Facilities Committee
MINUTES
Monday, June 17, 2013
Student Services Building, Room 414  |  3:15 PM

Present:
1. Kevin Considine, Faculty Co-chair, AFT rep
2. Nabil Abu-Ghazaleh, President
3. Aracely Aguiar, Dean, Academic Affairs/Teamsters rep
4. Phyllis Braxton, VP, Student Services (Interim)
5. Karen Burzynski (alternate), AFT Staff Guild
6. Allan Hansen, Manager, Plant Facilities
7. Abel Rodriguez, SEIU rep/Plant Facilities
8. Robert Sprague, VP, Academic Affairs
9. Jane Witucki, Academic Senate rep

Absent:
1. Gabriel Brown, President, ASO
2. Adrienne Foster, President, Academic Senate
3. Sheila Jeter-Williams, AFT Staff Guild
4. Jeffrey Lee, Academic Senate rep
5. Jack Ruebensaal, AFT Faculty Guild/ WEC Chair
6. Olga Shewfelt, Chair, AFT Faculty Guild
7. Ken Takeda, VP, Admin. Services, Co-chair

Guests:
1. Beth Evans, Faculty, BHSS/Child Development
2. Laura Peterson, Faculty, Motion Picture & TV Program
3. Barry Sloan, Associate Dean, Academic Affairs

Resources:  Peter Mitsakos, West Edge Architect
            Doug Newby, West Edge Architect
            Steve Sharr, CPM, Cumming/GKKWorks

1. Call to Order/Approval of Agenda
Meeting was called to order at 3:30 PM. A motion to approve the agenda was made. Hearing no objections, agenda was approved.

2. Review/approve minutes of May 20, 2013 Meeting
Minutes were not available at this time and will be presented at the next meeting.

3. Old Business

A. Further consideration of Campus Space Study
Peter Mitsakos presented several ideas that give a more in-depth look. Built-Out Program Checklist – Result of Option 2 was presented. The diagram showed programs and offices space needs under Option 2.

   COMPUTER LAB - STRATEGY A  --> Alternative locations for computer classes.

OPTION 1A – LOT 5
This will be the most economical option. One advantage to 1A is that the top floor of the four-story structure would be at level with B Street across from GC/SSB. A bridge would be built to the courtyard. This is very convenient for students because it creates a center of activity and
assists with disabled access. If the building goes into Lot 5, the Sheriff could be located in same building as well as Westside Extension, AFT, and the mailroom. Whichever option to be pursued, ensuring that there are sufficient parking spaces will be one of the priorities.

OPTION 1B – TLC Site
Tentatively, this building would be 3 floors. But a fourth floor is possible depending on decisions on other elements.

COMPUTER LAB - STRATEGY B
Build some of the labs in Option 1A or 1B, then build the rest in the existing CE building. Essentially, erect a new building and only build out some of the internal space. The rest will be completed later when there is new money. Keep the footprint the same as if you were going to build the whole building. 13 classrooms on the second floor of CE would be renovated and combined into 6 computer labs.

MOTION PICTURE TELEVISION PRODUCTION OPTIONS

Option 1A – Lot 2
MPTP favors this option because it will result in the easy access to classroom space and the lecture hall/projection room. Additionally, a good computer lab already exists in ATA. The lab space is not a room that was previously being used by Aviation, so MPTP is not taking away an Aviation resource there.

Option 1B – Lot 7
This option cost less to build. One downside, however, is without having classrooms along with the soundstage, MPTP will have to haul equipment from lecture classrooms to the Lot 7 site which is problematic since classes are typically 6 hours, and there is back and forth between the lecture and the lab (sound stage).

DANCE STUDIOS

Option 1 – With MPTP in Lot 2
One of the issues with this option is that the noise from the dance classes would conflict with the silence needs of MPTP when filming and vice versa.

Option 2 – Two spaces in PE complex (renovate a space in PECS and create a space in Lot 4)
The Dance program favors this option. It creates a performance space and eliminates the need for a new changing room. With this option, it is possible to have an outdoor performance. One concern, however, is that it will result in the elimination of several disabled parking spaces.

ALLIED HEALTH LABS

Option 1 – MSA Ground Level
Remodel existing under-utilized space on the ground floor.
Option 2 – SC
Option 3 – CE (North) Ground Level
This will combine seven existing computer classrooms into two large labs. This proposal will result in the relocation of Allied Health from the SC Building into MSA. It requires a consultation with the division before any plan is made.

**LEARNING CENTER**

**Option 1A** – Refurbished B4 & B5

**Option 1B** – CE Building ground or entire 2nd level (north & south)

**Option 1C** – HLRC Top Floor Renovation

**WEIGHTED CIRCULATION PLAN**

Illustrations were shown on how various options would affect circulation patterns at the college. Circulation and other impacts to campus life should be considered before selecting build options. One thing to consider is that in order to reach the best option for the campus now, it may mean not using the existing TLC excavated site.

B. **Campus security project**
   Item deferred until the next meeting.

4. **New Business**

A. **Proposed Use of Space by Pacific Oaks College**
   Pacific Oaks College wants to use the Child Development classrooms that are not assigned for any West’s classes for two evenings per week (Fall, Spring, Summer). Pacific Oaks already has this arrangement with LACC and Pierce. The goal is so that West’s students could continue on to earn their Bachelor’s degrees without leaving West. Ken Takeda is not present today to describe the financial arrangements. Academic Senate is in favor of this arrangement. Child Development would like it to begin in the Fall 2013. President Nabil Abu-Ghazaleh added that unlike the agreement with Brandman University, Pacific Oaks does not require any office space.

   **Motion (J. Witucki/K. Burzynski):** *Move to recommend to the College Council to support the proposed arrangement with Pacific Oaks.* (7 in favor, 0 opposed, 0 abstentions. **Motion Carried.**)

B. **Lot 2 Plan (Aviation & Film Production)**
   Aviation and Film Production divisions proposed a motion to recommend to College Council to assign Lot 2 to both programs for an interim period to store Film Production’s equipment trucks and as taxi area for the Aviation’s airplane. *The motion did not carry due to lack of quorum.*

   Steve Sharr urged the Facilities Committee to make a decision within the next two weeks because it will determine whether the scheduled work of paving and stripping of Lot 2 should commence. If the Committee decides to grant the motion, then the work will not be necessary.

C. **Campus construction program report**
   Steve shared his concern that as the economy gets better then prices will rise. He estimated that
the college will go into 2015 for a full build, and that will result in about $5M over the current budget.

A question was raised whether the Facilities Committee needs to meet more frequent to discuss the building program. The response said was that the president will be entrusted to make the appropriate decision on the Lot 2 issue. The president will communicate his decision with the College Council Executive.

5. **Adjourn**: The meeting was adjourned at 5:10 PM.