
II. Also Present: Linda Clowers, Judith Fierro, Judith-Ann Friedman, Eric Ichon, Helen Lin, Robert Sprague, Rebecca Tillberg, and Geneat Walton.

III. Guests: Mary-Jo Apigo, Patti Banday, Matriculation

IV. The meeting of the Divisional Council Committee convened on Tuesday, April 21, 2009. It was called to order at 1:00 pm by Vice President Bob Sprague of Academic Affairs in HLRC-4C.

Communications, Announcements, and Reports

V.P. Robert Sprague acknowledged and thanked Dr. Phyllis Morrison for her outstanding service and leadership as Chair of the Science Department for the last three years. Dr. Abraha Bahta has been elected as the new Chair of Science and his term begins in June.

Dr. Patricia Banday of Matriculation Services gave a presentation on what this department at West is offering the students. The five components of Matriculation consist of Admissions, Assessment, Orientation, Counseling, and Research and Planning. Student surveys have been generated by Anna Chang, Assistant to Patti and Jaime Martinez, who enters data from the surveys. Student data is gathered, disseminated, compiled, and sent to appropriate departments to inform them of what services the students need. Dr. Bandy has finished developing a Personal Development Career Satellite Center for students to go online to explore various careers in today’s job market.

Program Review Online Update

Fran Leonard is measuring the effectiveness of all academic programs at West. Fran and Rebecca Tillberg will be meeting as an ad hoc committee with some faculty and administrators. Fran and Rebecca came up with a number of improvement for program review. Accreditation is trying to see the link.