WEST LOS ANGELES COLLEGE ACADEMIC SENATE
WINLOCK LOUNGE
March 9, 2010
12:45–3:00 PM
APPROVED

“Pursuit of Excellence and Opportunity in a Time of Challenge”

Present: Patterson, Rod, President; Thomas, Lloyd, Vice President; Sweeney, Joyce, Secretary; Simone, Yvonne, Treasurer; Anders, Bruce; Barragan, Norma; Blustein, Bonnie, Butler, Marcus; Chow, Judy; Elahi, Faz; Kamibayashi, Lisa; Leonard, Fran; Lin, Ken; Nicholas, Vanita; Riesberg, Curt; Williams, Cory; Young, Helen; Dubois, May; Foster, Adrienne; Yan, George; Young, Helen; Dubois, May; Foster Adrienne
Absent: Bucher, William; Crippens, Eloise; Chiang, Ana: Feinermann, Scott; Floyd, Suzanne (excused), Hagor, Robert; Haley, Thomas; Siever, Patricia;
Guests: Dr. Mark Rocha; Sy Levine; James Ulrich; Dean Mark Pracher

I. The meeting was called to order by the President, Rod Patterson, with a quorum present, at 12:52 P.M.
   1. Confirmation of the revised agenda - MSP
   2. Minutes of February 23, 2010 - MSP

II. ADMINISTRATION REPORT

   President, Mark Rocha began his report by thanking the Black Faculty Association and Adrienne Foster for an excellent Black History Month program presented on West’s campus. Dr. Rocha added that when any of our faculty, members are doing extra activities to inform Michelle Long-Coffee, so she can write it up on the weekly newsletter. West will be continuing with the current FPIP list for the next 3 approved job interviews. The budget news is not very good, but John Oester is back to work and will be giving a report with Isabella Chung. Dr. Rocha asked for the broadest college input possible for the next Accreditation from all areas, administration, faculty, staff and students. Work is continuing on the college’s Mission Statement.

   The Basic Skills Committee held a fruitful meeting and will meet again this coming Wednesday, March 18, 2010. Basic Skills is a fundamental part of our mission and it will not be abandoned and it will not be diminished. The emphasis is to progress students to a degree and/or certificate, even though funds have been drastically cut for Basic Skills from State. District has tried to pick up the monetary slack.

   One can now enter the Science/Math building without wearing a hard hat. During Spring Break, it is anticipated that this phase of the construction will be open, and the new road will be open and in use. A Supplemental, Environmental Impact Report is being prepared so we can go ahead with the Master Plan.

   A Foundation event “Transforming a Campus” is being planned for Saturday, June 5, 2010, to honor retiring Congresswoman Diane Watson, who has supported the college, including sponsoring funding legislation in Congress. The next phase of construction for West will be the Watson Center, the start of which has been scheduled, so the Foundation event will be timely. Sponsorships will cover the cost of this affair. All net proceeds shall be for the college’s improvement and transformation. Preliminary flyer information is being distributed already.

   Administration’s report continued with Dean Mark Pracher, who briefly presented the Grants Program Committee work for the Senate’s information. A paper listing grants that are currently being researched and written was distributed but the Senate was reminded that just because a grant has been written and applied for, does not mean that it will be granted. The committee is searching for grant sources that will benefit the collage and the community, and is encouraging ideas for funding. There are lots of opportunities, frequently linked with jobs and employability, to locate grants. Dean Pracher wants any and all ideas, so contact him at extension 4469. He is now located in at D-5, in the “D” complex of portable buildings in parking lot 7. Senator Bonnie Blustein asked Mr. Pracher to attend a meeting of the Basic Skills Committee for information how this new program can benefit them. When questioned about Senate direction on deciding of grant “selection”, It was pointed out that the Senate has representation of three members on the Grants Committee, so direct Senate-as-a whole involvement is not necessary.

III. PUBLIC SPEAKERS - None at this time

IV. ASO REPORT TO THE SENATE - None at this time.
V. OFFICERS' REPORTS

1. Rod Patterson – President
   On recommendation of the Executive Board of the Senate, it was agreed to investigate through
   the proper channels, the possibility of West granting an honorary degree – one of the highest awards the
   college can give - in what ever area would be appropriate for the occasion.  MSP - unanimous

2. Lloyd Thomas – Vice President
   The report had been sent by email to all Senators prior to the meeting.  Additional
   remarks by Mr. Thomas informed the Senate that more courses need to be uploaded to the EDC system
   as soon as possible.  West currently has less than 50 % of courses offered on the system.  Divisional
   chairs are reminded to include transferable courses and licensed or certificated programs, and to develop
   new programs.  This will help the college as a whole during accreditation.

