

Welcome to ENGLISH 101 Section 0978 Winter Session at West LA College

Instructor: Jennifer Ortiz

Email: ortizji@wla.edu

Class: GC 250

Hours: 8:00 a.m. – 10:35 a.m. Monday through Thursday

Office Hours: 7:00 A.M.-8:00 A.M.

Required Texts and Materials

- ✓ One Hundred Great Essays College
- ✓ Dictionary (RECOMMENDED)
- ✓ Loose leaf paper
- ✓ Black pens
- ✓ Stapler
- ✓ Hacker, Diana. *A Pocket Style Manual*.

Course Description and Policies

English 101 is the composition course that transfers to four-year colleges and universities. Accordingly, the assignments in essay writing, rhetorical analysis and critical reading are rigorous. This course teaches students to write college-level essays in response to reading and analyzing college-level texts.

Student Learning Objectives for English 101:

Students will: 1. Analyze college-level texts. 2. Write college-level essays in response to college-level texts. 3. Write essays that are research-based. 4. Produce essays that demonstrate critical thinking. 5. Write essays that are organized, logical and provocative and demonstrate mastery of Standard English free of errors in grammar, syntax and spelling and possess clarity of purpose.

English Program Outcomes: Upon exit, English 101 students will be able to:

Differentiate a topic from a thesis. Show support for thesis. Evaluate sources for research. Demonstrate reading and writing proficiency in English grammar, syntax, and mechanics. Read and annotate complex, argumentative texts. Recognize logical fallacies and persuasive appeals. Identify and write for a specific audience. Identify and use rhetorical strategies. Express sophisticated ideas with elegant style, including specific vocabulary and variety in sentence structure.

Attendance

Students must read the syllabus and complete the assigned homework and reading. I reserve the right to drop you if you miss more than three classes or are late more than three times. Arriving late to class and/or leaving early will add up to absences. All work is due as soon as class begins and will be placed on my desk before roll is called. As reiterated before, I will not accept late work. The “late” policy only applies to papers (essays). Disrupting the class because you walked in late will not be tolerated. Personal matters will not be discussed with the whole class. You will have an opportunity to discuss any personal or academic issues when you schedule a time to meet me.

Study Partner List: *Contact students for homework/notes.*

Names	Email	Phone #
1)		
2)		
3)		
4)		
5)		

Grading

Points gained by asking pertinent questions, providing articulate answers and offering to read.

Points are lost if you are “zoned out”

1. Unprepared for class discussion
2. Student does not have their book or printed materials to read from
3. Student does not perform the in-class practices
4. Student is continually reminded to be quiet

In-class essays 200 points

Group presentations 400

In-class assignments, peer reviews and quizzes 500 points

Participation, attendance and peer review discussions 500 points

Take home essays 400 points

Total 2000 points

Cell Phones

The use of cellphones is not allowed in this class. Please be prepared to put your cellphones away as soon as class begins.

Prompts

You will learn how to write a prompt in the first week of class. You will then have a prompt due for every scheduled reading. I will not accept emailed prompts. **If you do not have them with you in class on time, they will not be accepted.**

Disabilities

Disabilities are not a reflection of who you are, but of how your brain works. Maybe eventually we won't even call them “disabilities” anymore. Understanding how you learn is to the first step to success. If you know or think that you have any learning or physical disabilities, please contact the Disabled Student Programs and Services Office at (310) 287-4450. The DSPS will then contact your instructors to notify them of needed accommodations, such as additional testing time, note taker, etc.

<http://www.wlac.edu/dsps/index.html>

Standards

- 1 late paper is accepted per student, per term, not to exceed two class periods. One letter grade is subtracted for each class period late. You will be required to schedule an office appointment with me BEFORE turning in your late paper. I will not accept the late essay if you did not meet with me.
- Missed quizzes or prompts cannot be made up, even if you just arrive to class after it has been given.
- If I see no course activity for three days in a row or more, I reserve the right to drop you.
- It is not appropriate to email your professor to ask what assignment you missed. Read your syllabus and/or contact a classmate to find out what you missed.
- There will be no food or beverages in the classroom.
- Everyone is expected to sit in the first rows of the classroom. You will lose participation points if you do not.
- If you lose your copy of the syllabus or class handouts you will be responsible for finding another copy. I will not be making additional copies.
- All work will be stapled, follow MLA format, and include any relevant rubrics and or attachments. Work that does not include all required components will be returned with a zero (0) and you will

receive no credit.

- You are allowed to use your headphones while taking in-class exams as long as it is not disruptive to the rest of the class. If it is, this privilege will be revoked.

Dropping the course

According to college policy, you will be excluded for excessive absences or for not following the Standards of Student Conduct (printed in the Schedule of Classes). If you drop the course, be sure to do so at the Admissions and Business Offices. Otherwise, the grade drops to a “D” or “F” and cannot be removed. Pay attention to drop dates in the Schedule of Classes.

