

LANGUAGE ARTS

AGENDA

Monday, May 6, 2013

2:00 PM, GC 210K

Division Chair

Fran Leonard

Division Vice Chair(s)

Full Time Faculty

Linda Alexander
Kathy Boutry
Holly Bailey-Hofmann
Luis Cordova
Suzanne Floyd
Bernard Goldberg
Fran Leonard
Nuala Lincke Ivic
Clare Norris
Karen Quitschau
Nancy Sander
Rachel Williams

**Curriculum
Committee Rep**

Nuala Lincke-Ivic

Academic Senate Rep

Holly Bailey-Hofmann

Adjunct Rep

Nick Smith

**Instructional
Assistant**

Susan Fong

- I. Confirmation of the Agenda
 - II. Approval of April 23, 2013 minutes
 - III. Acknowledgements
- New Business
- IV. Announcement – Poster Showcase, Holly
 - V. Discussion/Consideration/Action – Division Expectations and Guidelines
 - VI. English, full-time tenure track position – to hire this summer

**Meeting
Dates | Times | Location**
1:00 PM in GC 210 K

Fall 2012: Sep 19, Oct 17,
Nov 21

Spring 2013: Feb 20, Mar
20, Apr 17, May 15



- Have a vision for our “desired” outcome
- Be present and committed to the task at hand
- Listen to new ideas
- Start and end on time.
- Speak to an issue only once.
- Send meeting resource information electronically in advance for review and preparation in order to contribute to substantive discussion at the meeting.
- Place new items in the “parking lot” for a future meeting agenda.

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