Facilities Committee
MINUTES
Monday, November 5, 2012
Student Services Building, Room 414  |  3:00 PM

Present:
1. Ken Takeda, VP, Admin. Services, Co-chair
2. Kevin Considine, Faculty Co-chair, AFT rep
3. Nabil Abu-Ghazaleh, President
4. Aracely Aguilar, Dean, Academic Affairs/Teamsters rep
5. Karen Burzynski (alternate), AFT Staff Guild
6. Shalomon Duke, VP, Student Services (Acting)
7. Allan Hansen, Manager, Plant Facilities
8. Sheila Jeter-Williams, AFT Staff Guild
9. Jeffrey Lee, Academic Senate rep
10. Abel Rodriguez, SEIU rep/Plant Facilities
11. Jack Ruebensaal, AFT Faculty Guild/ WEC Chair
12. Olga Shewfelt, Chair, AFT Faculty Guild
13. Robert Sprague, VP, Academic Affairs
14. Jane Witucki, Academic Senate rep

Absent:
1. Adrienne Foster, President, Academic Senate
2. Gabriel Brown, President, ASO

Guests:
Anna Chiang, Division Chair, Computer Science
Judith-Ann Friedman, Dean, Academic Affairs
Lartee Harris, Faculty, Business Division
Laura Peterson, Faculty, MPTP
Deputy Nikos Guskos, Sheriff Office

Resources:  Peter Mitsakos, West Edge Architect
             Douglas Newby, West Edge Architect
             Steve Sharr, CPM

Ken Takeda called the meeting to order at 3:10 PM. Deputy Nikos Guskos is introduced as the new
deputy leader for West. Kevin Considine requested that the following item be added to Items from the Floor: Computer Science Tech facility issues—where will they be moved to.

1. Review minutes from October 1st Meeting
M/S/P: The minutes were approved as presented.

2. Old Business

   A. Review storm water project alternatives (S. Sharr, A. Hansen)
   West received additional $2.7M from District Measure J bond funds for the storm water project. District allocated $25M to ensure that colleges are in compliance with the new state law that require the site to capture the first 85% of the storm water. The water can be treated and re-used. Because of West’s hilly landscape, it is challenging to come up with the best way to divert the water to the underground tank below the soccer field. Allan Hansen will give more update at the next meeting.

   B. Data Center #2 alternatives (S. Sharr, K. Takeda)
   District IT wants colleges to have a second data center as a back-up in case of failure of the main
data center. Originally the plan is to have the second data center in TLC; however, considering TLC location and the flood that had occurred in the Math Science Building, there has been some discussion on considering other locations as the second data center.

C. TLC site stabilization (S. Sharr)
Additional erosion control needs to be done on the TLC site to protect it from the severe weather in the winter. The cost is $95K and will be taken from the TLC project budget.

D. HOA/City semiannual meeting (N. Abu-Ghazaleh)
The City, HOA and college representatives meet semiannually to revisit the settlement agreement, construction issues, etc. At the recent meeting, one of the issues was the sound curtain. Half of the neighbors want to take the curtains down while others want them to stay up. The settlement agreement mandates that the curtains be in place until the end of the construction period.

i. Noise monitoring (S. Sharr)
They inquired whether we’ve done the appropriate acoustical research to ensure compliance. There are eight sound monitors that record all the noise, and a monthly report is generated. So far, there has been no violation recorded.

E. Start time and future meeting and voting membership (A. Foster)
The idea of changing the meeting schedule due to meeting conflicts was discussed. Allan reminded the reason that the committee meets on every first Monday is so that action item can be brought to the College Council that meets every first Thursday. It was decided that the committee will meet on the 3rd Monday of the month at 3:15 PM beginning spring 2013. The next meeting on December 3 will be held at 3:15 PM.

3. New Business
A. Campus Construction Program Report (S. Sharr)
The moratorium is technically over, but the District is asking colleges to show proof that they can live within their operational budget.

Peter Mitsakos and Doug Newby have been working with Academic Affairs and Plant Facilities on producing a space analysis. Doug went through the Campus Analysis Needs Assessment (November 5, 2012).

In regards to the conclusion that some instructional spaces are too big because of the 49 students limitation, Olga Shewfelt pointed out that it is not an AFT contract guidelines but rather an administrative regulation. Karen Burzynski also pointed out that even though according to the square footage 40% of WLAC general lecture rooms have seating capacity greater than 70, the fire codes limits it to fewer than 70-student capacity in the room.

Several members would like to present the report to their constituency groups before accepting it. It was agreed that the report will be brought to the constituencies, and the discussion will be continued at the next Facilities meeting on December 3 and to be followed by a presentation to the College Council at their meeting on December 6. Any questions on the report can be directed to Peter Mitsakos.
i. Construction of TLC
Olga requested an itemized report on the $13M expenditures that’s been spent on TLC. Steve will provide the report.

B. Digital Library moving to HLRC 4th Floor (R. Sprague)
Bob Sprague requested a clarification on whether the Facilities Committee approved the funding for Digital Library moving to HLRC 4th floor or if only the concept of the project was approved. Kevin will talk to Judy Chow for more information and clarification.

4. Items from the floor
   A. Computer Science Tech facility issues: A question was raised on Computer Science and Business divisions’ locations if TLC is not going to be built. President Nabil Abu-Ghazaleh reminded that the decision on whether to build or not has not been made. Decisions will be made based on the space assessment analysis.

The meeting was adjourned at 5:30 PM.

Next meeting: December 3, 2012, at 3:15 PM, Student Services Building, Room 414