

111 Voice and Articulation (3) UC:CSU

This introductory course gives students the opportunity to practice proper methods of voice production, accurate articulation and enunciation of standard spoken American English. The IPA (International Phonetics Alphabet) is taught as a means of identifying sounds and enhancing listening skills.

121 The Process of Interpersonal Communication (3) UC:CSU

This is an advanced course in the analysis of the principles and significance of interpersonal social interactions in all areas of life. Perception, building positive relationships, personal disclosure, self-fulfilling prophecies, effective listening, communication apprehension, verbal and non-verbal communication, the impact of gender and culture on communication, expressing emotion, assertiveness, aggression, and conflict management will be examined.

Note: UC credit limit: one course from 104, 121, or 151.

122 Communication Across Cultures (3) UC:CSU

This course surveys the verbal and non-verbal communication styles of world cultures. The focus is on the communication fundamentals, language use, and interpersonal dynamics of different cultures. Students participate in research projects and discussions of selected cultural groups.

135 Storytelling (3) CSU

This course emphasizes the history, selection, analysis, preparation and presentation of narrative prose and verse for all age levels. It also develops the adult story teller's knowledge, critical ability, appreciation and taste in the field of children's literature. It is especially useful for teachers, nurses, librarians, recreation leaders and parents.

151 Small Group Communication (3) UC:CSU

This course provides an analysis of the purposes, principles and types of discussions. Emphasis is placed on developing skills to assume roles of leadership and active participation. Creative decision making, groupthink, the nature of power, conflict management, anger management and problem solving are explored.

185 Directed Study - Speech (1) CSU

285 Directed Study - Speech (2) CSU

385 Directed Study - Speech (3) CSU

Allows a student to pursue Directed Study in Speech on a contract basis under the direction of a supervising instructor.

Note: Maximum UC credit allowed: 3-1/3 semester units per semester, 6 units total in any or all appropriate subject areas combined. Please note that the granting of transfer credit for courses of this kind is contingent upon a review of the course outline by a UC campus.

931 Cooperative Education - Speech Communication (3) CSU (RPT 3)

STATISTICS

(See Mathematics 227)

SUPERVISED LEARNING ASSISTANCE

(See Tutoring)

SUPERVISION

1 Elements of Supervision (3) CSU

In general terms, this course introduces the total responsibilities of a supervisor in industry. Among the items covered are organization, duties and responsibilities, human relations, grievances, training, and management/employee relations.

THEATER

100 Introduction to the Theater (3) UC:CSU

This survey course introduces students to the theater. Students learn to become aware of the components constituting an artistic entity and to intelligently and objectively evaluate a professional or non-professional performance. As a final project, students may collectively produce a play.

110 History of the World Theater (3) UC:CSU

This course surveys theater from its prehistoric beginnings to contemporary drama. It emphasizes the reflection of the culture in the drama of each historical period and follows throughout the threads of subject matter, dramatic structure, playwrights, acting techniques and approaches, playing space, and visual elements.

120 History of African American Theater (3) CSU

A survey course focusing on the contributions of African-American playwrights, actors, social activists, and others to the American Theater. Primary emphasis will be placed on analysis and classification of African-American drama through selected play readings, discussion and lecture presentation. Covers the period from 1760 to the present.

130 Playwriting (3) (RPT 1)

This course introduces the student to the basic principles and techniques of playwriting. This is a hands-on practical introduction to playwriting culminating in the student's one-act play being presented by student actors to a live audience.

200 Introduction to Acting (3) UC:CSU

This course is an introduction to the art and craft of acting. The student will be exposed to a brief history of acting. Various areas of actor training including breathing and movement exercises will be covered through lecture/demonstration, ensemble exercises, scene work, play reading and viewing live performances.

233 Play Production (3) CSU (RPT 3)

In this course students are actively involved in the production of plays for college and public performance. This course provides study and laboratory exploration in all aspects of play production involving the actor in order to develop his or her acting capabilities, skills, and disciplines.

240 Voice and Articulation for the Theater (3) UC:CSU

This is an elementary voice class which covers the mechanics of voice production, and the various elements of theater speech: quality, strength, timing, and pitch. Individual group exercises are combined to help the student acquire the basics of good theater speech.

Note: Credit allowed for only one course: Theater Arts 240 or Speech Communications 111.

265 Movement for the Actor (2) UC:CSU (RPT 1)

Selections from plays, poetry and prose are utilized to train the actor to approach the text from a "physical and emotional" point of view. Exercises and improvisations in sensory-motor awareness lead to flexibility, balance, energy and expressiveness on stage.

271 Intermediate Acting (2) UC:CSU

Prerequisite: Theater 200 with a grade of "C" or better, or consent of the instructor.

Acting principles are expanded and applied in staged scenes. The emphasis is on comprehension, translation into meaningful dramatic action, and character creation. The actor's self-awareness is explored and developed before a classroom audience.

275 Scene Study (2) CSU

Prerequisites: Theater 100 and Theater 200.

This course provides the opportunity to increase proficiency in the advanced art and craft of acting. The students will explore the necessary techniques for developing and intensifying their dramatic abilities by demonstrating competency in character analysis and performance.

278 Film and Television Acting (3) CSU

The basic fundamentals of acting for the camera are explored. Demonstration, exercises and improvisations are used to practice the techniques. Scenes are practiced, taped and critiqued.

300 Introduction to Stage Craft (3) UC:CSU

Prerequisite: Theater 100.

This course is a survey of all technical phases of planning a stage production, including construction, painting, rigging, placement, and manipulation of stage scenery, lighting equipment and stage properties; the organization and management of stage activity; and stagecraft terminology.

