For the Special College Council Executive Committee Meeting
Thursday, September 2, 2010
1:00 pm, Winlock

*Solving this together has a direct impact on institutional effectiveness, including governance and decision-making for the good of our students, accreditation and college morale.*

Governance Process for Recommendations
BPMC→Stakeholders → BPMC→CC→College President→Chancellor

Guiding Principles

* The highest values are instructional spaces and spaces required for student service.
* Inclusion and documentation

Definition
Stakeholders – those who participated in the programming of a building

For meetings with stakeholders

- CHARGE to the stakeholders and to each person assigned to report on a project. What exactly are they supposed to do, referencing reducing the $125 million and for referencing best solutions to meet programming needs.
- Documentation - Have a notetaker who records the names of all participants in the meeting as well as each recommended change (noting whether it was reached by consensus or voting, and include dissenting positions)
- Each meeting with stakeholders will include an administrator, plus a person from Turner whose role is to serve as a resource to the meeting (to provide the best, most advise on estimates of dollars saved and State review implications especially)
- Schedule of meetings (copy provided)
- Each group that meets should have the same updated information, summarized clearly in order to make the best possible recommendations to cut, reconfigure or relocate
  Each stakeholder meeting should stipulate the spokesperson(s) to present at the Building Program Management Committee mtg. and the Oct. 19th College Council mtg. [See 1st bullet above.]

Additional ground rules that each meeting produces the intended outcomes may include the following:
- speak no more than twice to the same issue
- record any additional unanswered questions to be forwarded to Turner/John Oester

What We Need in advance of our meeting on Sept. 2nd

- Clarification – who is Turner and what are its responsibilities?
  Who is Build-LACCD and what are its responsibilities?
  Any other entities involved?
- To generate list of questions/data necessary for a fully-informed consultation with stakeholders
Examples:
* We need a list of focused projects, drawn from the “green stripe list,” of just the projects that still have options available.

* Penalty cost if a building is not built, the cost when the last buildings come out of DSA that West would not have to pay if the building does not come out of DSA; remaining cost to build each building. [Betsy reports that only the TLC has a penalty. How much?]

- Question- Does the table include how much it would cost to build each building at this point in time given that some expenses (architectural, etc.) have already been incurred?

* Capacity of the north parking structure, configuration of that structure. Could those # of spaces be located elsewhere on campus? [John is working on this.]

In addition, the CC Exec should establish the priorities in formulating recommendations to either postpone, reconfigure or cut construction projects to address the -$124M. We should reiterate our need to focus on college mission/vision and Educational Master Plan (or institutional) goals.

Additionally,
  - Include the college vision/mission as a footer in all notes/minutes.