Approved 4/7/11

Building Program Management Committee
Minutes
Thursday, March 3, 2011
1:00 p.m., HLRC, 4th Floor

Present: Aracely Aguiar, Karen Burzynski, Adrienne Foster, Allan Hansen, Sheila Jeter-Williams, Rose Marie Joyce, Jeffrey Lee (by proxy), Ahmed Mohsin, John Oester, Celena Alcala (for B. Regalado), Olga Shewfelt, Robert Sprague, Alice Taylor, Jane Witucki

Resources: Peter Mitsakos, Phil Vogt, James Walker

Guests: Steve Aggers, Kevin Considine, Judith-Ann Friedman, Michael Goltermann, Joann Haywood, Fran Leonard, Olivia Limpid, Maureen O’Brien, Laura Peterson, Mister Searcy, Scott Stamler, Helen Young

WELCOME: J. Witucki called the meeting to order at 1:11 PM.

There was a discussion over the draft minutes from the February 17 meeting about a comment made by Lloyd Silberstein or Larry Eisenberg. V. Nesia will review her notes for the point in question and return the minutes to the committee.

College Council will formalize guidelines for items that should be recorded in minutes. Once the guidelines has been established, it can be used by all committees that report to the College Council.

I. NARRATIVE OF THE PROCESS (HANDOUT) was distributed and reviewed.

- R. Sprague will forward the classroom availability document that was created by R. Tillberg and K. Burzynski, which was used by Turner as a source of reference.
- A request was made to keep all documents referred in the narrative in a centralized place—the president’s office.
- A correction was made to the narrative. The revised document will be sent out by V. Nesia for all members.

II. GRAPHIC OF PHASE I RECOMMENDATIONS was reviewed.

III. PHASE I PROJECT RECOMMENDATION MATRIX (HANDOUT) was reviewed.

IV. PHASE I COMMITTEE RECOMMENDATION

Motion (J. Oester/A. Mohsin): Resolution to adopt phase I alternate B as presented.
Discussion: The budget for phase I projects is conceptual and will be tightened as projects move forward. Committee members will be given budget update.

PASSED (Y-14, No-0, Abstain-0)

V. PROCESS GOING FORWARD

Draft timelines and process for Allied Health II, FMO, and Watson II (two versions) were presented.

- Update on the Teaching Learning Center (TLC): J. Walker talked about FTR International, the contractor for TLC that was mentioned in one of a series of articles by LA Times regarding the LACCD bond program. There is no issue of concern with FTR so far, and CPM will make sure FTR perform their job accordingly.

VI. ITEMS FOR NEXT MEETING

- Design-Build vs. Design-Bid-Build
- Project Update, New and Existing Projects
- Storm Water Mitigation Projects
- LAX Campus Update
- Budget Update

PROPOSED CHANGE TO MEETING TIME

The committee requested that the proposed time change be brought up and discussed at the College Council meeting.

OTHER ITEM

E. Crippens reminded everyone about the memorial tree and plaque of late faculty members that were relocated temporarily to provide space for the constructions. They are supposed to be moved to a permanent location on campus.

- Turner Construction committed to replacing the trees. A. Hansen has the original, individual plaques, which can be put up again.
- ASO also volunteered some financial assistance in honor of those faculty members.

The meeting was adjourned at 2:50 PM.