501 Introduction to Motion Picture Production (3) UC:CSU

(Same as Cinema 1)

This course presents a comprehensive introduction to basic film production techniques and equipment. Proper procedures are explained for the use of cameras, lenses, filters, film stock, light, microphones, tape recorders, editors, and other motion picture equipment. The goal of this course is to appreciate and understand the elements unique to cinematic production and post-production.

505 History of Motion Pictures (3) UC:CSU

(Same as Cinema 3)

This course will involve the viewing of approximately 14 full-length motion pictures. Discussions centering on various film making techniques including acting and narration will follow each screening. The effect of changing social mores will also be discussed. Several formal typewritten papers will be required. Allows a student to pursue Directed Study in Theater on a contract basis under the direction of a supervising instructor.

Note: Maximum UC credit allowed: 3-1/3 semester units per semester, 6 units total in any or all appropriate subject areas combined. Please note that the granting of transfer credit for courses of this kind is contingent upon a review of the course outline by a UC campus.

931 Cooperative Education - Theater (3) CSU (RPT 3)

TRAVEL

NOTE: Subject credit for courses in this program may be obtained at California State University Los Angeles after transfer with an Associate of Arts Degree.

100 Introduction to the Travel Industry (3)

This course gives students a practical overview of the fast growing travel industry, including such sectors as cruising, tours, travel agencies, air transportation, car rentals and lodging, as well as information on career opportunities, both full-time and part-time.

110 Apollo Computer Reservations (3)

This course gives students hands-on experience with the Apollo computer system, one of the two systems most widely used by travel agents. Students will learn to make airline reservations, build passenger name records, quote fares and price itineraries.

115 Sabre Computer Reservations (3)

Students will get hands-on experience with the Sabre computer system, one of the two systems most widely used by travel agents. Students will learn to make airline reservations, build passenger name records, quote fares and price itineraries.

130 Geography of North America, Hawaii and the Caribbean (3)

In this course students will become familiar with the major attractions, tourist centers, climate patterns, lodging choices, travel options and traveler motivations for the United States, Canada, Mexico and Central America.

135 Geography of Europe and the Middle East (3)

In this course students will become familiar with the major attractions, tourist centers, climate patterns, lodging choices, travel options and traveler motivations for Europe and the Middle East.

137 Geography of Asia, Africa, South America and the South Pacific (3)

In this course students will become familiar with the major attractions, tourist centers, climate patterns, lodging choices, travel options and traveler motivations for Africa, Asia, South America and the South Pacific.

140 Travel Industry Sales, Service and Marketing (3)

This course covers marketing objectives, strategy planning, travel motivation and research, promotional ideas, press releases, advertising, sales techniques and applications. Discover the secrets of selling travel profitably, effectively serving customer needs, and successfully marketing travel products.

155 Tour Escorting, Planning and Operations (3)

Tour conducting, guiding and planning are among the most rewarding and sought after careers in travel. In this course students will explore the appeal of tours, as well as job strategies, cross-cultural sensitivities, client psychology and anticipating customer and supplier needs. The course includes several field trips.

161 How to Run a Travel Business (3)

The key to business productivity and profitability: efficient operation. Using the travel agency as a model, this course will show students how to develop a business plan, generate sales reports, apply proven accounting systems and follow those best practices that can lead to success in any travel business.

175 Meeting/Convention and Incentive Planning (3)

This course is an introduction to meeting, event and convention planning including the scope of the industry, and its relationship to other parts of the tourism, travel and hospitality industries. Students will be prepared to plan, promote and operate travel programs for meetings, conventions and incentive groups, including site selection, pricing, entertainment, supplier negotiations, and the use of technology for registration. An overview of food and beverage service costs and audio-visual equipment will also be presented. Incentive programs will be covered as well as logistics, housing and transportation function, room set-up, marketing, promotion and publicity, and risk management. Students will learn industry terminology, the financial management aspects of meeting/convention planning, and about important industry-related professional associations.

180 Cruise Sales Specialization (3)

Cruising is the travel industry's fastest growing sector. This course will give students a deep understanding of the cruise experience and business, including client motivation, cruise line profiles, world-wide port geography, sales tactics and marketing strategies. Actual ship inspection field trips are included.

186 Internet Travel Research (3)

Students will become familiar with key travel industry web sites and learn how to book travel, communicate and access information from airlines, hotel chains, tour companies, cruise lines, tourist bureaus and government internet sites.

200 Introduction to the Airline Industry (3)

In this course, students will learn about entry-level jobs with airlines, and explore current issues such as airline operations, code sharing, sales and safety, and the market strategies of the 10 largest U.S. airlines.

300 Introduction to the Hospitality Industry (3) CSU

This course is an introduction to the Hospitality Industry. The course will give students an overview of careers in hotels, resorts, restaurants, private clubs and in institutional settings. Emphasis is placed on leadership, communication, training, performance appraisal, motivation, decision making and planning. Students will learn how knowledge of duties, organization, marketing and revenue sources will open world-wide opportunities for students in this growing industry.

Travel 305 Hotel and Restaurant Supervision (3) CSU

Prerequisite: Travel 300

This course covers the application of management and supervision concepts and techniques in the hospitality industry. Emphasis is placed on leadership, communication, employee selection and training, performance appraisal, motivation, coaching, delegation, decision making and planning.

931 Cooperative Education - Travel (3)

In this course, students will intern at a travel-related business and also learn about career-building strategies.

TUTORING

1T Supervised Learning Assistance (0) NDA

Students who utilize general tutorial services, PC Labs, the Library's Internet Lab, and audio-visual services are automatically enrolled in Supervised Learning Assistance. There is no cost associated with the use of tutoring services, the audio-visual services or the Internet Lab.