Building Program Management Committee Meeting
MEETING SUMMARY
Thursday, October 14, 2010
1:00 p.m., HLRC, 4th Floor

Present:  Aracely Aguiar, Karen Burzynski, Eloise Crippens (for J. Lee), Adrienne Foster, Allan Hansen, Sheila Jeter-Williams, Rose Marie Joyce, Ahmed Mohsin, John Oester, Betsy Regalado, Jack Ruebensaal, Olga Shewfelt, Robert Sprague, Jane Witucki

Resources:  Peter Mitsakos, Phillip Vogt, James Walker

Guests:  Steve Aggers, Judy Chow, Fran Leonard, Michelle Long-Coffee, Maureen O’Brien, Richard Olivas, Larry Packham, Rebecca Tillberg

The meeting was called to order at 1:14 p.m. The minutes from October 7, 2010, meeting was approved with an amendment to the motion in item 4-Bond budget for proposed projects (page 2).

1. **West bond budget status**: R. Joyce distributed the draft *College View of the Bond Budget Issues* that she prepared for the District. The document gave the history leading to the finding of the bond budget over commitment. The document was reviewed; and comments and questions were raised such as: BPMC’s and College Council’s (CC) efforts for obtaining a budget report, who from the college monitors the contract and construction related activities besides Turner, and it was pointed that a budget shortfall because of the purchase of 10100 Jefferson property was known back in 2007 although the specific amount was unspecified. R. Joyce will revise the draft document based on input received and send it to the District as a draft. It will be finalized upon the committee’s input.

2. **Property-10100 Jefferson Blvd.**: Recommendation is needed in order to start the process of selling the 10100 Jefferson Blvd. property.

   **Motion:**  [Recommend the] selling of the 10100 Jefferson Blvd. property and [putting] revenue thereof for the college building program (A. Foster/E. Crippens). PASSED.
   (Yes-11, No-0, Abstention-0)

3. **Plan to finalize budget for proposed projects**: P. Vogt and P. Mitsakos were introduced. J. Walker distributed and went over the *Information* handout containing current constructions status; next steps; plan development for Watson II, PE/Athletics II, FMO II, TLC and ASO; finalization of bond budget availability; and timeline.
b. **Next steps:**

Step 1 – Space Use Inventory: P. Mitsakos will be working with administrators and stakeholders on the development of space use inventory that will examine the campus needs and the available spaces. A draft proposal on programs and services space allocation will be presented to the BPMC in approximately six weeks.

Step 2 – Develop plans: Turner will work on the cost estimate and the schematic for the proposed pre-engineered buildings.

Step 3 – Finalize bond budget availability: Per J. Walker cancellation is done in accordance with the Termination for Convenience term of each contract which outlines the conditions to be met upon cancellation. An updated budget and progress report will be presented at the next meeting on November 4 if available.

ASO president said that ASO will lose approximately 852 sq. ft. by moving into the Student Services Building (SSB). A. Hansen was asked to confirm the number. O. Shewfelt expressed her support for having a standalone building for ASO. A decision on ASO and other proposed projects will be made after the space inventory study and prioritization per budget limitation have been presented.

4. **Building Program Management Committee:**

b. **Schedule:** The next meeting will be held on **November 4, 2010, at 3:00 PM in Winlock Lounge HLRC, 4th Floor.**

c. **Future agenda:** Not discussed.

The meeting was adjourned at 2:47 p.m.