Building Program Management Committee Meeting
MEETING SUMMARY
Thursday, May 6, 2010
3:00 p.m., Winlock Lounge

Present: Allan Hansen, Steve Jacobson, Sheila Jeter-Williams, Jeffrey Lee, Tina Macica, Rod Patterson, Angela Randall, Betsy Regalado, Mark Rocha, Abel Rodriguez, Jack Ruebensaal, Olga Shewfelt, Robert Sprague, Jane Witucki

Guests: Steve Aggers, Aracely Aguiar, Karen Burzynski, Bernie Morrissey, Kunal Shah, Rebecca Tillberg

1. Welcome: The meeting was called to order at 3:03 p.m.

2. Your Items:

- Update on the PE/Athletic/Allied Health Building: The project was supposed to begin in January 2010; however, it has been postponed due to the SEIR process. The plan is in DSA for jurisdiction review and the start time has been postponed to August. To clarify, there will be no changes to the space allocation, and that Allied Health is still going to remain in the building.

  Other topics that were discussed: 1) grandstand is scheduled to be completed at the end of August, 2) The Student Union Building plan will not continue beyond the design process due to funding issues.

- Classroom Inventory: The purposes of the Classroom Inventory report are to make sure that the room capacity is within the Fire Codes requirement and to assist Academic Affairs in scheduling classes. To keep the report updated, Plant Facilities will assign the custodians to do a monthly inventory counts. Errors were found on the report so an updated one will be distributed at the next meeting.

- Request for Construction Deadlines Master Summary Report: Turner distributed and went over the report.

3. Odds/Ends

- Move into MSB: Items will be moved after the spring semester is over. Faculty members who will not be on campus in the summer will be able to unpack when they return in the fall. The fences at the Pedestrian Mall will be taken off by the end of the week. We had been informed by Legal that the building can be occupied on conditional permit.
ACTION: M. Rocha requested that the fences be removed and FF&E be completed, as if the building will be occupied, no later than May 26th for the BOT meeting at West, and to have the faculty moved-in by July 1.

- **SEIR/MOU Update**: In the SEIR, the college reviewed its enrollment projection and relooked at online, hybrid and satellite locations. Traffic and noise impacts have been reduced. The college had done above and beyond to mitigate any impact to the surrounding community. Public comment had been scheduled for the Board meeting on July 14. Those who are against the SEIR will definitely show up and speak on that day, so it is important to get the college supporters be present and also speak about the positive impacts brought on by the constructions. The Board will make its decision on whether to approve the SEIR on August 11.

A survey monkey along with a letter addressed to the Board will be sent out by Dr. Rocha this week to get faculty, staff and students’ input.

- **SSB Food Court Update**: Executive Summary on the USC Hospitality proposal was distributed. The college is moving forward with its plan to collaborate with USC to provide food services. We will earn a percentage of the profit generated by USC. West will be the first community college collaborating with the USC Hospitality program. They will be invited to do a presentation at the BPMC meeting in August.


- **Jefferson Arch**: WWCOT the master plan architect recommended a pedestrian mall, lighting and also an arch way at the new entrance on Jefferson. The arch way will give the college a nice image and identity and also signify West’s existence in the community. The cost is estimated at $1.2 million.

**TASK**: Dr. Rocha asked BPMC members to consider the idea. It will be revisited after the SEIR process has been completed.

- **Spring parking and Traffic Flow Report**: S. Jacobson went over the Spring and Summer 2010 traffic plan to be effective on July 1. The plan will be revisited again prior to the fall semester.

- **WEC Recommendation**: WEC presented to the BPMC the following recommendations that were voted and passed in its April meeting: to fill two vacant custodial positions and to hire four additional positions in order to adequately maintain the campus with the addition of the LEED certified new buildings. The recommendations will be brought through the shared governance process.

4. **Construction Progress report**: See WLAC Program Schedule (Forecasted) Design and Construction from Turner. MSA has completed the construction phase and is now in the building commissioning phase. Its opening is contingent to the opening of College Boulevard which is currently waiting for the LA County approval. Student Services Building is 65% completed with Spring 2011 forecasted completion time. The construction projects are either under construction or in DSA, but they cannot move forward until the SEIR has been approved.
5. Other Items: A document regarding the proposed renewable energy was distributed. District had approved solar panel installations at the nine colleges. The college is now being asked to approve the feasible Photovoltaic’s (PV) locations on the campus. Dr. Rocha would like to get more information on the issue before the college approves the plan.

The meeting was adjourned at 5:01 p.m.