Facilities Committee
MINUTES
Monday, January 28, 2013
Student Services Building, Room 414 | 3:15 PM

Present:
1. Ken Takeda, VP, Admin. Services, Co-chair
2. Kevin Considine, Faculty Co-chair, AFT rep
3. Nabil Abu-Ghazaleh, President
4. Aracely Aguilar, Dean, Academic Affairs/Teamsters rep
5. Karen Burzynski (alternate), AFT Staff Guild
6. Adrienne Foster, President, Academic Senate
7. Allan Hansen, Manager, Plant Facilities
8. Sheila Jeter-Williams, AFT Staff Guild
9. Abel Rodriguez, SEIU rep/Plant Facilities
10. Jack Ruebensaal, AFT Faculty Guild/ WEC Chair
11. Olga Shewfelt, Chair, AFT Faculty Guild
12. Jane Witucki, Academic Senate rep

Absent:
1. Gabriel Brown, President, ASO
2. Shalamon Duke, VP, Student Services (Acting)
3. Jeffrey Lee, Academic Senate rep
4. Robert Sprague, VP, Academic Affairs

Guests:
1. Judith-Ann Friedman (for Robert Sprague), Dean, Academic Affairs
2. Alice Taylor, Faculty/Accreditation Chair
3. Laura Peterson, Faculty, MPTP

Resources: Peter Mitsakos, West Edge Architect
Douglas Newby, West Edge Architect
Steve Sharr, CPM

1. Call to Order/Approval of Agenda: Kevin Considine called the meeting to order at 3:22 PM. Agenda was approved as revised:
   ● Add the following to Item from the Floor: Parking plan for employee for spring (A. Foster).

2. Review minutes from December 3rd Meeting
   M/S/P: The minutes were approved as amended.

3. New Business

   A. Hydraulic Fracturing (O. Shewfelt)
   Olga Shewfelt introduced the guests who would be making presentations about oil frackiing proposed by PXP at a nearby area: Mr. Paul Ferrazzi, environmental activist; Dr. Khin Khin Gyi, President of the Culver Crest Neighborhood Association Board and neurologist; Dr. Suzanne De Benedittis, environmental activist. Each speaker was given 15 minutes for the presentation and Q&A. They are concerned on how the oil fracking method will affect the environment, the residents as well as the college community.

   President Nabil Abu-Ghazaleh thanked the speakers for their concerns and interests on the college. He acknowledged that it is a critical topic that needs attention. The college is working with a District consultant to obtain external technical advice. He also thinks that students’
engagement is critical to the issue.

4. Old Business

A. Consideration of Space Needs Growth Assumptions and priorities (K. Takeda, P. Mitsakos)
At the December 3rd meeting, Facilities Committee approved a motion on the space supply baseline study (Campus Analysis Needs Assessment), and it moved forward to the College Council meeting on December 6. With the Council approval, the next phase—Growth Projection—went underway.

Peter Mitsakos and Doug Newby had met with administrators and chairpersons in putting together the Growth Projection report. They also consider the future enrollment limit based on the EIR, student contact hours and headcount (2012), and Program Review. The final goal is to establish a program response based on allocation of growth into a specific building program.

In reporting growth for specific programs, several factors were taken into consideration. How a program might grow relative to the overall campus growth rate was looked at. Programs such as computer science, on which several factors will likely act to cause a faster growth rate, were accounted for in assigning that program a greater proportion of the overall campus growth. For programs that require very specialized instructional spaces, such as the Aviation Maintenance program, a flatter rate of growth was utilized, once a minimum cohort was accounted for. This would allow a greater percentage of the growth to be available for less specialized instructional programs.

Peter asked the Facilities Committee members to review the report. While there is no definite way to predict how the college will grow, the proposal will provide a base for the college to move forward with developing specific building program that they think will meet the college’s needs. The president had asked Peter to come up with three scenarios in which one should include the TLC Building as designed.

Olga Shewfelt requested that Peter added to the report the rationale about how the decision on growth was made. She will share the report at the next AFT meeting.

The report and feedback from constituencies will be discussed at the next meeting.

B. Campus Construction Program Report (S. Sharr)
Documents were distributed. No discussion.

5. Items from the floor

A. Parking plan for employee for spring (A. Foster)
A question was raised on the parking arrangement for the first few weeks of the semester since several faculty/staff parking lots will no longer be available due to several construction projects. Parking for faculty/staff will be diverted to the PE Lot (behind the PE Building) accessible from B Street. Necessary temporary lighting will be added to the parking area for safety. The timeline for completion of repaving Lot 1 and 2 is estimated to be in early March.

The meeting was adjourned at 5:30 PM.
Next meeting: **February 25, 2013, at 3:15 PM, Student Services Building, Room 414**