322 Elementary Piano II (2) UC:CSU
Prerequisite: Music 321 or equivalent.
Elementary Piano II is a continuation of Elementary Piano I (MUSIC 321) with emphasis on basic piano technique including major scales and arpeggios up to five sharps and flats in two octaves; along with the basic principles of sightreading in simple and compound meters; melody harmonizations using I, IV, and V7 chords; transpositions and stylistic interpretation of early keyboard literature.
Note: Students should have access to a piano, as daily practice is required.

323 Elementary Piano III (2) UC:CSU
Prerequisite: Music 322 or equivalent.
Continuation of Music 322 topics including repertoire on the level of Beethoven Sonata in G; Bach Minuet in G.
Note: Students should have access to a piano, as daily practice is required.

324 Elementary Piano IV (2) UC:CSU
Prerequisite: Music 323 or equivalent.
Elementary Piano IV is a continuation of Elementary Piano III. The emphasis of this course is on exploring minor scale forms including the natural, harmonic and melodic forms; sight-reading minor melodies based on minor scale forms; constructing augmented and diminished triads; along with the basic principles of harmonization, sight reading, transposition, improvisation, and accompaniment using Romantic and folk keyboard literature.
Note: Students should have access to a piano, as daily practice is required.

341 Intermediate Piano (2) UC:CSU (RPT 3)
Prerequisite: Music 324 or equivalent.
This course is a continuation of Elementary Piano IV (Music 324), offering essential keyboard facility designed for the piano major wishing to transfer to a major university or the amateur pianist seeking to play for individual enjoyment. Intermediate Piano covers an intense study in Modulating Chord Progressions, Greek Modes, Sixth Chords, Score Reading, Clef Transpositions, Improvisational Styles and intermediate to advanced piano literature.

411 Elementary Voice I (2) UC:CSU
Required of all Music majors.
This course is an introduction to the proper use of the voice through breath control and vocal placement, and includes posture, tone quality, diction, range, and stage presence. Repertoire includes simple art songs, folk songs and spirituals.

412 Elementary Voice II (2) UC:CSU
Recommended: Music 411.
An extension of principles introduced in Music 411 and includes interpretive qualities. Repertoire: an introduction to Italian art songs and simple Broadway songs.

413 Elementary Voice III (2) UC:CSU
Recommended: Music 411 and 412 or equivalent.
All aspects of solo singing are stressed, especially English, Italian, and German diction. Repertoire includes art songs in the original language and less vocally demanding arias from opera and oratorio.

414 Elementary Voice IV (2) UC:CSU
Prerequisite: Music 413 or equivalent.
This course is a continuation of the principles and concepts presented in Music 413. An introduction to French art song and simple opera arias, the development of the student’s ability to analyze and interpret the repertoire are stressed.

501 College Choir (.5) UC:CSU (RPT 3)
Open to all students by audition.
This course consists of study and performance of selected choral literature for mixed voices, both accompanied and a cappella. The emphasis is placed on the development of reading skills, basic voice techniques and interpreting the score.

561 Chamber Chorale (.5) UC:CSU (RPT 3)
Open to all students by audition.
This course is for rehearsal and performance of choral music for small ensembles. The music is chosen from all stylistic periods. Emphasis is placed upon reading skills, interpreting the score and the development of a professional attitude toward public performance.

NURSING

56 Essential Practical Skills for Nurse Assistants (1)
This course focuses on reinforcing and integrating the Certified Nurse Assistant duties and skills required to assist patients in long term care facilities with of Activities of Daily Living.

398 Geriatric Care Technician (4)
Prerequisite: Nursing 399A.
This is a specialized program that expands and enhances the theoretical and clinical skills of the Certified Nurse Assistant (CNA) with regards to care of the seniors. The Geriatric Care Technician is a new role that meets increased needs of an aging population.
399 Certified Nurse Assistant / Certified Home Health Aide (7)
Modularized Courses Listed Below.
Introduction to the health care field, working with residents/patients in the long term care facility, the acute care setting, and the home care setting. Emphasis is given to safety principles, infection control, methods for providing physical care, and emotional and social support.

399A Certified Nurse Assistant (5)
Recommended: English 28.

399B Certified Home Health Aide (2)
Prerequisite: Successful completion of 399A, or State of California Certification as a Certified Nurse Assistant.

OCEANOGRAPHY
(Also see Earth Science, Environmental Science, and Geography)

1 Introduction to Oceanography (3) UC:CSU
The student is introduced to the general field of oceanography, including a study of the features of the sea floor, the chemical and physical properties of sea water, currents, tides, waves and their effects on marine organisms. Special reference is made to the Southern California environment and the problems of people and the sea.

OFFICE ADMINISTRATION
(See Computer Applications and Office Technologies)

PARALEGAL STUDIES

3 Civil Rights and the Law (3) CSU
(Same as Law 3)
This course presents a comparative and analytical study of the law and related problems concerning the Bill of Rights and the U.S. Constitution. Life and the death penalty, freedoms of speech and press, freedom of religion, racial and sexual equality, and privacy are some of the topics under consideration, with emphasis on recent court decisions and current events.

4 Legal Internship (3) (RPT 1)
(Same as Law 4)
Prerequisite: Paralegal 10 and English 101.
Directed field work in selected private law firms or public institutions of legal assisting are assigned to individual students. An effort is made to rotate office assignments.

10 Introduction to Law and Legal Profession (3) CSU
(Same as Law 10)
An introductory course in formalizing the career of the legal assistant, an introduction to law, social forces and the law, comparison of the role of the legal assistant and the lawyer, and an introduction to legal terminology and bibliography, including research problems.

11 Introduction to Civil Litigation (3) CSU
(Same as Law 11)
Prerequisite: Paralegal 10 and English 101.
This course is a continuation of Paralegal 10 with a study of the composition, location and jurisdiction of all courts, a study of document production and administration within the judicial structure, a detailed examination of civil and criminal litigation, and an introduction to legal drafting and writing.

12 Tort Law (3)
(Same as Law 12)
Prerequisite: Paralegal 10 and English 101.
A study of the fundamental principles of the law of torts, including insurance and an examination of the techniques of investigation involved in the lawyer's handling of tort and insurance claims.

13 Wills, Trusts, and Probate Administration (3)
(Same as Law 13)
Prerequisite: Paralegal 10 and English 101.
A study of the fundamental principles of the law of wills and trusts, including simple will and trust forms; an examination of the organization and jurisdiction of a California Probate Court; and the administration of estates in California Probate Courts.

14 Law Office Management and Procedures (3)
(Same as Law 14)
Prerequisite: Paralegal 10 and English 101.
A study of the basic objectives of the management of a law office; a study of hardware and software used in a law office; an examination of indexing and filing principles; law office manuals; a study of basic accounting principles; practice in and study of law office correspondence.

15 Introduction to Property, Bankruptcy, and Family Law (3)
(Same as Law 15)
Prerequisite: Paralegal 10 and English 101.
A study of the law of personal property and real property, including community property, joint tenancy, leases, deeds, contracts, escrows, deeds of trust, study of the system of recording and search of public documents, a study of the bankruptcy laws and forms and a study of family law, with emphasis on the dissolution of marriage.

16 Civil and Criminal Evidence (3)
(Same as Law 16)
Prerequisite: Paralegal 10 and English 101.
This is a study of the rules of civil and criminal evidence and the admissibility of such evidence in court; deposition comprehension and use in court; interrogatory summarizing and use in court.

17 Legal Writing (3)
(Same as Law 17)
Prerequisite: Paralegal 10 and English 101.
This course covers advanced legal drafting and writing, including special research and projects.