Facilities Committee
MINUTES
Monday, May 20, 2013
Student Services Building, Room 414  3:15 PM

Present:
1. Ken Takeda, VP, Admin. Services, Co-chair
2. Kevin Considine, Faculty Co-chair, AFT rep
3. Nabil Abu-Ghazaleh, President
4. Aracely Aguilar, Dean, Academic Affairs/Teamsters rep
5. Phyllis Braxton, VP, Student Services (Interim)
6. Adrienne Foster, President, Academic Senate
7. Allan Hansen, Manager, Plant Facilities
8. Sheila Jeter-Williams, AFT Staff Guild
9. Abel Rodriguez, SEIU rep/Plant Facilities
10. Jack Ruebensaal, AFT Faculty Guild/ WEC Chair
11. Olga Shewfelt, Chair, AFT Faculty Guild
12. Robert Sprague, VP, Academic Affairs
13. Jane Witucki, Academic Senate rep

Absent:
1. Gabriel Brown, President, ASO
2. Karen Burzynski (alternate), AFT Staff Guild
3. Jeffrey Lee, Academic Senate rep

Guests:
1. Anna Chiang, Chair, Computer Science
2. Judy Chow, Chair, Library and Learning Center
3. Ed Guzman
4. Larree Harris, Chair, Business
5. Jack Moy, Faculty, Aviation Technology
6. Clare Norris, Faculty, Language Arts
7. Laura Peterson, Faculty, Motion Picture & TV Program
8. Barry Sloan, Associate Dean, Academic Affairs
9. Alice Taylor, Chair, Accreditation Steering Committee

Resources:  Peter Mitsakos, West Edge Architect
Steve Sharr, CPM, Cumming/GKKWorks

1. Call to Order/Approval of Agenda: The meeting is called to order at 3:27 PM. A request was made to add an item on campus alert system in light of a recent notification received by the Sheriff Office about a call from a school shooter. It will be discussed under Item 3.B. Campus Security Project.

2. Review/approve minutes of April 29, 2013 Meeting
Corrections were made to Item 2 (pp. 1 and 2). Minutes are to be presented again at the next meeting for committee final review.

3. Old Business

A. Further consideration of Campus Space Study
President Nabil Abu-Ghazaleh had made Campus Space Study presentations at several shared governance (College Council, Academic Senate, Divisional Council and Facilities Committee) and AFT Faculty Guild meetings. He clarified about what are proposed in the new building program plan: abandon TLC and begin consultation with stakeholders for the purpose of determining Option 2 that will include TLC 2, and remodel existing spaces. He reiterated that the various Option 2 scenarios (it was agreed to continue referring to the name Option 2 to avoid possible confusion) that were shown are only to illustrate the benefits of remodeling existing spaces to
meet the college’s needs rather than building new one such as the TLC as designed. Once the concept is approved, Peter Mitsakos from West Edge Architects will meet and work with the stakeholders and other related groups in order to come up with an actual plan. This plan then can be used to generate a more realistic cost estimate. This will be followed by looking into the CEQA report for projects that will begin after December 2013 which beyond the deadline of construction in the SEIR.

Olga Shewfelt distributed and went over an email print out with a subject title Bond Construction Program Option 1 & 2, which represent statements and requests made by the faculty on the subject matter. It was mentioned that the college community, that recognizes its needs, should be the driving force in putting together a new building program rather than external firm. Olga conveyed the message from the Math division that they have not agreed to anything and will not move with any changes unless they are consulted. Other divisions—Health and PE, Business, and Computer Sciences—also expressed the same notion.

Aracely Aguiar representing the Teamsters unit expressed their support for the AFT Faculty Guild position and the stakeholders.

Sheila Jeter-Williams representing the AFT Staff Guild said that their position will be decided at their next chapter meeting.

A concern was raised in regards to abandoning TLC as designed. In response, Olga cited the various sources (State Controller Audit Report (Aug 2011), Independent Review Report (2012), District Accreditation Report) that pressed colleges to be more accountable with the bond money.

A first motion was made:

Motion (A. Hansen): To only abandon TLC 1 as it is currently designed. [Motion failed.]

A second motion was made and followed by a discussion. The motion was revised as follows:

Motion (Foster/Shewfelt): Abandon Option 1 and move forward with the concept of Option 2 that will be implemented based on the following principles:

1. A clear budget for what may be possible to build with all the concepts currently included in this option.
2. A clear process by which all college constituencies, and particularly those Academic Divisions impacted by the changes to the current Option 1 and the concepts in Option 2, will be able to fully participate in the planning phase of the new option.
3. A program construction plan that illustrate what may constructed [sic] and where, as well as a listing & placement of programs/services that are displaced and where they may be relocated.

[12 voting members were present. No objection, No abstention. Motion carried.]

B. Campus security project
The topic will be revisited at the next meeting. Among topics to be included in the discussion are
emergency notification, access controllability, cameras, and lighting.

4. New Business

A. Summer meeting schedule (Jun 17, Jul 15, Aug 19)
The idea of meeting at an earlier time during the summer was entertained. It was decided to keep the meeting start time as scheduled at 3:15 PM. The need for more frequent meeting to expedite decisions for Option 2 was also brought up. It will be revisited when the need arises.

B. Lot 2 Plan (Aviation & Film Production)
Laura Peterson brought up a request from the Motion Picture and TV Production and the Aviation divisions to move equipment to Lot 2, so both divisions can have adequate instructional space. The proposal will be brought up at the next meeting.

C. Campus construction program report
Steve Sharr reviewed the Campus Construction Program Report (May 20, 2013). Included in the packet is timeline for updating/amending the Facilities Master Plan (FMP) and CEQA documents for construction projects that will not begin until after December 2013. The goal is to have the amended FMP adopted by the LACCD Board of Trustees in September 2013. The College has met with representatives of the City of Culver City to inform them that we are going with the process.

5. Adjourn: The meeting was adjourned at 5:18 PM.