

**WEST LOS ANGELES COLLEGE
MATHEMATICS DIVISION MEETING (APPROVED MINUTES)
February 10, 2016**

Present: Jamie Jenson, Henri Feiner, Manushak Movsisyan, Matt Robertson (Chair), Vidya Swaminathan, Jeremy Jankans, Bonnie Blustein, William Bucher, Thomas Harjuno, Tim Russell, Tedja Oepomo. Absent: Mohamad Alwash **Meeting started at approx. 2:50pm.**

1.) Minutes Approval of the previous meeting. – November 19, 2015 Minutes approved (motion Bonnie, seconded by Jamie, approved unanimously).

2.) WINTER report – Several instructors reported on winter class success. Lastly, Bonnie suggested we examine the text (free open source) for Math 227, along with the COR.

3.) SP2016 report – Four classes cut from SP 2016 – 2 Math 115s, 2 Math 125. Discussion about unreasonable amount of classes canceled without consultation with department. Bonnie suggested that the AFT should organize a chair's caucus. **Math 227 had substantial wait-lists, so it was decided to ADD a late-start Math 227, along with piloting the Math 107 Problem Solving class.**

4.) Accreditation visit March 7-10, 2016 – Circulated “checklist”. Matt will get all recent Division agenda/minutes to Thomas to post to math division website.

5.) Fall 2015 Common final exams – VALIDATION discussion (Math 115, 125 AND 123C included). Vidya is collecting finals/scantrons. It was noted this is actually an SLO assessment topic – so bring Jeremy on board.

6.) DSPS problems – Matt needs to meet with VP M Golterman to determine status of DSPS. VP Golterman has presented DSPS issues at JAN Division Council. Problems appear to be getting better. We agreed to “monitor” the situation.

7.) Lack of consultation (See position announcement. Schedule changes, “frozen enrollment”) The job announcement went out with no consultation, normally it is put together by the dept, and then the chair send it to academic affairs, and then they check and put on the website. Dean Jones just took an old one and put it online. We decided, at this point, not to retract the announcement.

8.) How to proceed with hiring (EEO Faculty Hiring event at LATTC on Friday, February 19th). We agreed most of us should serve on the committee. Several of us plan on attending the EEO workshop at Trade.

9.) Calculator policy for 125/123C final. (students need to know now) Bonnie - we could do a 3 point system (3 points perfect, 2 points small mistake, 1 point a few mistakes, 0 for mostly incorrect) It would be interesting to look at those exams and see how much variation there actually was, among instructors. Vidya - Should be allow calc on the final for Math 125. We should allow anything but graphing. Bonnie - We should allow scientific. I would like for them to use graphing calculators because they will be in Stats and need to use it. William and Jamie constructed an exam so that it was really difficult to use a graphing calculator unless you knew it well. **CONCLUSION??**

10.) Development of a “Statistics Pathway” Algebra course – see attached memo – Discussion centered around 3 different models – a) STATWAY b) Mission model – which takes Math 112 students ONE semester to prepare for Math 227 STAT, c) creating an alternative Math 125 for nonSTEM. The Statistics Pathways in CSU Quantitative Reasoning memo requested an Accelerated version (option a) or b)). The division was NOT comfortable with option a), but would consider piloting b) or c). Math 137 COR (Mission model option b) should be emailed to everyone.

11.) From Senate: What constitutes (or should constitute) minimum activity to qualify as committee responsibility? (tabled discussion)

12.) Course Coordinators for every course if possible, so they can take the lead on the adjuncts teaching it as well as SLO's (Course Coordinators form) Jamie presented Syllabus and Course Checklist prepared for Math 125, and asked what people think of it.

13.) WORK BLOCK FORMS – PLEASE COMPLETE ELECTRONIC VERSION SO WE HAVE PERMANENT RECORD

14.) Circulated OFFICE HOURS, COMMITTEE ASSIGNMENTS form

15.) SLO report – Jeremy Jankans

Meeting adjourned at approx. 4:30pm.