West Los Angeles College  
Meeting of the Academic Senate  
Approved Minutes  
February 14, 2012  
Winlock Lounge  

Present: President, Foster, Adrienne; Vice President, Chow, Judy; Secretary, Norris, Clare;  
Treasurer, Simone, Yvonne; Senator at Large, Leonard, Fran; Senator at Large, Lin, Ken;  
Health/PE, Smith, Melinda; Senator at Large, Young, Helen; Senator at Large, Blustein, Bonnie;  
Language Arts, Bailey-Hofmann, Holly; Senator at Large, Butler, Marcus; Humanities & Fine  
Arts, Sweeney, Joyce; Business, Jacobson, Nikki Mehrpoo; Aviation, Travel, and Hospitality,  
Nee, Martin; Allied Health, Dones, Carmen; Adjunct Faculty, Morris, Pat; Library & Learning  
Resources & Counseling, Narez-Acosta, Alma; Mathematics, Bucher, William; Science, Bahta,  
Abraha; Senator-at-Large, Miller, Marguet; Senator at Large, Williams, Corey  

Absent: Social and Behavioral Sciences, Barragan, Norma; District Senator, Russell, Timothy;  
Computer Science, Chiang, Anna; Adjunct Faculty, Zexter, Francine  

Guests: Dean, Teaching and Learning, Apigo, Mary-Jo; Project LEARN, Hylton, Jiovanni;  
Project LEARN, Williams, Rhea; SLOs, Matosic, Todd; Business, Nicholas, Vanita; English,  
Anders, Bruce; Westside Extension, Hildebrandt, Cari; College President, Abu-Ghazaleh, Nabil;  
Health & PE, Hager, Rob; Dean Academic Affairs, Aguiar, Ara; Dean Academic Affairs, Sloan,  
Barry; MPTP, Considine, Kevin; ASO, Searcy, Mister; Matriculation, Banday, Patricia; Math,  
Ulrich, James  

Meeting Called to Order at 12:53.

I. ORGANIZATIONAL ITEMS  
a. Confirmation of the agenda  
   Approved as presented  
   MSP  
b. Approval of the November 29, 2011 minutes  
   Approved as presented.  
   MSP  

II. ADMINISTRATION REPORT (President Abu-Ghazaleh)  
c. A food tasting in the new Café officially opened the Student Services building. The  
   formal, phased move-in starts next Tuesday, February 21. The Café hopes to start serving  
   food full hours on February 27.  
d. West’s traffic turnaround was released from the building moratorium, but the TLC is  
   still under the moratorium.  
e. West has a contract with FTR for building the TLC, but they have been debarred by  
   the board.  
f. Right now West is planning for a hiring of three full time faculty positions: computer  
   science, counseling, and allied health. We can expect some challenging budget  
   conversations.  
g. A concern was raised about the college’s free speech area. Yellow tape has marked  
   an area as “free speech” area on campus. Concern was expressed that the area is too  
   small. President Abu-Ghazaleh assured senators that the area is large, accessible, and
visible and will not obstruct traffic. The campus free speech area is designed for the outside community, and students are not limited in their opportunity for expressing themselves.

**h.** A question was raised about the Foundation’s Gala funds. College Council has not formally recommended results yet. President Abu-Ghazaleh is hoping to take the proposal to the Foundation next Thursday, February 23.

### III. Westside Extension (Sprague)

**a.** VP Sprague expressed his delight in the opportunity to discuss this issue. The roots of West’s extension program go back to 1995/96. That year the accreditation team recommended that the college reactivate its community services program. The initial extension program had shrunk too much, and they saw reviving it as part of the college’s mission. So West launched a new fee-based, not-for-credit community services program mid-semester, which evolved into Westside Extension, which serves 7,500–8,000 students every year.

**b.** A concern that had been raised at a previous senate meeting was reiterated about whether offering ed2go courses could be jeopardizing the college’s credibility. The Minnesota Distance Ed committee has expressed concern about ed2go.

**c.** VP Sprague continued that the Westside Extension program also serves West employees and their family members. Some Westside Extension classes have been moved into college credit classes.

**d.** When Westside Extension comes up with a new course, the staff always gets feedback from interested faculty members. The practice has been that Westside Extension is always second to credit and noncredit programming including in room scheduling. Business and computer science divisions are especially involved because of general lifelong learning interest in those areas. Not much marketing is done by the college. Westside Extension is a great advertising tool. Westside Extension brings in $600,000–700,000 per year, and 10% goes to college’s general fund.

**e.** Dean Aguiar – Ed2Go has a board-approved contract. Classes are offered in 6-week modules. The Westside Extension schedule indicates which classes are linked to ed2go. Dean Aguiar distributed a packet of handouts in which the top courses and average enrollment are indicated. All non-credit and credit courses are under the purview of the Academic Senate. All of those courses have been approved by the Curriculum Committee.

**f.** Dean Aguiar’s packet also provided an explanation of the differences between non-credit, not-for-credit, and credit courses from the Ed Code along with an explanation of the differences between contract education courses and community services courses.

**g.** One senator asked about the quality control for ed2go courses. Dean Aguiar reassured senators that West looks at syllabi/course outlines and qualifications of faculty. Participants in the courses are also surveyed.

**h.** Concern was expressed that these programs are steps toward “privatizing public education.”

**i.** On the contrary, the Contract Ed program that computer science participates in is government funded for veterans. Students do not pay.

