ongoing base allocation has increased. I. Ingram plans to recommend through the hiring committee a \$1 million set aside annually for the hiring of classified staff for new positions.

If positions have remained vacant for at least one year, continue putting into program review under your department.

- D. **Facilities** – I. Ingram reported that she attended a Citizens Advisory Committee meeting this morning. There is a possibility of a Bond measure in 2016. Individual Districts – K-12 and community colleges can then move forward with their own bond measures within their counties. It is a legal process that starts with the Board on whether or not they wish to move forward with a Bond measure on the local ballot. The committee is looking at those projects that were put forward through the Facilities Master Plan process that may have been pushed aside because of funding issues.
- E. **Resource Development** – A. Aguiar reported that the Committee met on September 23 and a one page summary report was submitted to Council members for their review of all recent partnerships, submissions, projections, and awards.

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F. **P.I.E.** – R. Tillberg reported that the Committee is continuing to work on program review and the Educational Master Plan. There will be another workshop on program review tomorrow morning in CE 201 from 9:30 a.m. – 11:30 a.m. R. Tillberg invited everyone to attend this meeting.

The meeting adjourned at 2:20 p.m.