Code of Conduct

This class will abide by West Los Angeles College Code of Conduct. You can find this on the West LA Website.

Plagiarism

Students are expected to abide by ethical standards in preparing and presenting material which demonstrates their level of knowledge and which is used to determine grades. Such standards are founded on the basic concepts of integrity and honesty. These include, but are not limited to, the following areas:

1. Students shall not plagiarize, which is defined as:
 - A. stealing or passing off as one’s own the ideas or words of another, or
 - B. using a creative production without crediting the source.

The following cases constitute plagiarism:

Paraphrasing published material without acknowledging the source, making significant use of an idea or a particular arrangement of ideas, e.g., outlines, writing a paper after consultation with persons who provide suitable ideas and incorporating these ideas into the paper without acknowledgement, or submitting under one’s own name term papers or other reports which have been prepared by others.

2. Students shall not cheat, which is defined as:
 - A. using notes, aids, or the help of other students on tests or exams in ways other than those expressly permitted by the instructor, or
 - B. misreporting or altering the data in laboratory or research projects involving the collection of data.
3. Students shall not furnish materials or information in order to enable another student to plagiarize or cheat.

Instructors may deal with academic dishonesty in one or more of the following ways: 1. Assign an appropriate academic penalty such as an oral reprimand or point reduction. 2. Assign an “F” on all or part of a particular paper, project, or exam. 3. Report to the appropriate administrators, with notification of it to the student (s), for disciplinary action by the College. Such a report will be accompanied by supporting evidence and documentation.

How to Succeed in this Class

In order to succeed in this course you will have to participate and attend all sessions, do all the assigned reading and writing. You will be required to look up any vocabulary words you don’t know. Everything we read in this class should inspire you to think deeply and develop your own opinions. This class will help you develop those opinions through writing. **Class participation will be measured by how well prepared you are for class. Being prepared includes having read and completed all required assignments, submitting all due assignments at the beginning of class and placed on my desk before roll is called, participating in class discussion, providing your colleagues with insightful feedback, being respectful and following all rules of conduct and policies in the syllabus.**

Important Dates:

SESSION PERIOD	Jan 6 - Feb 9
APPLICATIONS ACCEPTED BEGINNING	March 18
REGISTRATION BEGINS	
-Priority (EOPS, DSPS and Veterans)	Oct 21 - 23
-Continuing Students	Oct 24 - Nov 3
-New & Returning Students	Nov 4
-Residency Determination Required	Feb 9
Special Registration Hours	NA
FINALS http://www.wlac.edu/wlac2schedule/WLAC_CLASSESII.pdf	Last day of class
LAST DAY TO	
Add a Traditional Class	Jan 5 (online) Jan 8 (in-person)
Drop a Class w/o a Fee	Jan 8
Drop a Class w/o a W	Jan 8
Drop w/ a W	Jan 31
File Pass / No Pass	Jan 8

Effective Summer 2012, course withdrawal ("W") or a substandard grade ("D," "F," "I," "NC" or "NP") count as an attempt at a course. Only three attempts at any one course will be allowed, with some exceptions.

Wait time for Late Instructors:

If, due to unforeseen emergencies, the instructor does not arrive at the scheduled start time for class, students are to wait for fifteen minutes (unless otherwise notified by the division). If they do not receive notification to wait for their instructor to arrive, after fifteen minutes the students may leave with no penalty for absence or assigned work due for that class meeting.

Americans with Disabilities Act (ADA) Statement:

West LA College is committed to providing educational accommodations for students with disabilities upon the timely request by the student to the instructor. Verification of the disability must also be provided. The Disability Support Services office functions as a resource for students and faculty in the determination and provision of education accommodations.

Course Schedule and Assignments

*This schedule has some flexibility, and I may change it at my discretion.

Week 1

1/6-1/9

Icebreaker

Classroom expectations

Review Syllabus

Set up study groups

Class rules

Ground Rules

Support Services

How to take notes

Student Agreement

Review Reading

What did we learn about the author?

Writing Assignment

Wednesday 1/8 Signed syllabus due

Week 2

1/13-1/16

Monday- Class discussion on assigned reading

How to brainstorm

Organizing your ideas

Tuesday- In-class assignment

Wednesday- Peer Review

Thursday- Essay 1 Due 1/16

Week 3

1/20-1/23

Monday- Holiday No class

Tuesday - Thesis statements and outlines

Wednesday- Peer review workshop

Thursday- Student conferences Essay 2 Due 1/23

Week 4

1/27-1/30

Monday - Student Conferences

Tuesday - Review reading thesis statements, topic sentences

Wednesday – Student Conferences

Thursday- Essay 3 Due 1/30

Week 5

2/3-2/6

Monday – Final Prep

Tuesday –Peer Review

Wednesday – In class final

Thursday- Essay 4 2/6