Building Program Management Committee
Minutes
Thursday, May 5, 2011
3:00 p.m., Winlock Lounge

Present: Aracely Aguiar, Celena Alcala (for Betsy Regalado), Helen Young (for Adrienne Foster), Allan Hansen, Joann Haywood, Sheila Jeter-Williams, Rose Marie Joyce, Jeffrey Lee, Ahmed Mohsin, John Oester, Abel Rodriguez, Jack Ruebensaal, Olga Shewfelt, Robert Sprague, Jane Witucki

Resources: Peter Mitsakos, James Walker

Guests: Steve Aggers, Kevin Considine, Fran Leonard, Maureen O’Brien, Laura Peterson, Rebecca Tillberg

The meeting was called to order at 3:19 PM.

1. Review and Approval of minutes from April 7th Meeting

M/S/P (J. Oester/A. Rodriguez): to approve the Minutes from April 7th meeting as presented.

2. Programming Kick-off Meeting

Stakeholders will meet with the programming architect from NHTB to discuss design programming as well as roles and responsibilities. BPMC members are welcomed to attend.

3. Bus Routes

- The bus route was reduced at the beginning of the spring 2011 semester due to complaints of noise from several neighbors.
- When the new General Classroom and Student Services Buildings are complete, the bus route can be restored to its original path just as prior to the bond constructions (B Street, F Street, and Freshman). By doing so, students can use the elevators by the building to get to the upper part of the campus; and the college can meet the ADA’s requirement in terms of equal access and ensure campus safety and roads upkeep.
- Anticipating that home owners may object to this plan, alternatives were developed and presented by J. Walker. M. Long-Coffee shared information about the funding sources for the Culver City Transportation and example of campuses that have on-campus bus stop.

4. Update on the General Classroom and Student Services Buildings
J. Walker explained about the issues with the general contractor Sinanian. District, BuildLACCD (Build), Turner and the college are working on the solutions and will be addressing the issues directly to Sinanian’s president. Current time frame for completion is October for both buildings. The college will decide about the move-in timeline and process. TLC’s revised drawings have been resubmitted to DSA.

5. **Storm Water Mitigation Update**  
   A. Hansen and J. Walker made a presentation on West’s needs for storm water mitigation. The requests amount to $2M.

6. **Committee Report Document** [added to the agenda]  
   A. Mohsin suggested that the committee develop a report of its activities since the past year to present that can be shared with the college community.

   **M/S/P** (A. Mohsin/J. Ruebensaal): **Request to develop a year-end summary to the college community about BPMC actions since June 2010.** (Yes-7, No-0, Abstention-5)

   Discussion: The summary can clarify some situations to the college community, can help with the college public image, and can be used as a reference in the future.

The meeting was adjourned at 4:40 PM.