Federal financial aid regulations require schools to establish a policy that assesses a student's academic progress and promotes timely completion of an educational program. The Los Angeles Community College District Financial Aid Satisfactory Academic Progress Policy states that students must maintain a cumulative Grade Point Average (GPA) of 2.0 and must complete a minimum of 67% of all attempted units. Students who do not meet these minimum requirements must complete the Reinstatement petition process for continued financial aid consideration.

**INSTRUCTIONS:**

1. Complete the attached petition form if you are requesting a reinstatement of financial aid eligibility. Your petition should address reasons other than financial need for reinstating your financial aid eligibility. Financial need is assumed. Attach any additional documentation you feel supports your petition.

2. Your petition must be completed legibly in black or blue ink or typed and contain your complete explanation of circumstances that contributed to your inability to maintain satisfactory academic progress and what you have done to address these circumstances.

3. You must attend a Financial Aid Satisfactory Academic Progress Workshop and sign the Student Responsibility Agreement. By signing the Student Responsibility Agreement, you are acknowledging that you have received information about Satisfactory Academic Progress for financial aid and agree to adhere to guidelines stipulated in it.

**Deadlines:** Summer 2012: August 16, 2012 | Fall 2012: December 14, 2012* | Spring 2013: June 3, 2013

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<th>For Financial Aid Office Use Only</th>
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Cumulative GPA: ________________ AA Degree: ____________

Non-grade Percentage: ____________ BA/BS Degree: _______

Total Units Attempted: ____________ Semesters of FA: _______

Revised: 11/08/2012
**THIS FORM IS TO BE COMPLETED BY THE STUDENT. Please complete this form in ink or typed.**

Please explain the circumstances that contributed to your inability to maintain satisfactory academic progress. You may use or attach a separate sheet. Your petition should address reasons other than financial need.

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Please explain what you have done to address the circumstances that have prevented you from maintaining satisfactory academic progress. (You may use or attach a separate sheet of paper)

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I understand that the Financial Aid Office will not accept Satisfactory Academic Progress (SAP) petitions that are incomplete or lacking required documentation. I am, therefore, submitting my complete SAP petition. I understand that I must submit my petition and other supporting documentation before the deadline(s) noted on the first page of this petition form. Once a decision has been made, the Financial Aid Office will notify me in writing.

Student’s Signature ___________________________ Date ___________________________
PETITION FOR REINSTATEMENT OF FINANCIAL AID

_______ Appeal denied due to no academic progress.
_______ Appeal approved.
_______ Appeal approved. No loans. Need to improve academic progress.

COMMENTS:
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REVIEWED BY:________________________________________________________ DATE:_________________