West Los Angeles College
Meeting of the Academic Senate
Approved Minutes
October 12, 2010
Winlock Lounge

Present: President, Foster, Adrienne; Vice President, Chow, Judy Secretary, Norris, Clare; Treasurer, Simone, Yvonne; Senator at Large, Leonard, Fran; Language Arts, Jacobs, Betty; District, Dubois, May; Adjunct Faculty, Anders, Bruce; Senator at Large, Lin, Ken; Health/PE, Smith, Melinda; Senator at Large, Young, Helen; CSIT, Butler, Marcus; Social and Behavioral Sciences, Barragan, Norma; Administration of Justice, Williams, Corey; Administration of Justice, Yan, George; Senator at Large, Bonnie Blustein; Business, Harris, Lartee; Adjunct Faculty, Morris, Pat; Language Arts, Floyd, Suzanne; Humanities & Fine Arts, Sweeney, Joyce; Physical Education, Hager, Rob; Physical Education/Athletics, Miller, Marguet; Senator at Large, Butler, Marcus; Allied Health, Kamibayashi, Lisa; Library, Learning Resources, and Counseling, Narez-Acosta, Alma

Absent: Science, Haley, Thomas; Learning Center, Tim Russell

Guest: Vice President of Academic Affairs, Sprague, Bob; Chair, Language Arts, Jacobs, Betty

Meeting Called to Order at 12:50.

I. ORGANIZATIONAL ITEMS
1. The agenda was confirmed as presented. MSP
2. The September 28, 2010 minutes were also approved as presented
   Moved by Suzanne Floyd and seconded by Fran Leonard MSP

II. ADMINISTRATION REPORT
1. Dr. Rose Marie Joyce was on a conference call, so VP Sprague spoke in her place.
   a. Sprague announced the start of construction of the Teaching and Learning Center. It will house some administration offices and 6 stories of instructional space. The digital library will not be housed in that building. Instead, the current library building will get bond funding to support digital renovations including the addition of a large instructional research room, improved elevators, etc.
   b. The college is projecting a $1.6 million deficit and must cut 60 sections for Spring 2011. Deans and chairs will check Spring 2010 schedule and reduce it by 60 sections. This will produce 250 FTES more than are funded by Program 100. The college will not be getting paid for some instruction, which can be seen as a worthy action but appears foolish considering the deficit. Any more cuts than the 60 anticipated could lead to program changes, which would be too drastic.
   c. Grants management: The college proposed extra funding to hire vocational education and grants management deans with soft money. Since that hiring, $1.5 million of grant money has been generated for the college’s general fund, which is 5% of the general budget. This fall a small group of people has been
meeting on campus, mostly on weekends, to work with interested parties in
the campus community on writing grants. A lobbying group has been hired to
lobby the federal government, which has access to more funds, instead of
continuing to just focusing on lobbying local politicians for support. Districts
in the Washington DC area get more funding because of their proximity to
federal politicians. The college budget target is 3% growth. College
leadership is considering renaming the Grants Management Committee to
Resource Development Committee to include other types of revenue-
producing resources like Larry Packham’s office (civic center permits), and
contract ed, partnerships, etc. as well as grants. This committee would report
to college council.

i. VP Sprague was asked to clarify on the cutting of the 60 sections, and
he responded that 7045 funded FTES according to the district requires
us to cut 60 sections, especially in light of the deficit.

ii. VP Sprague also informed the Senate that West will have no Winter
session.

iii. An inquiry was made about how faculty can find out what sections are
being added by contracts, and VP Sprague suggested that the Senate
could look at what is allocated by discipline. That info is available to
division chairs and is available to others by request. VP Sprague
agreed to disseminate that information to all faculty.

III. PUBLIC SPEAKERS: Speakers may speak no more than 2 minutes per speaker on any
agenda item not yet discussed.

a. Pat Siever – The Actors’ Gang is offering West a night in the Actors’ Gang
theater, most likely November 5 for $10. She wanted to inform the Senate and
invite all in attendance to participate. Prof. Siever is working with Hollywood
CPR to publicize the event.

b. Fran Leonard – The college’s annual Leadership Retreat will be held Friday,
Nov. 19 on campus. The food is being donated, and there will be vegan and
vegetarian options available in addition to barbeque. The retreat will feature
panels with students, retirees, and current employees who can offer insight on
building community, which is the theme of this year’s retreat. Heather Davis,
director of UCLA-Daniel Freeman Paramedic Education Program and an
adjunct faculty member of West’s Dental Hygiene program will present a
breakout session titled “Active Disengagement” offering ways to engage
students and teach students how to learn. A nationally known math instructor,
Barbara Illowsky, who specializes in contextualized math instruction may be
the keynote speaker. The planning committee wants to use the Math/Science
building to showcase the new facility.

i. Bonnie Blustein – At the leadership retreat, the faculty voice
has been much smaller than it should be since classified staff
and administrators are more present on campus on Fridays.
Holding it on a Saturday would level the playing field. The
math/science building provides few spaces for groups of people
to see each other’s faces. It may not be the best space to
demonstrate building community.
IV. ASO REPORT TO THE SENATE – NO ASO OFFICERS PRESENT