**j.** Even with the low numbers of West students in ed2Go classes, West’s participation is lucrative.
k. Another senator asked whether LAUSD’s closing of its adult education program is likely to impact the enrollment of West’s Community Service program.

l. Similar Extension program schedules from across LACCD were distributed.

IV. PUBLIC SPEAKERS: Speakers may speak no more than 2 minutes per speaker on any agenda item not yet discussed.  NONE

II. ASO REPORT TO THE SENATE – (Searcy)
a. ASO hosted Welcome Week mornings and afternoons in the first week of classes. The students also sold pizza as a fund raiser. Club Rush will occur the last week of February in President’s Lane. ASO members are also getting ready for accreditation.
b. ASO will be hosting fundraisers to improve student life on campus.
c. On March 5 ASO members are going to Sacramento to voice complaints about increased fees etc.

III. OFFICERS’ REPORTS
a. Adrienne Foster – President
   1. A. Foster wished the senators a Happy Valentine’s Day, introduced Rhea Williams as chair of the LEARN program funded by the PBI grant. President Foster also congratulated Clare Norris on her recent marriage.
   2. Mock visit on February 21, 2012 which will be conducted by district staff;
   4. Impressions and Imprints examining images of African-Americans in entertainment – 2/23 7-9pm
   5. West needs three Senate reps for District Academic Senate, which meets every other month on a Thursday afternoon.
   6. The College Planning Committee needs two senate reps

b. Judy Chow – Vice President (No Report)
c. Yvonne Simone – Treasurer
   1. Y. Simone is working on a PayPal option for faculty to pay their senate dues.

d. Clare Norris Secretary (No Report)

VI. ACADEMIC AND PROFESSIONAL MATTERS
ACADEMIC AND PROFESSIONAL MATTERS – 45 MIN – INFORMATION
1. Academic Ranking (Lin)
a. Ken Lin announced that nominations are open for honorary degrees.

2. Student Success/Achieving the Dream (Norris)
a. C. Norris distributed and reviewed a handout entitled “ATD Update February 2012”
b. She outlined for the senators the Core and Data teams’ activities over the last month.
c. C. Norris presented the three priorities the core team identified for the college to work on with ATD:
   1. Increasing the number of West students who successfully complete the math sequence from Math 112 through Math 125 within four years.
   2. Increasing the number of West students who successfully complete the English sequence from English 21 through English 101 within three years.
3. Increasing the number of West students obtaining a degree and obtaining a certificate.

d. Concern was raised about whether senators would have an opportunity to vote to approve the priorities.

e. In response to the concern, another senator noticed a motion to approve the priorities for the next senate meeting on February 28:

f. **NOTICED MOTION: Approve the three priorities identified by the ATD Core Team for the college to work on in coordination with the ATD initiative:**
   1. Increasing the number of West students who successfully complete the math sequence from Math 112 through Math 125 within four years.
   2. Increasing the number of West students who successfully complete the English sequence from English 21 through English 101 within three years.
   3. Increasing the number of West students obtaining a degree and obtaining a certificate.

3. Introduction of new faculty
   a. Betty Jacobs introduced new tenure track speech faculty member, Linda Alexander.

4. Planning Committee – no report

5. Ed Policies – next meeting Thursday, 2/23

6. Election of Senate Officers – look out for nominations – president, vp, secretary, treasurer terms are up.

7. Accreditation Steering Committee (F. Leonard) –
   a. West’s 380-page report has been printed, and copies are available at the desk of the library.
   b. West’s report got acknowledgement and praise from LACCD personnel.
   c. Chancellor of Windward Community College in Hawaii, Douglas Dykstra, West’s 2012 accreditation team leader, came February 2 to meet and greet members of the college community.
   d. F. Leonard met with ASO at their retreat to discuss accreditation.
   e. Mock visit with team of LACCD interviewers is coming to campus on 2/21. They will conduct twenty-minute mock interviews. The team will ask questions related to West’s self-study.
   f. Actual team leaders will start at the district office on Monday March 12. A brief meet and greet on campus that afternoon is being planned.
   g. F. Leonard passed around a schedule for mock visit
   h. An accreditation workshop for all personnel and ASO leadership is being held on Friday, 2/24

8. President A. Foster congratulated Holly Bailey-Hofmann on her invitation to meet with the Board next week in response to her English project showcase efforts for student success.

9. Campus Security (Takeda)
   a. VP Takeda has been briefed on West’s security issues. He will follow up and report at a future meeting.
   b. K. Takeda also said some introductory words.

10. FPIP Committee (Kamibayashi) No report

11. Technology Committee (Butler) No report

12. Distance Education – no report
13. Budget Committee – no report
14. Transfer Committee/Task Force (Young) – report – February 21 meeting cancelled
   a. The Transfer Center will host transfer week/transfer fair. H. Young is recruiting
      faculty members who attended community colleges to speak.
   b. Some West Honors students are presenting at UC Irvine conference next month.
15. Enrollment Management Committee – no report
16. Facilities – no report – The Senate need representatives for the College Program
   Management selection committee.

VIII. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE ACTIONS
   a. Tech Review February 21
   b. Curriculum Committee meets February 22 1:00pm
   c. Tech fair schedule

IX. ADJOURNMENT – 2:19pm
    Next meeting: February 28, 2012

Respectfully submitted,
Clare Norris