Facilities Committee
Minutes
Monday, November 7, 2011
3:00 PM, Winlock Lounge


Resources: Peter Mitsakos, Phillip Vogt, James Walker

Guests: Steve Aggers, Celena Alcala, Laura Peterson

The meeting was called to order at 3:09 PM.

1. **Approval of minutes from October 6th Meeting**

   M/S/P: to approve the minutes from the meeting on October 6th as presented.

2. **Review Construction Weekly Report (J. Walker):** J. Walker went over the Turner Weekly Status Report that is sent to the construction team—construction project manager (Turner), Turner staff, president, VPAS and facilities manager—that gives updates on the status, accomplishments, and tasks or solution to issues surrounding the construction of General Classroom, Student Services, College Boulevard, Grandstands, Central Plant, and Teaching and Learning Center (TLC). The report is part of the weekly meeting discussion by the team. Among the items on the reports are as follows:

   - TLC: The committee questioned the implication of FTR being terminated. The biggest impact will be further delay of the construction.
   - Bus turnaround: Culver City gave their response to the plan, and it is moving forward.
   - The college is looking into replacing/repairing the campus security cameras.

3. **Lighting and Safety Implications (B. Sprague):** Safety concerns were brought up regarding lack of lighting after 10 PM, Monday-Thursday, and after 7 PM on Friday. People who finished their late evening classes have to walk in the dark to their cars. Another concern is the insufficient light fixtures around several areas of the campus. Facilities can adjust the timer, but the appropriate time schedule needs to be determined. **The issue will be discussed again at the next meeting.**

4. **Emergency Phones/Call Boxes (B. Sprague):** A concern was brought up at the Divisional Council meeting as a result of the South parking structure shutdown incident. The campus needs a more
effective way of communicating in case of emergency.

5. **Update on A6 (added to the agenda):** B. Regalado raised an issue involving the A6 Pavilion which is used by the ASO for their functions and meetings. She was informed that the roof sagged because of the pooling of the rain water, and the location needed to be shut down. She would like to raise the issue to the committee. Facilities is trying to get an estimate for the cost of fixing the roof; however, it will be determined if it is cost effective to fix the bungalow since it is to be demolished when the ASO occupies the CE Building as part of the Phase I project. Another aspect to consider is that the Phase I project, which includes the CE Building remodeling and the TLC, has been put on hold as part of the chancellor’s projects moratorium. The moratorium had recently been extended to December 14. The plan to deal with the A6 roof cannot be determined without considering the outcome of the moratorium.

**Next meeting agenda item:** Facilities Plan—whether it is the EIR as stated in the Self Study report. There was no record of it going through the College Council and received its approval. This needs to be clarified for the accreditation questions.

The meeting was adjourned at 4:22 PM.