V. OFFICERS’ REPORTS – 5 MIN

1. Adrienne Foster – President
   a. The Senate noticed motion linking planning to budget was accepted by the president.
   b. The motion from 9/28 to dissolve the Basic Skills Committee was also accepted.
   c. Student Success Committee resolution – Dr. Joyce needs to meet with VP Sprague, think tank leadership, and the senate executive committee to get a clearer understanding of the issues.
   d. Distance Ed/Distance Learning resolution – Dr. Joyce needs to meet with the parties involved to get a clearer understanding of the issues.
   e. FPIP Horizontal list has not been officially completed. Jack Ruebensaal thought Phyllis Morrison would prepare it and vice versa. As a result of Phyllis Morrison’s hiatus from chairing the committee, Ruebensaal has agreed to complete the process.
   f. Several institutes available for faculty development:
      i. Vocational Educational Institute – federal reviews and upcoming areas specific to Voc Ed 1/27-1/29/11
      ii. Prof. Development Institute 2/25-26 Basic Skills in San Jose
      iii. Accreditation Institute 0 3/18-19 Napa Valley
      iv. Faculty Leadership Institute 6/16-6/18
      v. SLO Institute 7/13
      vi. Curriculum Institute 7/14-7/16

2. Judy Chow – Vice President
   1. Academic Rank Committee met and reviewed applications mostly from adjunct instructors. The submission deadline is November 1.

3. Yvonne Simone – Treasurer – Forty-three people have paid dues.

VI. ACADEMIC AND PROFESSIONAL MATTERS – 45 MIN – INFORMATION

1. Curriculum Committee Report (Chow) – Tech review met Monday, October 11 and reviewed a new Language Arts course (Gay Literature) and will meet Wednesday, October 13 to vote on the new course. Articulation Officer,
Eloise Crippens must submit the new course to UC campuses by Friday, October 15. VP Chow encouraged division reps to attend the meeting.

2. Educational Policies Committee Report (Morrison) (No report)
   a. First meeting 11/5 9:00am. - President Foster will temporarily chair the committee.

3. Accreditation Update Report (Leonard)
   a. Deborah Kaye is continuing as the liaison between the colleges and the district. Ms. Kaye will attend the Oct 19 Steering Committee meeting at 1:00pm in the Winlock Lounge. She would like the Accreditation Standard drafts emailed to her so she can fully address them along with questions and concerns at the meeting on the 19th. Fran Leonard is concerned that the attention given to Building Program Management Committee issues has left accreditation to take a back seat at this time.
   b. The College Council has recommended an SLO coordinator position to president.
      i. Some questions were posed: Will the position be faculty release time? The coordinator will report to whom? Fran Leonard responded that the position would be release time and the coordinator will report to VP Sprague, Accreditation Liaison Officer (ALO) and the Accreditation Steering Committee.
   c. Judith Ann Friedman is looking for help in Standard IIA.

4. District Academic Senate Report (DuBois) (No report)
5. Foundation Skills Think Tank Report (Leonard) (No report)
6. Building Program Management Committee Report (Witucki) (No report)
7. Budget Report (Keskinel) (No report)
8. Enrollment Management Committee Report (Lin) (No report)
9. Distance Education Report (No report) Adrienne Foster reported that this committee is still discussion whom it should report to.
10. Basic Skills Report (No report)

VII. SENATE NOTICED MOTIONS

Bruce Anders stressed that he means no disrespect to his colleagues in counseling, but he has continued concerns about the issue of for-profit institutions recruiting West students on campus. He described an exchange he had with a University of Phoenix representative. Prof. Anders asked the rep if he had permission to be on campus, and the rep said he did from the transfer center. Prof. Anders spoke with Betsy Regalado who had the impression that West is required to grant access to any accredited institution who wants to recruit here. West cannot discriminate.

Bruce Anders’s Noticed Motion for next month’s meeting:

The Senate directs the Educational Standards and Policies Committee to research on and report to the Senate on issues associated with for-profit colleges recruiting at West Los Angeles College, including the presumption that the college has to grant full access to these colleges.

Professor Anders is concerned that the for-profit colleges are misleading students and giving them the impression that they will have easy access to financial aid.
that they won’t have to pay back until they get a “good job.” The US Senate has found that some for-profit institutions do mislead students.

VIII. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE ACTIONS

President Foster has scheduled a Faculty Forum for the fourth Tuesday in October to discuss resolutions for the State Academic Senate plenary session in November 2010. Bonnie Blustein suggested that we hold an official meeting to discuss resolutions. Norma Barragan expressed concern about many meetings with divergent meeting times, especially Curriculum Committee. She is concerned about making all of the meetings. Chow responded by explaining the special circumstances for the next Curriculum Committee meeting.

This question was posed to the body: Should the senate have a faculty forum or a full senate meeting on the fourth Tuesday of October?

The consensus was to hold a full senate meeting.

IX. ADJOURNMENT 1:40 - Next meeting: October 26, 2010

Respectfully submitted,

Clare Norris