3. Yvonne Simone - Treasurer
   Report was emailed to the members of the Senate.  The current balance for the Senate is
   $1,406l.49.

VI. ACADEMIC AND PROFESSIONAL MATTERS

1. Senate Elections Committee, Vanita Nicholas reported that the election process for the
   Senate has begun.  Open positions for two year terms are President, Vice President, Secretary,
   Treasurer, six Senators-at-Large, two District Senators, and one Adjunct Senator.  There is also
   scheduled the election for Faculty Rank Committee consisting of three members.  Nominations are being
   accepted now and should be sent to Vanita Nicholas as chair for this year's election process.

2. Lloyd Thomas moved that the Senate accept the February report from the Curriculum
   Committee.  MSP

3. Allied Health SLO Assessment report was present by Lisa Kamibayashi who distributed a
   hard-copy of the report to the Senate.  Through the assessment, the division showed what has been
   planned for the program and what has been learned by the students though the process.  There is a need
   for a clearer evaluation form and rubric for their students to follow, although a performance skill check is
   in place.  Every student in the program during this evaluation passed both the course and the State Exam
   – every one got an “A”.

   In the Dental Health department, there are six instructors and all use the same rubric, even
   though some instructors judged outcomes outside the rubric, which shows that it would be best to clarify
   and update the rubric to remove subjective judgments to make the process objective.

   The Educational Policies Committee shall present to the Senate at the next regular meeting, April
   13, 2010, proposed revisions to update the College's Educational Master Plan.

   Senator Bruce Anders remarked that there has not been a Faculty Association meeting held
   recently.  Senator Fran Leonard replied that the annual Flex Day has traditionally been one of the two
   Faculty Association required days, and Mr. Patterson remarked that the scheduled Faculty/Senate
   Orientation Day will be considered as the second Association meeting for this year, so we are in
   compliance.  District Senator Adrienne Foster requested that the Senate orientation day be for incoming
   rather than outgoing Senators and be held at the beginning of the college's year.

   Fran Leonard, in the Accreditation update, reminded the Senate that the writing of the Mission
   Statement, which is to be printed in the next College Catalogue needs to be finished.

VI. SENATE NOTICED MOTIONS

Move: that the Senate recommends the Distance Education Committee shall be constituted as a
part of the College Council.  This motion had been referred to the Educational Policies Committee, which
found the Union Contract states that per Article 40 B6 "this committee reports through the College's
Educational Planning Committee or its equivalent."  It was then moved to table this discussion until the
April 13, 2010 meeting for more information.

Noticed Motion: that the Senate recommends that certain revisions to the college’s Educational
Master Plan be adopted, as recommended by the EPSC.  (First Reading will be held on April 13; Second
Reading & Vote: May 11).

Move: The Senate recommends that the Administration approves full-time faculty hiring for Fall
2010 in accordance with the Senate’s agreed upon F.P.I.P. Policy.  After discussion concerning the
"horizontal" list as contrasted with the "vertical" list, and considering that West faces a substantial fine
imposed upon a district/college which cannot be rescinded, the vote was held.  MSP

Move: The Senate recommends that the Administration adopts specified changes to the
college’s policy concerning minors on campus.  It was moved that this motion be returned to the
Educational Policies Committee for clarification, after concerns were voiced about the possibility of
discrimination against younger students.  MSP
VIII. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE ACTIONS

Several of the Standards Committees for Accreditation are in urgent need of working members.

Lists of the times of the Standards Committees meetings were distributed.

Basic Skills shall have their next meeting a week from tomorrow, March 17, 2010, in Winlock and everyone is welcome to attend. The plea was made for more help with ideas on how to serve students become successful.

Professional Development – reimbursement for tuition clarification will be made. Regular faculty may receive up to $2,000, and this amount can be divided among several individuals. Adjunct instructors may also apply for this reimbursement. The forms needed for this application may be found on the LACCD web site.

Ms. Foster moved that an electronic copy be had at the library.

Mr. Patterson reminded the whole faculty that the sexual harassment test be finished by all and the certificate of completion be filed in the President's office.

IX. ADJOURNMENT at 3 P.M. - Next meeting: April 13, 2010

Respectfully submitted,

Joyce Sweeney, Secretary