Facilities Committee – SPECIAL MEETING
MINUTES
Monday, September 30, 2013
Student Services Building, Room 414 │ 3:15 PM

Present:
1. Kevin Considine, Faculty Co-chair, AFT rep
2. Nabil Abu-Ghazaleh, President
3. Barry Sloan (for Aracely Aguilar), Assoc. Dean, Academic Affairs/Teamsters rep
4. Phyllis Braxton, VP, Student Services (Interim)
5. Karen Burzynski (alternate), AFT Staff Guild
6. Adrienne Foster, President, Academic Senate
7. Sheila Jeter-Williams, AFT Staff Guild
8. Jeffrey Lee, Academic Senate rep
9. Matthew Robertson, WEC Chair
10. Abel Rodriguez, SEIU rep/Plant Facilities
11. Olga Shewfelt, Chair, AFT Faculty Guild
12. Robert Sprague, VP, Academic Affairs
13. Ken Takeda, VP, Admin. Services, Co-chair
14. Jane Witucki, Academic Senate rep

Absent:
1. Allan Hansen, Manager, Plant Facilities
2. Raymond McDaniel, President, ASO

Guests:
1. Celena Alcala, Dean, Academic Affairs
2. Yervant Boghos, Faculty, Allied Health
3. William Bucher, Faculty, Mathematics
4. Carmen Dones, Chair, Allied Health
5. Fran Leonard, Chair, College Council
6. Michelle Long-Coffee, PR Manager
7. Laura Peterson, Faculty, MPTP
8. Rebecca Tillberg, Dean, Research & Planning
9. Vidya Swaminathan, Faculty, Mathematics

Resources:  Peter Mitsakos, West Edge Architect
            Doug Newby, West Edge Architect
            Steve Sharr, CPM, Cumming/GKKWorks

Quorum was reached and the meeting was called to order at 3:19 PM by Ken Takeda, on behalf of Kevin Considine.

1. Further consideration of Campus Space Study

Jeffrey Lee inquired on the estimated costs of the foundation for the two possible sites for the TLC. Steve Sharr provided the following cost estimates: TLC 1 - $3,401,412 and TLC 2 - $1,232,326.

Ken Takeda briefly explained that the purpose of this special meeting is to vote on the West LA College Construction Master Plan. Before voting took place, the floor was opened for questions.

Adrienne Foster and Olga Shewfelt expressed their concerns about opening the floor for further discussion as the understanding was that today's special meeting is only for the sole purpose of voting for the proposed plan. All constituents should have already conducted their discussion and be ready to vote. Ken clarified that time was given to any residual questions or input such as the concerns raised by the Mathematics and Science Divisions.

William Bucher from Mathematics division questioned the architect about the proposed plan of converting several classrooms on the first floor of MSA into offices. The classrooms to be converted
are classrooms that are highly used by the Mathematics division. Peter Mitsakos explained that the rooms to be converted are listed in the space study as underutilized. Another reason that these classrooms are considered for the conversion is because the project meets the eligibility requirement to be funded by the bond money.

Olga read out the stipulation from the AFT Faculty Guild that accompanies their vote of the Construction Master Plan. She asked for it be attached to the meeting minutes along with the document from the Mathematics and Sciences divisions. Fran Leonard added that the Senate also voted with the same stipulation.

President Nabil Abu-Ghazaleh clarified that the Committee will be voting for the concept in the Construction Master Plan rather than the architectural details. He expressed his concerns that the added stipulations from the Math and Sciences divisions as well as the AFT Faculty Guild may open the door to an attempt of altering the Construction Master Plan and takes it beyond the scope of what is approved by the shared governance. He also cautioned every one of the cost creep factor that can result from changes. Approving the Construction Master Plan means that the college agrees on the programming concept described in the plan. For example, the fact that TLC 2 is programmed to have 10 computer classrooms and faculty offices will not be altered.

Sheila Jeter-Williams expressed some of the concerns from the AFT Staff Guild members regarding the proposed Construction Master Plan, such as that the classified end users were not consulted on the planning by department; the use of HLRC for conference center and continued learning space instead of administrative offices. There were noted concerns about the location and size of the area proposed to house reprographics and the mailroom under project scope of SC Renovation, and IT has reservations about the timeline for the infrastructure in relation to the numerous renovations and building projects. Therefore, the AFT Staff Guild is not supporting the proposal as presented.

Matt Robertson distributed a document signed by members of the Mathematics and Science divisions. He said that that their input from a meeting with the architect held on December 17, 2012, were not reflected in the proposed plan.

Carmen Dones commented that the proposed renovation to the MSA Building will help Allied Health division recoup their lost space due to conversion in the SC Building and allow them to better serve the needs of their students and faculty.

President Nabil and Steve Sharr had a meeting with BuildLACCD Construction Manager and the District Facilities Executive Director. The president talked to them about the comprehensive data gathering, assessment, budgeting and planning in which the construction master plan is based on. BuildLACCD and District seem to have a positive view of the plan. They suggested to move the plan for Board of Trustees review and feedback by October.

**MOTION** (K. Takeda/J. Witucki): to approve the West Los Angeles College Construction Master Plan. (9 approved, 2 opposed, 0 abstentions. **Motion Carried**.)

Nabil commended the committee for their hard work in helping to produce the comprehensive Construction Master Plan. The next step will be to work on the design phase.

2. **Adjourn:** The meeting was adjourned at 4:15 PM.