Building Program Management Committee
Minutes
Wednesday, July 6, 2011
9:00 AM, Winlock Lounge

Present: Adrienne Foster, Allan Hansen, Sheila Jeter-Williams, Rose Marie Joyce, Jeffrey Lee, Cristi Lizares (for Karen Burzynski), John Oester, Scott Stamler, Robert Sprague, Jane Witucki

Resources: Peter Mitsakos, James Walker

Guests: Celena Alcala, Fran Leonard, Maureen O’Brien

John Oester called the meeting to order at 9:11 AM.

1. Review and Approval of minutes from June 2nd Meeting

M/S/P (A. Foster/B. Regalado): to approve the Minutes from June 2nd meeting as presented.

2. Project Update, New and Existing Projects:

A. Update on TLC: DSA Review and Minor Campus Changes
   Jim Walker reported on the progress of Teaching and Learning Center (TLC) Building. The status of the drawing approval from DSA will be checked again in mid August. The estimated date of resuming construction is October 1. The delay will cause more pressure on the contractor’s time rather than monetary. Turner is working with District staff to negotiate any escalation in cost caused by the delay.

B. Update on GC/SS Move-in
   The estimated move-in period is Fall 2011 and will be ready for Spring 2012. The exact timeframe will be coordinated with the college.

3. Storm Water Mitigation Projects:

A. Review Approved Projects
   Allan Hansen reported what was discussed at last Storm Water Mitigation projects meeting. The District-wide plan is to make all of the campuses to conform to a non run-off system. The system will allow for water to be captured, stored, and reused for irrigation or going to the ground. This needs to be done so that the District will be in compliance with the State regulation. West’s plan for the non run-off system does not affect the other storm water mitigation approved projects; however, the system does increase the cost to $3.2M. Among the District colleges, West will be
the first one to meet the regulation in the next five years.

4. **Budget Update**
   Jim reported that the budget report from Turner matches BuildLACCD’s draft budget report. He gave some background on the decentralization accounting system situation and the new changes that have been approved and required by the Board of Trustees in terms of line of approval. District will publicize the budget for public information.

5. **LA Times Article**
   Rose Marie Joyce informed the committee that the Times’ investigators are asking for documentations and contacting people for an interview. They are investigating the awarding of contracts.

6. **July Board of Trustees Meeting: Credits for De-scoping.**
   Jim distributed a handout of the information on credits. The Board will be informed on July 13 about the major issues and the development of the construction projects at West.

7. **Bus Route Update**
   Rose Marie reiterated the background on the bus route issue as mentioned at the last meeting. The college’s plan to have the buses come up to the mall near the GC and SS Buildings is not acceptable to the City despite. The college continues to work with the City to reach an acceptable alternative.

   The following three alternatives will be shared with the City: build a turnaround in front of the GC/SS Buildings and a retaining wall on Lot 5 (estimated cost-$2M), locate drop off at the pedestrian mall by the South Parking Structure (estimated cost-$1M), or locate drop off at the intersection of B and E Streets (estimated cost-$250K). Given the budget situation, the latter is the preferable option even though none of these options is really ideal for the college. The shuttle service will continue until the issue is resolved. This service costs $80K and is paid using the general funds.

8. **Bronze Plaque**
   **ACTION:** The issue has been deferred to the College Council.

9. **Other Items:**

   A. **Update on the City Council Meeting**
      John Oester shared about what happened at the June 13 Culver City Council meeting on the Bus schedule. After the council members questioned and spoke about their concerns on the issue, they approved the continuation for the fall semester and adopted the summer schedule.

   B. **Property for Sale Near 10100 Jefferson**
      Robert Sprague notified members about a property for sale near the College Blvd. entrance. The issue will be discussed at the next meeting.

The committee will meet at 9 AM on July 25th and followed by the College Council Executive Committee at 10:00 AM.

The meeting was adjourned at 10:29 AM.