WEST LOS ANGELES COLLEGE ACADEMIC SENATE
WINLOCK LOUNGE
May 11, 2010
12:45–3:00 PM
Approved

“Developing as Professionals & Producing Better Student Outcomes”

Present: Patterson, Rod, President; Thomas, Lloyd, Vice President; Sweeney, Joyce, Secretary; Anders, Bruce; Barragan, Norma; Blustein, Bonnie, Butler, Marcus; Chow, Judy; Hager, Robert; Jacobs, Betty; Kamibyashi, Lisa; Leonard, Fran; Lin, Ken; Nichols, Vanita; Riesberg, Curt; Williams, Corey; Yan, George; Young, Helen; Dubois, May; Foster, Adrienne;

Absent: Simone, Yvonne, Bucher, William; Crippens, Eloise; Chiang, Ana; Elahi, Faz; Feinermann, Scott; Haley, Thomas; Siever, Patricia;

Guests: Mark Rocha; Brandy Ruiz; Kathy Boutry; Clare Norris; Linda Clowers; Sherron Rouzan; Scott Stamler.

The meeting was called to order at 12:55 P.M., with a quorum present, by the Senate President, Rod Patterson.

I. 1. The Agenda was approved as presented. MSP
2. The Minutes of April 13, 2010 were approved as presented. MSP

II. President Mark Rocha began his Administration Report with a statement of appreciation to Rod Patterson for serving as President of the Academic Senate. West LA College will present the new Educational Master Plan and the new Technological Plan to the Board of Trustees tomorrow, May 12, 2010. A task force shall be put together to work on an essential part of the Master Plan - a new Basic Skills plan - which shall be finished and approved by the full Academic Senate in Fall, 2010. Dr. Rocha asked that the college make future plans as if there were a complete budget and not the bare-bones situation under which we are now operating.

The Foundation’s big Gala Party will be held on June 5th, which is a fund raiser for the college. Everyone is urged to buy tickets for this party. Commencement will be held June 8th and all faculty members should participate. The new buildings and road should be open and ready for use by July 1st, before the Summer Session begins.

III. Faculty member, Cathy Boutry spoke about the necessity of the college providing a transgender restroom as there have been students requesting one. Dean Friedman recommended that the Building Management in conjunction with Administration should be contacted concerning this matter.

IV. Brandy Ruiz, ASO President, reported to the Senate that an election for new officers has been held and Ahmed Mohsin shall be serving as President for the next school year. The ASO is supporting the concept of a transgender restroom for students.
V. Rod Patterson – President has emailed a full report to Senators. Additional
remarks made were that the Commencement Mace Bearer this year shall be Lloyd
Thomas. To this date there is no confirmed speaker for the Commencement. Marshalls
are being selected.

The FPIP committee shall now be using the new horizontal plan of selection for
new faculty members, replacing the former vertical plan. This shall be in place for the
new hirings of 2011. New hirings for Fall 2010 are anticipated to be in physics, dental
hygiene, and two counselors. The FPIP committee is supporting positions in CEMA and
Fire Technology for the other two anticipated hirings for this fall, which will make a total
of six new faculty members for West Los Angeles College.

Currently being considered in the State Legislature is a bill for a Transfer Degree
to be awarded at all the State’s Community Colleges. The State Academic Senate is not
in favor of this plan. The bill may be read online.

2. Lloyd Thomas – Vice President – asked, that as a gift to honor his retirement,
all SLO’s be updated and all paperwork on SLO assessments be finished so the books
may be finished and closed. The coming Accreditation members shall be closely
examining this part of our work. Both Mr. Patterson and Mr. Thomas have offered to
attend Divisional meetings to assist with this needed task.

3. Yvonne Simone – Treasurer – reported that 22 applications have been
submitted for the Senate’s three scholarships. Ken Lin and Betty Jacobs will be reading
them with Ms. Simone to select the winners

On May 20th, the Senate will host a party for this year’s retirees in FA 103, and the
traditional recognition day will be held next Tuesday, May 18, 2010, on the 4th floor of
the HLRC.

VI. 1. Curriculum Committee report – Lloyd Thomas reiterated that many courses
being taught must be updated through the system. Fran Leonard asked if there could be a
list created of those courses since in accord with Title V, each course taught must be
regularly updated and Accreditation will be looking for such information. Dean Clowers
added that it was part of every regular faculty member’s work load to update their
courses, and there are funds available for an adjunct to update courses. The Senate had
voted that no course be offered in the Schedule of Classes that had not been updated. In
the spirit of transparency, Mr. Thomas will make available a list of those courses that
need to be updated.

2. Election Committee report- Vanita Nichols, chair of the committee reported
the results of the election as follows:

   President – Adrienne Foster
   Vice President – Judy Chow
   Secretary – Clare Norris
   Treasurer – Yvonne Simone
   At-Large Senators – Bonnie Blustein, Marcus Butler, Fran Leonard, Melinda
   Smith, Corey Williams, Helen Young.
   Adjunct – Pat Morris
   District Senators – May Dubois, Curt Riesburg.
   Academic Rank Committee – Judy Chow, Nikki Jacobson, Ken Lin, and Buck
   Stapleton.
It was moved to ratify the election results. **MSP**

At this point a brief recess was held for remarks from the newly elected Executive Board.

The Senate was reminded that the mandatory Flex Day will be August 27, 2010, Thursday.

The SLO Assessment report for English was presented by Clare Norris who distributed the rubric which had been formerly used as a scoring guide for students in English; and a second rubric which has been updated to include outcomes. The second rubric may also be used for peer reviewing for consistency in the department. Cathy Boutry discussed the benefits offered by using SLO's, which are available to all faculty members and students, alike. The students are involved in the whole process through the use of e-Folio projects. Representative papers may be included in each student's individual folio, which then may be used as a direct assessment, as well as indirect assessment. The students may write an introspective on how this project has benefited them. Transfer applications frequently ask for this very thing. E-Folio is able to demonstrate progress that the student has made over the semesters. An I-Pod cast on this matter, linked to the college web site, will be made available soon.

The *Educational Policies Committee* submitted the final draft of West LA College's Educational Master Plan for the Senate to read and consider for adoption. A discussion followed concerning language and recommended changes. It is to be left to the Executive Committee to implement these recommendations. The motion was made to adopt the proposed Ed Master Plan, which was passed unanimously. **MSP**

Accreditation - Fran Leonard announced that the writing of drafts for accreditation shall begin this summer.

Curriculum Committee – The April report was accepted. **MSP**

The question of merging the Hospitality and Travel Programs with the Business Division was discussed. Vanita Nichols, Chair of the Business Division, brought papers and agendas which covered Divisional discussions of the matter. The question of what to do with the Aviation courses was raised, as they were not included in the proposed merger. The matter could be resolved through consultation with Dr. Rocha, the College President, Olga Shewfelt, the Union Representative, and Rod Patterson, the Academic Senate President. Mr. Patterson stated that he would like to go to such a meeting with the support of the Senate, as continuity for future actions should be established. The motion was made to postpone a vote to the next regular meeting of the Senate, in order to gather information from the Union and Administration with input from the chairs of the Business Division and the former Aviation, Travel and Hospitality committees.

**IX. ADJOURNMENT at 3:17 PM - Next meeting: September, 2010.**

Respectfully submitted,

Joyce Sweeney, Secretary