

**West Los Angeles College
SS&SP
Advisory Committee Meeting
AGENDA
1/19/17 SSB 410**

- 1. Research Update**
- 2. Assessment Update**
- 3. Orientation Update**
- 4. Counseling Update**
- 5. Follow-Up Campaigns**
- 6. Budget – Expenditure Report**

Student Success & Support Program Advisory Committee Meeting Minutes January 19, 2017

Attending: P. Banday, Alma Narez-Acosta, Ema Becerra, Ana Chang, Marty Turner, Hoang Nguyen, Scott Kecken

1) **Research Update:**

Disproportionate Impact studies are underway with some preliminary findings. There are additional validity studies that are being considered by the office of Institutional Research for Accuplacer. There is still hesitation because transition will begin for CC Assess for FALL 2017.

2) **Assessment Update:**

There will be more CCASSESS field testing contingent upon Districts technology with PeopleSoft. Beginning late Spring a full instrument will be piloted for FALL 2017. The instrument will be at its minimum level to see how it'll operate. New functionalities will become available, e.g. ESL portion will have a listening part but will not be available during the pilot.

3) **Orientation Update:**

Expressway Module one is heavy loaded with links so students can complete their Orientation, Assessment and Counseling in the first module. Students cannot access Orientation through the PeopleSoft module yet. They are being sent an email to inform them that there is a go around through ExpressWay.

4) **Counseling Update:**

CSEPs are low, allocation was effected. Module in the third floor is not working. About 600 students have responded seeking CSEPs. Those responses were then taken to the third floor for adjunct counseling to assist in creating these CSEPs. As of now, 4 days later, only 7 CSEPs have been generated by 1 counselor. Adjuncts on 4th floor are doing CSEPs, ASEPs and screening students for OAC.

- Discrepancies between DEC and SARs have to be reconciled. MIS data will be pulled, contacts not entered will be lost meaning we will not get paid. Clerical staff in counseling did not reconcile. Lack of no entries of contacts include CSEPs and counseling advising.

5) **Follow-up Campaigns:**

EOP&S starting new student orientations in a week and a half. Book vouchers will become available beginning February 2nd, 2017. Students enrolled in 12 units can qualify for a \$250 book voucher, which may also be applied to book rentals. Currently accepting appeals for non-compliant students from previous semester.

High school visits were made, able to attend counselor meeting. High school counselors said courses that were offered at the high were not really course they wanted. High school counselors also wanted a consistent presence. Letters for probation students have been sent

out. A&R will send out dismissal letters, text messages will also be sent to students regarding deadlines.

6) **Budget Expenditure Report:**

Less money, may result to less counselors or cut hours. Not getting the results and production needed.

7) **Minutes Review:**

D. Baxter arranging meeting with Betsy Regalado possibly next Friday, January 27th, 2017 concerning PeopleSoft. Configuration in SARs has been made to now accept "9" numbers. FALL 2017 applicants are being contacted by phone calls, text messages and SARs phone calls. Students are not able to still log in to SIS with "9" number.

Marty – Tutorial for logging in is not readily accessible for students. It is located on the Online Learning page. Special link was created to handle students with ID numbers that begin with 9.