

WLAC Student Success and Support Program

Non-Credit Meeting

December 15th, 2015

AGENDA:

1. WLAC Non-Credit Certification
2. Discussion about WLAC Non-Credit Status
3. Review of CCCO Non-Credit standards
4. Discussion concerning course offerings
5. Non-Credit Student Educational Plan
6. Next Steps
7. Next Meeting

WLAC SSSP Non-Credit Meeting Notes

12/15/15

Attendees: Michael Goltermann, Patricia Banday, Barry Sloan, Allison Tom-Miura

Minutes drafted by: Allison Tom-Miura

WLAC Noncredit certificates

Allison had emailed Patty info on WLAC's 12 State-approved noncredit Career Development and College Preparation Certificates (CDCP) on 12/14. These certificates are listed on the college's online graduation petition application. 11 of these certificates are listed in the college's catalog. The 12th certificate was approved the other day and will be included in the updated catalog or addendum

There are now 13 state-approved noncredit Career Development and College Preparation Certificates (CDCP) as of 12/16/15 and Allison emailed Patty the list on 2/18/16

1) Noncredit Student Ed Plan

- There was discussion about having two separate student Educational plan forms (Patty brought example from Santa Ana College)
- Allison raised the issue that we have many students that are working towards noncredit and credit educational goals simultaneously (i.e. POPP students, CEMA students w/Laura Peterson; Allied Health students, etc.); tend to be workforce development related
- We also have students that may have degree and transfer goals but due to their basic skills levels, they may choose to strengthen them or earn their HS equivalency at the same time
- Allison stated that it is critical that counselors, department/division chairs and faculty are aware of and support students' success strategies and Educational plans that include both credit certificates and degrees & noncredit courses and certificates (academic & workforce/career)
- It was suggested that noncredit courses and certificate info be included in the WLAC Expressway orientation video (just like AA-T/AS-T options)
- Allison will draft a NCSEP form

2) Strengthening student's basic skills and helping them achieve college-level proficiency faster

- Utilize multiple measures best practices
- Provide just-in time sessions (noncredit) for students in credit Basic Skills classes (English, math, ESL, LS)
- Re-test using PLATO assessment tools to help students with their focused learning on their gaps
- Integrate placement challenge process into noncredit basic skills classes