



West Los Angeles College
 Admissions and Records
 9000 Overland Avenue, Culver City, CA 90230

Certificate Petition

Print name exactly as you wish it to appear on your Certificate. (Name must match records)

First Name _____ Middle _____ Last Name _____

Print neatly.

Name _____

Student ID No. _____

Address _____ Apt. _____

Telephone No. _____

City _____ State _____ Zip _____

Email Address _____

Date of Birth _____

Check the appropriate area:

_____ Certificate of Completion
Cert. of Completion = 18 + units

_____ Skill Certificate
Skill Certificate = 17 units or less

Date of Cert.

Fall 20____

Winter 20____

Spring 20____

Summer 20____

Name of Certificate:

Use a separate form for Skill Awards and a separate form for Certificates of Completion. (Paralegal students must obtain a Exit Application from the Paralegal Department first.)

Catalog Year: _____

List any courses you are currently enrolled in, including any courses taken at other colleges or universities.

Course Name and Number _____ Units _____

List all colleges/universities attended. *It is your responsibility to ensure that all transcripts from other schools are on file with WLAC Admissions.*

Name of Institution:

Student's Signature _____ **Date** _____

FOR OFFICE USE ONLY

_____ Granted Skill Certificate

_____ Denied Skill Certificate

_____ Granted Certificate of Completion

_____ Denied Certificate of Completion

_____ Certificate Posted

_____ No Action

Comments: _____

Evaluator _____ Date _____ Notified Student _____ Mail _____ In Person _____ Telephone _____

